

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD  
ON MONDAY MAY 13 2013 AT 7:00 PM IN THE COUNCIL CHAMBERS OF  
THE TOWN ADMINISTRATION BUILDING**

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1.	<b>Call to Order Regular Council Meeting &amp; Record of Attendance</b>	
2.	<b>Public Hearing</b>	
3.	<b>Agenda Approval and Additions</b>	
4.	<b>Minutes</b>	
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10.	<b>In Camera</b>	
11.	<b>Adjournment</b>	

TOWN OF RIMBEY

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON MONDAY, APRIL 29, 2013, IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

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1. Call to Order Mayor Ibbotson called the meeting to order at 7:06 pm, with the following in attendance:

Mayor Sheldon Ibbotson  
Councillor Jack Webb  
Councillor Paul Payson  
Councillor Scott Ellis  
Councillor Gayle Rondeel  
CAO Tony Goode  
Director of Finance – Lori Hillis  
Assistant CAO/Development Officer - Melissa Beebe  
Recording Secretary – Kathy Blakely

Absent:

Public:  
Treena Mielke - Rimbey Review  
Alvin & Stacey Johnson  
Colleen Weyman – MS Ambassador for Rimbey  
Rowena Aitkin – Rimbey Municipal Library Board Chairman  
Mike Seniuk - Seniuk & Company  
29 Members of the public

2. Public Hearing 2.1 Bylaw 884/13 Johnson Estates Area Structure Plan  
Mayor Ibbotson called the Public Hearing to order at 7:00 pm for Bylaw 884/13 Johnson Estates Area Structure Plan. Johnson Estates Area Structure Plan is intended to establish a process to ensure the development occurs in a logical, efficient and sequential manner.

The Development Officer confirmed to Council notification was sent to adjacent property owners within a 60m radius and Bylaw 884/13 Johnson Estates Area Structure Plan was advertised for the weeks of April 9 and April 16 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey Website.

An application was received from the owner of Lot 6, Block 1, Plan 0423721. This site is currently farmland and is being proposed as a phased development consisting of five phases. The development parcel consists of 64 acres that will consist of R1, R2, R3, R4, IPU and C2. The municipal reserve that is required to be allocated to the town is 10% of the total property. The total reserve allocation is 6.57 acres.

The area structure plan has been reviewed by Alberta Transportation, Tagish Engineering and West Central Planning Agency.

If Bylaw 884/13 is approved, then would require rezoning of the area indicating the appropriate rezoning layout for the Johnson Estate. Future steps would require a subdivision application to create the lots or any such designation that the Registrar of Land Titles feels is appropriate.

The original rezoning application was completed in 2008 and has been amended twice before. A new rezoning bylaw has to be completed as an amendment to the land use bylaw for rezoning of the development.

Written submissions have been received from:  
Tagish Engineering  
West Central Planning Agency

Mayor Ibbotson asked if there was anybody in the gallery who would like to be heard.

Stacy Johnson addressed Council with concerns regarding drainage, the surfacing of the walking trails and the intersection located at 55<sup>th</sup> Street and Highway 53.

Mayor Ibbotson asked a second and third time, if there was anybody who wished to speak regarding Bylaw 884/13 Johnson Estates Area Structure Plan. There were no responses.

Mayor Ibbotson declared the public hearing regarding Bylaw 884/13 Johnson Estates Area Structure Plan closed at 7:05 pm.

3. Adoption of Agenda

of 3.1. April 29, 2013 Agenda

8.1.2 Kitchener Centennial Park Development Fund (addition)

Motion 123/13

Moved by Councillor Webb to accept the agenda as amended.

CARRIED  
(5-0)

4. Minutes

4.1 April 8, 2013, Council Regular Meeting Minutes

Motion 124/13

Moved by Councillor Rondeel to accept the April 8, 2013, Council Regular Meeting Minutes as presented.

CARRIED  
(5-0)

5. Delegation

5.1 Colleen Weyman – MS Ambassador for Rimbey

Mayor Ibbotson welcomed Ms. Weyman, MS Ambassador for Rimbey.

Ms. Weyman thanked Council for proclaiming the month of May as MS Awareness Month in Rimbey. Ms. Weyman highlighted the invisible symptoms of MS, being loss of balance, extreme fatigue, weakness, cognitive challenges and sleep disorders. Ms. Weyman indicated that she used to be an avid golfer and bowler when she started to lose strength in her leg. It took a very long time to come up with a diagnosis of Primary Progressive MS. She noted not having answers is difficult for patients and family.

Ms. Lorraine Evans-Cross - Central Alberta Regional Director, joined Ms. Weyman. Ms. Evans-Cross advised Council MS is the most common disease of the Central Nervous System. It affects one in 300 Albertans. It is estimated 1000 Canadians are diagnosed with MS each year. Ms. Evans-Cross informed Council the MS Society is 97% self-funded. She outlined the various MS events which will be taking place in the Town of Rimbey in the Month of May. Funds raised support educational programs. The planned activities for Rimbey are; Spreading the Message – May 2, Rimbey Table Talk Group, May 9, Carnation Campaign – May 10, MS Challenge at Farmer's Market – May 18, Enerflex MS Walk – May 26, and MS Awareness Month Wrap Up Social Event May 30<sup>th</sup> at the Library.

Mayor Ibbotson thanked the MS Society for their presentation.

Mayor Ibbotson recessed the meeting 7:18 pm.

8 people departed the meeting.

Mayor Ibbotson reconvened the meeting at 7:20 pm.

5.2 Rimbey Municipal Library

Mayor Ibbotson welcomed Mrs. Rowena Aitken, Chair of the Rimbey Municipal Library Board.

Mrs. Aitken introduced Cheryl Ducket, Val Warren and Jamie Coston, 3 members of the Municipal Library Board who were in attendance. Mrs. Aitken advised Council the Library Board submitted a letter to Council regarding the library expansion and was in attendance to answer any questions. Mayor indicated that the letter was very clear and he had no questions. Mayor Ibbotson re-iterated CAO Tony Goode checked into costs for expansion. The

costs are approximately \$150.00 per square foot.

Mayor Ibbotson thanked Mrs. Aitken for her presentation.

6 members of the public departed the meeting at 7:26 pm.

### 5.3 Seniuk & Company – Auditors Report

Mike Seniuk, Seniuk & Company, presented to Council the audited financial statements as of December 31, 2012. The financial statements were provided to all members of Council. Mr. Seniuk provided an overview of the conducted audit, which is done in accordance with Canadian generally accepted auditing standards, and summarized the following:

- Statement of Financial Position
- Statement of Operations
- Statement of Changes in Net Financial Assets
- Statement of Cash Flows
- Schedule 1 – Schedule of Property and Other Taxes
- Schedule 2 – Schedule of Government Transfers
- Schedule 3 – Schedule of Consolidated Expenditures by Object
- Schedule 4 – Schedule of Segmented Disclosure
- Notes to Financial Statements

1 person departed the meeting 7:40 pm.

Mr. Seniuk noted the auditors also produce the Municipal Financial Information Return. He also submitted to Council the Management Letter, indicating there were no major concerns. He noted staff was co-operative, well informed, fully qualified and knowledgeable in their positions. Mr. Seniuk re-iterated to Council to take an active role in the management and control of the the association through their ongoing supervision.

Discussion ensued on tangible capital assets and amortization.

Discussion ensued on debt limits.

Mayor Ibbotson thanked Mike Seniuk for his presentation. Mr. Seniuk departed the meeting at 7:52 pm.

## 6. Bylaws

### 6.1 Bylaw 884/13 Johnson Estates Area Structure Plan

Bylaw 884/13 is intended to establish a process of sequencing to ensure the development occurs in a logical, efficient and sequential manner.

Notification was sent to adjacent property owners within a 60m radius and Bylaw 884/13 Johnson Estates Area Structure Plan was advertised for the weeks of April 9th and April 16th, 2013 in the Rimbey Review. The Bylaw was also advertised on the Town of Rimbey Website. There were two (2) written submissions received.

Administration requests that Council consider giving second reading to The Town of Rimbey Johnson Estates Area Structure Plan Bylaw 884/13.

#### Motion 125/13

Moved by Councillor Ellis Council give second reading to Bylaw 884/13 Town of Rimbey Johnson Estates Area Structure Plan.

CARRIED  
(5-0)

#### Motion 126/13

Moved by Councillor Webb Council give third reading to Bylaw 884/13 Town of Rimbey Johnson Estates Area Structure Plan.

CARRIED  
(5-0)

1 person departed the meeting at 7:53 pm.

6.2 Bylaw 887/13 Rezoning Spelrem Amendment to Land Use

This building permit was issued as a Commercial Upscale Office Building. The plans indicated a commercial main floor visible to the north with parking on the north lot with residential below visible to the south and parking access from lane. This was advertised back in January 2009 as a discretionary development permit. The Land Use Bylaw 762/04 Commercial permitted uses allow for residences above the main floor and the discretionary process was to have a commercial building with a residence downstairs instead of above the main floor. After further review, of the plans that were approved for development it shows the building was developed as a commercial development.

Although the parcel is not being used for a commercial use at this time, rezoning it to residential will preclude any future commercial activity from happening

Administration received an application from property owner for an amendment to the Land Use Bylaw requesting reclassification of the rezoning of Lot 20, Block 9, Plan 812 0791 (4502-51 Street). Bylaw 887/13 – Amendment to Land Use Bylaw from C2 (Highway Commercial) to R2 (Low Density General Residential).

Access to the parcel is off of 45 Avenue, consistent with the residential parcels across the street. This is due to future prospective development of a turning lane off of 51 Street.

A public Hearing could be scheduled for Monday, May 27, 2013, once first reading is completed by Council. This date allows for the two weeks of advertising and notification to adjacent Landowners.

Administration recommends Council give first reading to Bylaw 887/13 Amendment to Land Use Bylaw 762/04, rezoning Lot 20, Block 9, Plan 812 0791 from C2 to R2 and schedule a public hearing for May 27, 2013 @ 7:00 pm.

Motion 127/13

Moved by Councillor Rondeel Council give first reading to Bylaw 887/13.

CARRIED  
(5-0)

7. New Unfinished Business and

7.1 Rimbey Municipal Library Delegation Discussion (5.2)

The Rimbey Municipal Library Board presented at the meeting.

Councillor Ellis indicated he campaigned on the library expanding. He noted the members of the public have made a strong case and prefers Council to make a decision one way or the other on the situation.

Councillor Payson indicated we are at a spot where a public vote would be a clear way to make this decision. It would provide a clear direct mandate from the residents of the town. The issued could then be settled.

Councillor Webb noted the Town has requested input from the public on other issues, however we did not do so on this issue. He indicated that the issue could be dealt with at election time, but we should get it settled.

Mayor Ibbotson indicated he doesn't see the point in debating anymore, hold a public vote on the library expansion and resolve the issue.

Councillor Rondeel declined to comment.

Administration recommends Council hold a non-binding public vote, as per section 236 of the Municipal Government Act (MGA), on June 3, 2013 regarding the Library expanding on the Municipal Building.

Motion 128/13

Moved by Mayor Ibbotson Council hold a non-binding public vote, under section 236 of the MGA, on June 3, 2013 regarding the Library expanding on the Municipal Building.

CARRIED  
(4-1)

Mayor Ibbotson read a preamble and question for the public vote on the library expansion.

Motion 129/13

Moved by Councillor Ellis the preamble and question for the public vote, as per section 236 of the MGA, on the library expansion be as follows:

Preamble

*The Library is growing and needs more room in order to properly serve the public. After looking at this issue, the Town has proposed selling the existing Municipal Building to the Library Board for \$1.00 and moving Town administrative staff to premises in the Provincial Building. Apart from one-time capital costs to improve the Provincial Building, this solution will not result in increased operating expenses to the Town. This solution will benefit the citizens by allowing the Library to expand in place.*

Question

*Under these circumstances, do you agree that the Library should expand into the existing Municipal Building resulting in the Town Office relocating to the Provincial Building?*

CARRIED  
(5-0)

Motion 130/13

Moved by Councillor Webb Kathy Blakely be appointed as Returning Officer, and Melisa Beebe be appointed as Deputy Returning Officer for the June 3, 2013 public vote regarding the library expansion.

CARRIED  
(5-0)

7.2 Petition

At the April 8, 2013 Council Meeting, Councillor Ellis indicated that he would like to see where the Library Board sits on this situation before any decisions were made.

By way of Motion 108/13, Council tabled the decision on the Library Expansion to the Council Meeting on April 29, 2013.

A public vote has been scheduled for June 3, 2013.

7.3 Rimbey Municipal Library – Board Member Applications

The Rimbey Municipal Library Board can have a maximum of 10 Board Members. The Library Board Members serve a three (3) year term and can serve a total three (3) terms. Jean Keetch, Manager of the Rimbey Municipal Library has advised the Board Member terms have expired for Brenda Krossa and Gordon Mounteny. Library Board members must be approved by Council to sit on the Library Board.

Samantha Sansome has submitted an application to serve as a Board Member for the Rimbey Municipal Library.

Administration recommends Council appoint Samantha Sansome as a Board Member to the Rimbey Municipal Library, effective October 29, 2013 for a three (3) term.

Motion 131/13

Moved by Councillor Rondeel to appoint Samantha Sansome as a Board Member to the Rimbey Municipal Library, effective October 29, 2013 for a three (3) term.

CARRIED  
(5-0)

7.4 Colleen Weymen – MS Ambassador for Rimbey (5.1)

Discussion ensued on the presentation from the MS Society. It was suggested Administration could put the MS Event information on the Town website. The MS Flag will be raised with the Canadian Flag and Town Flag on April 30<sup>th</sup> and will remain their for the month of May. The Mayor has proclaimed the Month of May as MS Awareness Month. Mayor Ibbotson indicated he would like to send a thank you letter to the MS Society.

7.5 53<sup>rd</sup> Avenue Re-Construction

53<sup>rd</sup> Avenue re-construction 2013 capital project was tendered, with a closing date of April 19<sup>th</sup>. Eight contractors picked up tender documents of which three submitted tenders. The results were as follows:

M. Pidherney's Trucking	\$681,671.88
Central City Asphalt	\$712,923.07
Border Paving	\$732,515.09

All tenders include the necessary bonding, insurance documentation, 10% contingency allowance, and GST.

Tagish Engineering reviewed the tenders and recommend awarding the Tender submitted by M. Pidherney's Trucking, for the tendered price of \$681,671.88 (including GST). Once acceptance from the Town of Rimbey, Tagish Engineering, will issue a "Notice of Award" to M. Pidherney's Trucking.

Administration recommends Council award the tender of 53rd Avenue Re-construction to M. Pidherney's Trucking for the tendered price of \$681,671.88 (including GST).

Motion 132/13

Moved by Councillor Rondeel Council award the tender of 53rd Avenue Re-construction to M. Pidherney's Trucking for the tendered price of \$681,671.88 (including GST).

CARRIED  
(5-0)

7.6 Community Centre Washroom Renovation

As part of the 2013 budget, an RFP was sent out for the Community Center Washroom Renovation. A budget of \$60,000 was established for this project. Five contractors responded to the RFP. All five tenders submitted were either over budget or did not meet the requirements of the RFP.

Administration recommends the project be cancelled for this year and be considered for the 2014 budget.

Motion 133/13

Moved by Councillor Ellis the Community Centre Washroom Renovation project be cancelled for this year and be re-considered in the 2014 budget.

CARRIED  
(5-0)

Mayor Ibbotson recessed the meeting at 8:16 pm.

Mayor Ibbotson reconvened the meeting at 8:20 pm.

7.7 Amemndment to Land Use Bylaw Fee – Johnson Estates

The Johnson Estates development has been ongoing since 2008 and the zoning of this parcel of land has been amended on more than one occasion. A fee of \$400.00 is required if the development requires an amendment to the Land Use Bylaw. This fee would have been paid back in the original application and has been amended more than once.

Treena Mickle departed the meeting at 8:21 pm.

In discussions with the developer it was indicated that this fee would be required to be paid before proceeding with the amendment to the land use bylaw as each amendment does require advertisement and notices to adjacent landowners for each change. The developer has indicated that it would be easier on a go-forward basis to start fresh and revoke all previous Council decisions and act as though this is a new application. However, the developer would like Council to consider waiving the fees for the zoning by-law application.

There is a lot of time that is required to make sure that the advertisements and notifications are sent out advising adjacent land owners of the changes. Administration costs for amendments to the land use bylaw are approximately \$350.00.

Administration recommends Council decide to waive the \$400.00 application fee for amendment to land use bylaw rezoning application for Johnson Estates, based on the original payment received back in 2008.

Motion 134/13

Moved by Councillor Rondeel Council waive the \$400.00 application fee for amendment to land use bylaw rezoning application for Johnson Estates.

CARRIED  
(5-0)

7.8 Seniuk & Company – Auditors Report Delegation Discussion 5.3)

Administration recommends Council accept the Financial Statements for the year ending December 31, 2012, as presented.

Motion 135/13

Moved By Councillor Payson Council to accept the Financial Statements for the year ending December 31, 2012 as presented.

CARRIED  
(5-0)

8. Reports

8.1 Department Reports

8.1.1 Finance Reports

Accounts Payable Cheque Listing to April 15, 2013  
Council Expenses April 15, 2013

Motion 136/13

Moved by Councillor Webb to accept the Accounts Payable Cheque Listing to April 15, 2013 as presented.

CARRIED  
(5-0)

Motion 137/13

Moved by Mayor Ibbotson to accept Council Expenses to April 15, 2013 as presented.

CARRIED  
(5-0)

8.1.2 Kitchener Centennial Park Development Fund

The Kitchener Lodge members have requested the Town of Rimbey set up a trust account to accept donations on behalf of the Kitchener Centennial Park Development Fund. Donations would be tax deductible.

Motion 138/13

Moved by Councillor Ellis the Town of Rimbey set up a tax deductible trust fund to accept donations on behalf of the Kitchener Centennial Park Development Fund.

CARRIED  
(5-0)

8.2 Boards/Committee Reports

8.2.1 Rimbey & District Volunteer Week Committee Minutes April 10/13

8.2.2 Rimoka Housing Foundation Minutes March 20/13

8.2.3 Beatty Heritage House Society Minutes April 1/13

Motion 139/13

Moved by Councillor Payson to accept reports 8.2.1, 8.2.2 and 8.2.3 as presented.

CARRIED  
(5-0)

8.3 Council Reports

8.3.1 Mayor Ibbotson's Report

The Mayor provided a written report.

8.3.2 Councillor Ellis's Report

Councillor Ellis provided a verbal report.

8.3.3 Councillor Payson's Report

Councillor Payson provided a written report.

8.3.4 Councillor Rondeel's Report

Councillor Rondeel provided a written report.

8.3.5 Councillor Webb's Report

Councillor Webb provided a verbal report.

Motion 140/13

Moved by Councillor Webb to accept reports 8.3.1, 8.3.2, 8.3.3, 8.3.4 and 8.3.5 as presented.

CARRIED  
(5-0)

9. Correspondence

9.1 Town of Blackfalds - Parade

9.2 Alberta Sport, Recreation Parks & Wildlife Foundation

9.3 Alberta Municipal Affairs – Ministers Awards for Municipal Excellence

9.4 Alberta Municipal Affairs – MSI Funding

9.5 Town of Eckville - Parade

9.6 Dave Karroll – Letter

Discussion ensued on Council availability to attend the Town of Blackfalds and the Town of Eckville parades.

Motion 141/13

Moved by Councillor Rondeel to accept items 9.1, 9.2, 9.3, 9.4, 9.5 as information.

CARRIED  
(5-0)

Motion 142/13

Moved by Councillor Payson to accept the letter from Dave Karroll as included in the agenda package.

CARRIED  
(5-0)

10. In Camera            None

11. Adjournment        Motion 143/13

Moved by Mayor Ibbotson to adjourn the meeting.

CARRIED  
(5-0)

Time of Adjournment: 8:33 pm.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	5.1	Confidential	Yes	No	XX
Topic	Delegation – Rimbey Early Child Development Coalition				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
Ms. Leanne Evans will be presenting information regarding the attached presentation for the Rimbey Early Child Development Coalition.					
<b>RECOMMENDED ACTION:</b>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

## The Rimbey and Area Early Child Development Coalition envisions:

A community where children are welcomed to participate fully in all areas of daily life.

..

A community where the exuberance, zest for life and incredible potential of children are celebrated.

..

A community where the unique needs of every child and family are accommodated.

The ECD Coalition is a local group of service providers and community members who are interested in the well-being of children aged 0-6 and their families in our community.

Would you like someone to contact you to discuss ideas on how your business or office can be more family friendly?

Email:

[rimbeynp@telus.net](mailto:rimbeynp@telus.net)

Phone: 403 843-4304

for more information



## “Children Welcome Here”

As society has changed over the last few years with more working parents, single parents and parents working from home, we see more children accompanying their parents on their shopping and business excursions.

Fast-paced, busy schedules put added pressure on families. Parents and caregivers may choose to include children in their daily business or may have no choice.

Businesses and organizations can serve their clientele well by developing child-friendly practices. Businesses who do this often find increased customer satisfaction and loyalty and parents will share their positive experiences with other parents.

Becoming family-friendly does not have to be overly expensive or time-consuming. Our coalition has developed criteria that will help any business or organization to make small changes in their place of business or training of staff to develop sensitivity to the needs of parents who are conducting business with their children accompanying them.

Thank you for taking time to make a difference for children and families.

A child-friendly marketplace is an asset to our community!



## Children Welcome!

### *How to create a Family- Friendly Business*



Sponsored by the Rimbey and Area early  
Child Development Coalition

Contact: [rimbeynp@telus.net](mailto:rimbeynp@telus.net)

# Congratulations!



By reading this pamphlet, you have taken the first step toward being a family-friendly business. We have included a checklist of ways that you can make business-specific changes to accommodate customers and clients with children. Once you have gone through the checklist and made the changes that you are able to make, you can contact the ECD Coalition Coordinator and receive a family-friendly decal to proudly display in your business window, certifying you as a family-friendly business.

Family-friendly businesses that demonstrate an exceptional standard of family-friendly practice can be nominated for our Family-Friendly Business Award announced in the Fall.

To Earn Family-Friendly Designation: Just complete this checklist and contact the Coordinator at [rimbeynp@telus.net](mailto:rimbeynp@telus.net) or call 403 843-4304 to receive your certification and decal!

## Check any box that indicates child-friendly practices at your establishment:

### Welcoming attitude by staff and efforts made to accommodate families with young children such as:

- Special parking designated for new and expecting mothers (if applicable)
- Public restroom or private restroom made available to children (with or without purchase)
- Changing table in women's restroom
- Changing table in men's or unisex restroom
- Sink installed at child's height or sturdy step stool
- Towels and soap dispensers installed within child's reach
- Quiet, clean comfortable area provided for breastfeeding mothers—not toilet cubicle
- Children's play area equipped with clean, safe toys and books
- Easy stroller access
- Staff regularly greet children and make an effort to help them feel welcome
- Staff offer assistance to parents (folding strollers, carrying bags, reaching items)



### Restaurants:

- Children's menu or child-sized portions available
- Healthy food choices available
- Crayons or other toys offered at table
- Straws and/or plastic cups available
- Wait staff friendly to children
- Crackers or other appetizers offered to hungry children who must wait
- Care is taken when serving hot foods
- High Chairs Available

### Retail Shops, Government Offices and Service Businesses:

- Children's play area adjacent to area where parents conduct business
- Photos of neighborhood children or art work on display

### Additional Comments:

Describe unique ways you create a child-friendly atmosphere or any special programming or services for children offered by this establishment:

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# Children's Charter

All children have these rights, no matter who they are, where they live, what their parents do, what language they speak, what their religion is, whether they are a boy or girl, what their culture is, whether they have a disability, whether they are rich or poor. All children need to be treated fairly and they shall have:

**The right to have basic needs met**

**The right to be safe**

**The right to grow up healthy and free**

**The right to have a name and belong**

**The right to loving relationships**

**The right to lifelong learning**

**The right to play and be physically active**

**The right to be heard**

**All children need to be taught peace, understanding, tolerance and friendship among all people**

Adapted from Flagstaff Beaver ECD Coalition and The UN declaration of the rights of the child.



Sponsored by:

**This Business is  
"Family Friendly"**



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	7.1	Confidential	Yes	No	XX
Topic	Expression of Interest for Lot 4, Block C, Plan 082 4500				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>Administration has received an expression of interest in purchasing the property known as Lot 4, Block C, Plan 082 4500, to continue development of the 55+ Kansas Ridge Condo Complex on this property if council would be interested in selling. The Tennis courts on the property would be required to be relocated as per previous negotiations between the Town and the High School and in further discussions with the school the proposed developer would be open to the idea of rebuilding the tennis courts in the new location. This property is owned by the Town and to sell this property would require advertising the proposal to dispose of the land.</p>					
Documentation Attached:	Yes			XX	No
<b>DISCUSSION:</b>					
<p>Mayor Ibbotson indicated the land can only be sold if it advertised in the paper for 2 weeks. This will allow time for public input.</p> <p>By way of Motion 112/13, Council instructed administration to advertise in the Rimbey Review the Town of Rimbey is considering selling the land located at Lot 4, Block C, Plan 082 4500, for development purposes. The advertisement ran the weeks of April 16th, April 23<sup>rd</sup> and April 30<sup>th</sup>. The attached 6 written responses were received.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends Council retain the land and budget to upgrade the tennis courts.</p>					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

April, 25, 2013  
To Rimberg Town Council,

I would like to state that I am not in favour of the sale of the tennis court property Lot 4, Block C, Plan 082-4500

The outdoor tennis court is a well used area. The current location is very convenient for families to use, with great visibility so any "Monkey business" is discouraged.

County Ave is already a congested area for traffic, further development would only add to the problem.

Any changes being considered for this important recreational facility should include repair to our current tennis courts with the addition of a side walk along County ave to create a safer environment for our communities children.

Sincerely

Jacy Anderson

Jacy Anderson

Town of Rimbey

Re: Sale of Property – Tennis Courts

Lot 4, Block C, Plan 082 4500

In regard to the sale of the above property, we wish to state that we are not in favour of selling it. We think the property should be retained by the town of Rimbey for use by families and youth. This space is a natural extension for recreation as it is adjacent to the swimming pool and the school. We can't think of any other property that is better suited to recreation than this property.

We often pick up grandchildren after school, the traffic in this area is very congested. The children walking are in danger trying to navigate this traffic. Any increase will only make it more dangerous. The traffic flow is coming from three parking lots, two back alleys and one street.

Another consideration is the water run off from an added building. Where will this go?

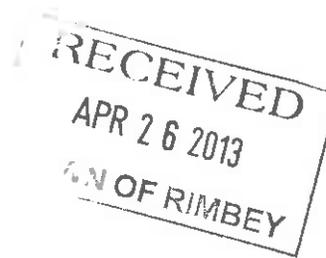
Careful consideration of all aspects need to be addressed before further development is considered.

*Carl H. Lous*      *April 26, 2013*  
*Helen J. Lous*

Town of Rimbeey

Re: Sale of Property – Tennis Court

Lot 4, Block C, Plan 082-4500



In regard to the sale of the above property we wish to express our concern of the sale and why proposals are being asked for before any input was sought.

We are not in favour of the sale of this property as we feel it should be kept by the town and could be further developed for recreation as it is next to the pool and the school.

We find the tennis court is used both summer and winter. In winter it is used by children playing hockey, lacrosse and broom ball. In the summer there is someone there every night. It is important that we have somewhere for young families and our youth to go.

Another concern is the traffic in the area. When school lets out at 3:00 you have buses trying to load, traffic coming out of the school parking lot, down the back alley and out of the Drop In Centre. Also there are seniors in electric carts who are not always careful. This is just an accident waiting to happen!

You cannot get rid of the school or the pool, so putting another complex next to a school parking lot is just ludicrous.

Why make this area more congested? We see the traffic and children trying to navigate it at the north end of the school every day and every day we fear for their safety.

*Agnes Lundstrom  
Clair Lundstrom*

*April 24, 2013*

May 1, 2013

Tony, Please relay my comments to Sheldon and the council.

I would not be in favor of the Town selling the tennis court property identified in your Rimbey Review add, for the following reasons,

(1) as I understand the Town would be responsible for the cost of moving the court, when in fact this was not the way it was originally set out by the past council, it was supposed to be the cost for the original developer. This never occurred and several other surprises have come to light about costs to the Town committed to by the past council as noted at Monday's council meeting with the Johnsons.

(2) with the impending presence of a new and live recreation director, possibly a renewed interest in tennis may be able to develop.

(3) the area would be a significant asset to the present seniors if it were to be developed into a green park area.

(4) should the courts be moved then a reasonable sized green area could be developed plus parking for the swimming pool, which at present is not available.

(5) in my opinion the entire White School Property should have been developed into a beautiful central park for the Town around our swimming pool. Unfortunately this never happened due to lack of long term planning. Selling this property now would compound that lack of such planning, which would improve the quality of life for all our residents.

Sincerely, Earl D. Giebelhaus

To whom it may  
Concern,

The Tennis Courts  
are an important part of  
our community' they are  
used daily, and my  
family use them often.  
The pool and the courts  
are both used in conjunction.  
I live right by there and  
I do not want more developments  
there!

Thanks

Samantha Sansome



TO WHOM IT MAY CONCERN.

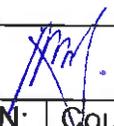
RE: SALE OF PROPERTY  
TENNIS COURTS

I, Jessi Scott, 4925 56<sup>th</sup>  
Avenue do not wish  
to see the tennis courts/  
basketball removed or  
altered (unless fixed/repaired)  
I think we need these  
recreational facilities.  
Please do not take them  
away!!  
😊

Jessi Scott



# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	April 08, 2013		
Agenda Item No.	7.5	Confidential	Yes	No	XX
Topic	Expression of Interest for Lot 4, Block C, Plan 082 4500				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
<p>Discovery Developments was to build an assisted living development on the property known as Lot 4, Block C, Plan 082 4500 (Tennis Courts) as stated in the development agreement between the developer and the Town dated November 14, 2003, Schedule B, article 1, Off-site levies:</p> <p>"The developer will pay the Town an offsite levy of \$56,000 that the Town will use to assist with the development of the Senior's Drop In Centre on this site. The monies will be paid at construction start of Phase II. The Developer will provide land at a nominal fee (\$1.00) to the Town to be used for the Seniors Drop-In Centre and ample area for approximately 30 internal and 30 external parking stalls as per site plan of May 23, 2003. The Developer will dedicate land for the future Assisted Living Complex and commits to building the same on or before October 1, 2007. In the event the Developer cannot start construction on this date the land reverts to the Town at no cost to the Town."</p> <p>The term to begin development of this land had expired as of October 1, 2007 and advised the town October 22, 2007 that it does not have any further interest in this possible development and does hereby relinquish interest in the agreement. In March of 2009, the remainder of 55+ Condo Complex was completed by Brix Construction for Phase 2 and the parcel that was designated for the Assisted Living Complex</p>					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
<p>Administration has received an expression of interest in purchasing the property knows as Lot 4, Block C, Plan 082 4500, to continue development of the 55+ Kansas Ridge Condo Complex on this property if council would be interested in selling. The Tennis courts on the property would be required to be relocated as per previous negotiations between the Town and the High School and in further discussions with the school the proposed developer would be open to the idea of rebuilding the tennis courts in the new location. This property is owned by the Town and to sell this property would require advertising the proposal to dispose of the land.</p>					
<b>RECOMMENDED ACTION:</b>					
CAO 					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	



## Brix Construction Inc.

RR 4 Rimbey, Alberta T0C 2J0

Cell: 403 704 3545

March 24, 2013

### LETTER OF INTEREST

To The Town of Rimbey,

I am writing this letter to express my interest in purchasing the property known as Lot 4 Block C Plan 082 4500 (see attached). I would be interested in furthering the development of the 55 + Kansas Ridge Condo Complex on this property, should you be interested in selling it. There are tennis courts on the said property, which, as I understand, will need to be relocated as per previous negotiations between Town and Rimbey Jr. Sr. High School. I have been in contact with the school. I know where they want the tennis courts relocated to, and I am open to the idea of rebuilding the tennis courts in the new location.

Please let me know if you are interested in selling said property for the expansion of the Kansas Ridge Condo Complex.

Yours truly,

A handwritten signature in cursive script, appearing to read "Jens Steffen Brix Olsen".

Jens Steffen Brix Olsen  
Brix Construction Inc.



PARCEL LINC: SHORT LEGAL:  
0033253774 0824500;C;4

MUNICIPALITY: TOWN OF RIMBEY

LEGAL DESCRIPTION:

DESCRIPTIVE PLAN 0824500  
BLOCK C  
LOT 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
A R E A: 0.321 HECTARES (0.79 ACRES) MORE OR LESS  
A T S R E F E R E N C E: 5;2;42;29;SE

24730

E S T A T E: FEE SIMPLE

R E F E R E N C E T I T L E: 082 208 813

NEW REGISTERED OWNER(S)				
REGISTRATION	DATE(YMD)	DOCUMENT TYPE	VALUE	CONSIDERATION
082 340 346	08/08/12	TRANSFER OF LAND	\$76,800	\$1

OWNERS:

THE TOWN OF RIMBEY.  
OF BOX 350, RIMBEY  
ALBERTA T0C 2J0

\* END OF SHEET \*

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	7.2	Confidential	Yes	No	XX
Topic	Community Garden – 100 Eastview Crescent				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

By way of Motion 109/13 (5-0) the Community Garden Plot located at 100 Eastview Crescent be seeded back to grass, build planters at the Community Garden located at 4938 50<sup>th</sup> Street, remove the additional dirt put in the garden area at the 100 Eastview Crescent Community Garden plot and use it at the Community Garden located at 4938 50<sup>th</sup> Street.

Eastview residents that attended the Community Garden meeting were advised the area in questions would be re-seeded. Letters were sent to the surrounding landowners of the 100 Eastview Crescent Community Garden plot on April 9, 2013 advising the project had been cancelled and the area would be leveled and re-seeded as soon as the ground is dry enough for the required Public Works equipment to carry out the task.

Documentation Attached:	Yes <input checked="" type="checkbox"/> XX	No <input type="checkbox"/>
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**DISCUSSION:**

Mr. Dave Karroll has submitted to Administration a letter to Council requesting sod be put in the area that was dug up for the garden area.

If Council wishes to sod the disturbed area, a budget of approximately \$5,000.00 would need to be approved.

**RECOMMENDED ACTION:**

Administration recommends Council either:

- 1) Re-seed the area back to grass as per previous Motion 109/13, or
- 2) Approve a budget of approximately \$5000.00 to sod the disturbed area.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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April 30, 2013

Mayor and council and administration

Tony has suggested that I present this request direct to council.

There was perfectly good sod in place before it was ripped up.

The citizens of Eastview specifically and Rimbey in general will loose access to that ground for a whole year, as seeding requires an extended period of time and effort before it can be used.

Applying sod to the damaged area will allow the area to be used in a few weeks.

Are you going to fix it with sod?

I am making this request as a resident of Eastview representing my own interests, as well as I have dialogued this with a number of residents.

If you and or council want me to circulate another letter and obtain the signatures of the residents, I will do that.

I obtained signatures from 95% of the residents on the first letter, likely will go to 100% on this request.

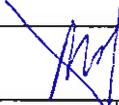
Let me know how you want me to proceed.

Or council discuss this at the next meeting and issue a decision, based on this letter.

Regards

Dave Karroll

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	7.3	Confidential	Yes	No	XX
Topic	Parking Concerns – 40 <sup>th</sup> Street & 50 <sup>th</sup> Avenue				
Originated by	Melissa Beebe	Title	DO		
<b>BACKGROUND:</b>					
Correspondence has been received from the RCMP outlining concerns regarding parking on 40 <sup>th</sup> Street and 50 <sup>th</sup> Avenue during auction days at Allen B. Olson Auction Service Ltd.					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
A letter was sent to Allen B. Olson Auction Service Ltd advising them of the parking concerns from the RCMP and requesting their input to resolve the issue. In response, Mr. Olson suggests that the Town of Rimbey put up No Parking signs on the roadway, indicating he does provide off road parking.					
DO Beebe advises with the expansion of Gibson Energy and the possibility of further development in the area, heavy truck traffic in the area will increase.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council instruct Administration to erect No Parking signs on 40 <sup>th</sup> Street and 50 <sup>th</sup> Avenue.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	



Non-sensitive

Sgt. Mark Groves  
Box 921  
Rimbey, Alberta  
T0C 2J0

Your File

Town of Rimbey

Our File

2013-05-01

To whom it may concern

**Parking concerns - 40th Street and 50 Avenue during auction days.**

I am writing with concerns over the parking issues during auction days on the above noted street and avenue. My concerns are as follows:

1. Over the last several years, Rimbey Detachment has investigated multiple collisions at the intersection of Highway 20 and 50th Avenue. In many of these cases, there were life threatening injuries sustained. During the auction days, vehicles park in the ditch, along the highway, and the adjacent street and avenue causing poor visibility for all through traffic. This increases the likelihood of a collision.
2. In the last two months, Rimbey RCMP have investigated three motor vehicle collisions involving trains. The auction mart is situated right beside the train tracks. A driver's visibility is impaired by the vehicles parked along the train tracks and 40th street and 50th avenue.
3. Parking along 40th street and 50th avenue causes minimal room for through traffic to pass through safely. Large trucks, such as semis, etc, proceeding to businesses located on 40th street and lease sites located just east on 50th avenue have issues driving through when vehicles are parked along the side of each roadway.
4. Pedestrians walking along the street and avenue are in an unsafe position due to through traffic squeezing through limited space left on the roadway. The speed limit is posted at 50 km/hr in each of these zones. On the last auction day, a pedestrian was struck along 50th avenue sustaining serious injuries. At the time of the incident, the victim was struck by a vehicle leaving the auction. There were vehicles parked along the avenue at the time of the collision.

If you have any further questions, please do not hesitate to contact myself at any time.

Sgt Mark Groves  
Detachment Commander  
Rimbey RCMP



May 1, 2013

**FILE COPY**

Allen B. Olson Auction Service  
Box 118  
Rimbey, AB T0C 2J0

Dear Mr. Olson:

**RE: PARKING CONCERNS**

I am writing to inform you that there have been some concerns brought to our attention regarding parking along 40<sup>th</sup> Street and 50 Avenue during auction days. This issue will be brought forward at the next council meeting scheduled for May 13 at 7:00 pm.

Attached is a letter from the RCMP outlining concerns regarding parking along these streets. Administration is proposing to Council a no parking ban along the roadways within the municipal boundary. As the auction is a big draw to the community, we would like to hear from you on the concerns outlined and any options that you have that would help to improve pedestrian and traffic safety during auction days.

Yours truly,

Melissa Beebe  
Assistant CAO

Mb

Encl:

# ALLEN B. OLSON AUCTION SERVICE LTD.

Box 118 Rimbey, Alberta T0C 2J0  
(403) 843-2747 Sale Site  
(403) 843-3204 Fax

May 7, 2013

Town of Rimbey  
PO Box 350  
Rimbey, Alberta  
T0C 2J0

Attention: Melissa Beebe

Dear Madam:

Re: Parking Concerns

Due to the concerns with parking on the roadway during my sales, my suggestion would be to put up permanent No Parking on the Road signs. I do try to provide off road parking, however, it is very difficult to control where people will park. With permanent signs, they will know that they are parking illegally. These signs should be placed no more than 100' apart in order to insure that they are very visible.

Should you have any further questions or concerns, please feel free to contact my office at (403) 843-2747.

Yours truly,

Allen B. Olson Auction Service Ltd.



Allen B. Olson  
President

ABO/ljk

*"When Every Transaction Guarantees Satisfaction"*

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	7.4	Confidential	Yes	No	XX
Topic	Rimbey Early Child Development Coalition Delegation Discussion				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

Ms. Leanne Evans, Rimbey Early Child Development Coalition presented information with regards to making business child friendly.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

**RECOMMENDED ACTION:**

Administration recommends Council accept the presentation as information.

CAO 

DISTRIBUTION:	Council:	Admin:	Press:	Other:
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# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.1	Confidential	Yes	No	XX
Topic	Finance Reports				
Originated by	Lori Hillis	Title	Director of Finance		
<b>BACKGROUND:</b>					
<p>Each month the Director of Finance prepares the following reports:</p> <ul style="list-style-type: none"> <li>Bank Reconciliation</li> <li>Accounts Payable Cheque Listing</li> </ul>					
Documentation Attached:	Yes	XX	No		
<b>DISCUSSION:</b>					
<p>Attached is the Bank Reconciliation to April 30, 2013, and the Accounts Payable Cheque Listing for the period ending April 30, 2013</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends that Council accept the Bank Reconciliation for the period ending April 30, 2013, as presented.</p> <p>Administration recommends that Council accept the Accounts Payable Cheque Listing for the period ending April 30, 2013, as presented.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

**TOWN OF RIMBEY  
Bank Reconciliation  
as at April 30 2013**

**ATB (23 and 24)  
General**

Balance March 31, 2013	2,585,923.72
Add:	
Receipts	280,086.45
Interest	2,200.99
Less:	
Expenses	(498,100.21)
Debenture and loan payments	
School requisition	
Bank charges	(174.11)
Balance April 30, 2013	<u><u>2,369,936.84</u></u>

**Town of Rimbey 2013**  
**Accounts Payable Cheque List**

From: 16-Apr-2013 To: 30-Apr-2013

Vendor Name	Purpose	Cheque	Date	Amount
LAPP	Pension Remittance	PAW 3291	17-Apr-2013	\$7778.05
Canada Revenue Agency	Payroll Deductions Mar 24 - Apr 6/2013	PAW 3292	22-Apr-2013	\$16951.89
Uniserve Communications	Apr 12 - May 11 Webhosting	PAW 3293	22-Apr-2013	\$20.99
Telus Mobility Inc.	Apr 5 Invoice <i>Mark: Apr 5 Services</i>	PAW 3294	22-Apr-2013	\$222.76
Telus Communications	April 10 Invoice: Apr 10- May 9 Services	PAW 3295	22-Apr-2013	\$69.88
Telus Communications	April 10 Invoice : Apr 19- May 9 Services	PAW 3296	22-Apr-2013	\$69.58
EPCOR	Apr 2 Invoice Feb 23 - Mar 22 Services	PAW 3297	24-Apr-2013	\$74.48
TransAlta Energy Marketing	Apr 9/13 Invoice	PAW 3298	24-Apr-2013	\$34837.52
Alberta Association Of	Grader Blade, Nuts and Bolts	34033	30-Apr-2013	\$447.59
AMBUSCH SECURITIES LTD.	Annual Monitoring	34034	30-Apr-2013	\$415.80
AMSC Insurance Services Ltd.	May 2013 Coverage	34035	30-Apr-2013	\$35.04
Beebe, Melissa	Milage: ARB Course and LGAA Course	34036	30-Apr-2013	\$186.90
Blakely, Katherine	Mileage Council Orientation for Administrators	34037	30-Apr-2013	\$133.00
Boll, Kurt David	April 2013 Janitorial	34038	30-Apr-2013	\$3431.48
Brownlee LLP	Professional Services: Library Transfer	34039	30-Apr-2013	\$13248.85
Buist Motor Products Ltd.	Oil change	34040	30-Apr-2013	\$62.95
Cal-Gas Inc	Propane RV Park	34041	30-Apr-2013	\$425.42
Central Alberta Economic	CAEP Membership Fees Apr 1,2013 - March	34042	30-Apr-2013	\$998.76
Chapman Riebeek LLP	Account Summary for March 2013	34043	30-Apr-2013	\$3631.28
Cleartech Industries Inc.	Sodium Hypochlorite	34044	30-Apr-2013	\$937.44
Goode, Tony	Tagish Meeting: Mileage	34045	30-Apr-2013	\$66.00
High Pressure Flushing	Unplug Sani Main: Drader Cres	34046	30-Apr-2013	\$3528.00
Hooves & Horns Bullarama	Deposit Refunded : Bullarama	34047	30-Apr-2013	\$3000.00
Marshall, Joanne	Coffee/Tea for Budget Meeting	34048	30-Apr-2013	\$30.00
Mercredi, Tanya	Postage	34049	30-Apr-2013	\$14.23
Meridian Maverick	1/4 " BTM	34050	30-Apr-2013	\$960.54
Ponoka County	136.14 Tonnes Tipping	34051	30-Apr-2013	\$3403.50
RC Strategies	Professional Fees	34052	30-Apr-2013	\$1606.50
Red Deer First Aid Training	Babysitting Course Facilitator	34053	30-Apr-2013	\$525.00
Rimbey Janitorial Supplies	Tiles and Floor Sealer	34054	30-Apr-2013	\$543.38
Superior Safety Codes Inc.	Closed Permits Feb 2013	34055	30-Apr-2013	\$1379.18
Tagish Engineering Ltd.	Professional Services: Sidewalk Replacement	34056	30-Apr-2013	\$36812.84
TransAlta Energy Marketing	<i>Curling Club</i>	34057	30-Apr-2013	\$2608.47
Tri-Pack Engineering	Air Unit Servicing, Repair and Parts	34058	30-Apr-2013	\$4008.90
West Central Planning Agency	10% Increase for 2013	34059	30-Apr-2013	\$7021.08
<b>35 cheques for</b>				<b>149487.28</b>

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.2	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	Tony Goode		Title	CAO	

**BACKGROUND:**

The CAO provided a written report for the period ending April 30, 2013.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is a copy of the CAO's Report for the period ending April 30, 2013.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the CAO Report as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## CAO Report April/May

- Met with community relation representative from Encana regarding potential sponsorships. They may be interested in supporting the trails project. We will discuss further after the project is tendered.
- Attended the Public Budget Meeting on April 3, 2013. Only one question on the proposed 2013 budget.
- Eastview Community Garden Meeting April 4, 2013.
- On April 5, 2013, we held a farewell luncheon for Rick Kreklewich who accepted a new position with the Town of Blackfalds.
- Met with Minister of Highways on April 17, 2013 to discuss a variety of Rimbey project issues.
- Met with Council on April 19, 2013 Chamber of Commerce and the Small Business Advisor for Rocky Mountain House regarding offering business courses in Rimbey.
- On April 24, 2013, the Mayor and I attended the West Central Planning Agency Annual General Meeting in Wetaskiwin.
- On May 3, 2013, attended a meeting with Council and Library Board regarding the Library expansion vote.
- Peter Stenstrom started May 6 – he was hired to replace Rick Kreklewich.

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.3	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	Melissa Beebe		Title	Assistant CAO/DO	
<b>BACKGROUND:</b>					
The Development Officer provides a report summarizing the 2013 Building Permits.					
Documentation Attached:					
Yes			XX		No
<b>DISCUSSION:</b>					
Attached is a copy of the 2013 Building Permits Summary.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends that Council accept the Development Officers Report as presented.					
CAO 					
<b>DISTRIBUTION:</b>					
Council:	Admin:	Press:	Other:		



## 2013 Building Permits Summary To April 30 , 2013

Zoning		Number of Developments	Value
<b>Residential</b>	New	5	\$610,000.00
	Renovations & Other	4	\$125,000.00
<b>Commercial</b>	New	1	\$2,470,000.00
	Renovations	0	\$0.00
<b>Institutional</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>Industrial</b>	New	0	\$0.00
	Renovations	0	\$0.00
<b>TOTALS</b>		<b>10</b>	<b>\$3,205,000.00</b>

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.4	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	Verne Browne		Title	Public Works Foreman	

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.

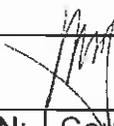
Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Public Works Department for the period ending April 30, 2013.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Public Works Report as presented.

CAO				
DISTRIBUTION:	Council:	Admin:	Press:	Other:

## Public Works Report – April/May 2013

- Routine well and reservoir maintenance and recording.
- Routine maintenance and recording done on our aerated lagoon systems.
- Grading of Streets and alley being done.
- Pothole patching underway.
- Garbage cleanup done on all our grass cutting areas.
- On April 2, Public Works removed the ice out of the arena.
- On April 3, repaired water leak on vacant lot beside the Lutheran Church.
- On April 9, Public works had a sewer blockage in the sewer main by Drader Crescent, it was a tree root problem.
- High Pressure Flushing came to camera the sewer main on 50<sup>th</sup> Street between 54<sup>th</sup> and 55<sup>th</sup> Avenue. It has extensive tree root infestation. They cut out most of the roots and flushed. This line was cameraed as well.
- Ron Smith worked on water meter repairs.
- Spring hydrant maintenance is ongoing.
- The tree wells for the town were super chlorinated. This is done on a bi-annual system.
- On April 22, High Pressure Flushing has started our annual sewer main flushing program.
- On April 23, Alberta Environment came out to do a compliance inspection on our waterworks system.
- Public Works new street sweeper came in on April 30. Street Sweeping is underway. The unit is working well.
- May 4, Adele held the E-Waste round-up at the recycle facility.

## REPORT TO COUNCIL

BY RICK SCHMIDT

Arena ice season has ended and the ice has been removed. Routine maintenance and housekeeping is ongoing as various groups use this facility.

Community Centre air exchangers have had some work done with more to come.

Numerous areas have been painted, repaired and cleaned throughout the building. Routine and housekeeping is ongoing.

Parks, cemetery and airport cleanup has started.

The swimming pool has been cleaned and prepared for Western Recreation to inspect. The pool building required numerous hours from all of our parks, recreation and arena staff to clean.

2 summer staff have been hired. All the parks, recreation and arena staff have been assigned duties in all areas of public works including road repair, recycle facility and numerous other areas.

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.5	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	Peter Stenstrom		Title	Director of Community Services	

**BACKGROUND:**

Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.

Documentation Attached:	Yes	XX	No
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**DISCUSSION:**

Attached is the report from the Director of Community Services for the period ending April 30 2013.

**RECOMMENDED ACTION:**

Administration recommends that Council accept the Director of Community Services Report as presented.

CAO 				
DISTRIBUTION:	Council:	Admin:	Press:	Other:



# Community Services Report

May 13, 2013

## **Community Centre Usage**

Usage has been quite good. The Centre was booked in some capacity every single day in April.

## **Arena Ice Removed**

The ice was removed at the start of April. A men's hockey tournament closed out the season in fine fashion.

## **Staff Changeover**

After around 11 years on the job Rick left his post as Director of Community on April 5th. I resumed duties on May 6th. Many worked hard to pick up the slack during the month long gap. Special thanks to Tanya for absorbing the brunt of the load at the Recreation Office, she did an excellent job.

## **Recreation Master Plan**

The plan development was put on hold during the gap between Rick's departure and my arrival. We are now continuing with the process.

## **Swimming Pool**

The target date to open the pool is the afternoon of Friday, May 24. We have encountered some repair and staffing issues but they should be resolved by the date mentioned. Kira More has returned this summer to continue as our Pool Manager.

*Respectfully submitted by:*

Peter Stenstrom  
Director of Community Services

# TOWN OF RIMBEY AGENDA ITEM

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.1.6	Confidential	Yes	No	XX
Topic	Department Reports				
Originated by	John Weisgerber		Title	Fire Chief	
<b>BACKGROUND:</b>					
<p>Department Managers supply a report to Council, bi-monthly at the first meeting of the month advising Council of the work progress from that time period.</p>					
Documentation Attached:		Yes	XX	No	
<b>DISCUSSION:</b>					
<p>Attached is the report from the Rimbeey Fire Department for the period ending April 30, 2013.</p>					
<b>RECOMMENDED ACTION:</b>					
<p>Administration recommends that Council accept the Rimbeey Fire Department Report as presented.</p>					
CAO					
DISTRIBUTION:	Council:	Admin:	Press:	Other:	

## **Rimbey Fire Department Report**

Rimbey Fire & Rescue have been very busy this week with grass fires. Ponoka County has issued a Fire Advisory. They are considering a fire ban if weather conditions stay hot and dry, we will advise the town if this occurs. Year to date total calls are 24. We are currently working on purchasing a new Rapid Response truck with Ponoka County. We are also actively seeking more members for our department. Our new chairs and tables have arrived and look great!!

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.2.1	Confidential	Yes	No	XX
Topic	Rimbey Historical Society Minutes March 19, 2013				
Originated by	Tony Goode	Title	CAO		
<b>BACKGROUND:</b>					
The Rimbey Historical Society held their board meeting on March 19, 2013.					
Documentation Attached:		Yes	XX	No	
<b>DISCUSSION:</b>					
Attached is a copy of the Rimbey Historical Society Meeting Minutes from March 19, 2013.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council accept the Rimbey Historical Society Meeting Minutes of March 19, 2013 as presented.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	

Rimbey Historical Society  
Meeting Minutes of March 19, 2013

- Present: B. Birtsch, G. Rondeel, B. Godlonton, P. Hansen, J. Salomons, J. Webb, L. Varty, H. Kenney & C. Jones
- Order: Harold Kenney called the meeting to order at 7:35 p.m.
- Agenda: Moved by Brian Godlonton and seconded by Larry Varty to approve the agenda as presented. CARRIED
- Minutes: Moved by John Salomons & seconded by Pauline Hansen to approve the minutes of the January 15, 2012 meeting. CARRIED

Old Business:

Committee Reports

- President: Harold Kenney reported that he is looking forward to working with the new Board.
- Treasurer: The treasurer's report for February, 2013 was presented. Pauline Hansen discussed having a budget meeting to revise the budget. The budget meeting was set for March 21, 2013 at 6:00 pm..
- Moved by Pauline Hansen and seconded by Brian Godlonton to approve the Treasurer's Report. CARRIED
- Grants: Pauline Hansen reported that the STEP & SPIRIT grants are no longer available. She also reported that they have applied for 2 Young Canada Worker grants. They have not heard yet whether they have been approved.
- Park Admin. Cheryl Jones gave her Park Administrator's report. Cheryl also reported that they are submitting the volunteers of the restoration shop & the truck museum for the Volunteer Citizen of the Year Award through Direct Energy 2013. They need to know how the \$5000. Award would be spent. The Board discussed spending the money on 50<sup>th</sup> Anniversary jackets, coveralls, a recognition plaque and tools. They are to ask the volunteers for their ideas.
- Farmer's Market Gayle Rondeel reported that the Farmer's Market will start May 4, 2013. She also asked the Board to consider a joint fundraiser like a Sleep in the Park for August 10, 2013. It could feature local producers, have the Cowboy Poet, A drive-in movie, a meal that evening and a pancake breakfast the next morning. She also reported that they have been offered the Servus Credit Union parking lot to use for the farmer's market on the rodeo weekend.
- Gaming No Report

Page 2.

Restoration

**& Trucks:** John Salomons reported that they are working on a truck from around 1928-30. No rims are to be found so they are going to make their own. They have spent around \$616.00 on the truck since January 1, 2013.

Buildings

**& Yard:** No Report

**Park Events:** Larry Varty reported that the Show & Shine will be held on July 6, 2013 and they are making it into a family event. He will be taking some posters to the swap meet on March 23, 2013. Larry reported that the Farmer's Market cafe needs to be discussed at a special events meeting. Larry also reported that Montgomery's is having a sale next month and he would like to look for a hotdog rotisserie and coffee maker. He would also like to purchase 4 magnetic signs to use for advertising the park. Larry also discussed paying the kids \$20 per week to work the front table as the Farmer's Market cafe.

Pauline Hansen discussed the FC SS Spring Fling on May 25, 2013 and sponsored by Horizon Elderly Abuse Program. The Historical Society would put on an old fashioned pancake breakfast for \$1.00. The balance of the cost would be paid for by the sponsors.

Harold Kenney discussed making some changes to the grill in the pavilion kitchen to make cleaning easier.

Volunteer

**& Recruitment** No Report

**Town Rep.** Jack Webb reported that the Town is waiting for the budget to be approved.

**New Business:** Moved by Brian Godlonton and seconded by Jack Webb to appoint the president Harold Kenney, the Vice President Larry Varty and the Treasurer Pauline Hansen as the signing authority on all bank accounts with any 2 of the 3 signatures required. CARRIED

The committees are to remain the same except for the addition of Bernice Birtsch to the Grants committee and Brian Godlonton to the Park Events and Fundraising committee.

Moved by Bernice Birtsch and seconded by Jack Webb to approve the Farmer's Market Contract and authorizing Harold Kenney to sign same. CARRIED

Cheryl Jones reported that the Park House renters may be giving their notice for the end of April or May, 2013. A Park House Rental Agreement will have to be drafted for the next renters.

Committee of  
The Whole

Moved by Jack Webb and Larry Varty to go into Committee of the Whole at 8:45 pm. CARRIED

Page 3. Moved by Brian Godlonton and seconded by Larry Varty to come out of Committee of the Whole at 8:55 pm.

Moved by John Salomons and seconded by Jack Webb to approve the administrators contract for the April 1, 2013 to March 31, 2014 term. CARRIED

Next Meeting: April 16, 2013

Adjournment: Moved by John Salomons to adjourn the meeting at 9:00 p.m.

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	8.2.2	Confidential	Yes	No	XX
Topic	FCSS/RCHHS Minutes March 13, 2013				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
The FCSS/RCHHS held their board meeting on March 13, 2013.					
Documentation Attached:					
Yes			XX		No
<b>DISCUSSION:</b>					
Attached is a copy of the FCSS/RCHHS Meeting Minutes from March 13, 2013.					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council accept the FCSS/RCHHS Meeting Minutes of March 13, 2013 as presented.					
					
CAO					
<b>DISTRIBUTION:</b>					
Council:	Admin:	Press:	Other:		

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
**March 13, 2013**  
10:00 a.m. Rimbey Provincial Building

Present:

Nancy Teeuwsen-Hartford, Chairperson  
Irene Steeves, Vice Chairperson  
Viola Schneider, Board Member  
Pat Weeks, Board Member  
MaryAnn Josephison, Board Member (exited at 1:00)  
Scott Ellis, Board Member  
Peggy Makofka, Executive Director  
Christine Simpson, Recording Secretary

Regrets:

Paul McLauchlin, Board Member  
Bill Coulthard, Board Member

1. CALL TO ORDER

The meeting was called to Order by Chairperson: N. Teeuwsen-Hartford at 10:00 a.m.

2. APPROVAL OF AGENDA

**13-03-01 MOTION:** By: P. Weeks: That the agenda be adopted as presented.

CARRIED.

3. PREVIOUS MEETING MINUTES – February 13, 2013

**13-03-02 MOTION:** By: I. Steeves: that the minutes of the February 13, 2013 Meeting be adopted as corrected:

Spelling error in 10.8

CARRIED.

4. BUSINESS ARISING FROM THE MINUTES

5. OLD BUSINESS

- 5.1 Meals on wheels update
- 5.2 Seniors Service Award nomination

6. FINANCE

- 6.1 March 13, 2013 Finance Committee Meeting Minutes/Highlights

**13-03-03 MOTION:** By: I. Steeves: that the Minutes of the March 13, 2013 Finance Committee Meeting be accepted as information.

CARRIED.

7. WRITTEN REPORTS

- 7.1 Home Support/Personal Care
- 7.2 Palliative Care
- 7.3 Medical Alert
- 7.4 Compass Program
- 7.5 Education Coordinator

- 7.6 Seniors Information & Referral Centre
- 7.7 Food Bank
- 7.8 Volunteer Services
- 7.9 Adult Day Support
- 7.10 Community Kitchen
- 7.11 Internet Technology
- 7.12 Rimbey Parent Link Centre
- 7.13 Healthy Families/Babies First
- 7.14 Rainbows
- 7.15 Family Resource Library
- 7.16 New Horizon's- Elder Abuse Awareness
- 7.17 Volunteer Income Tax
- 7.18 Volunteer Visitor
- 7.19 Meals on Wheels
- 7.20 Office Manager/Quality Control

**13-03-04 MOTION:** By: S. Ellis: That the Written Reports be accepted as information.

CARRIED.

8. POLICY/RISK MANAGEMENT COMMITTEE-Meeting date set for May 29<sup>th</sup> at 10:00 a.m.

9. DIRECTOR'S REPORT

- 9.1 Early Childhood Coalition
- 9.2 Donner Canadian Foundation Awards
- 9.3 Mental Health First Aide Workshop
- 9.4 27<sup>th</sup> Annual Rimbey Women's Conference
- 9.5 Parent Link Centre- staffing
- 9.6 Step Summer Temporary Employment

**13-03-05 MOTION:** By: S. Ellis: That the Agency hire for the position of summer temporary employment for a term of no longer than 16 weeks during the approximate period of May 21, 2013 - August 30, 2013 at a rate of \$12.50/hr. Seconded by: V. Schneider.

CARRIED.

9.7 Charity Golf Tournament-transparency documents

**13-03-06 MOTION:** By: P. Weeks: That the money raised from the 2013 FCSS Charity Golf Tournament is to go towards the staffing and Volunteer Development of the Volunteer Centre.

CARRIED.

**13-03-07 MOTION:** By: M. Josephson: That the Director's Report be accepted as information.

CARRIED.

10. NEW BUSINESS

- 10.1 Delegation – Accountant (10:00 a.m.)
- 10.2 RCHHS Annual Meeting
  - a) Recess FCSS Meeting

**13-03-08 MOTION:** By: N. Teeuwssen-Hartford: That the March 13, 2013 FCSS Meeting adjourns in order that the RCHHS Annual General Meeting be called in order to comply with Society Act Regulations.

CARRIED.

b) Call to Order

The RCHHS Annual General Meeting was called to order by Chairperson: N. Teeuwsen-Hartford at 11:07 a.m.

CARRIED.

c) Election – Chairperson

MOTION: By: M. Josephison to nominate: N. Teeuwsen-Hartford, V. Schneider moved that nominations cease.

CARRIED.

N. Teeuwsen-Hartford was declared Chairperson.

d) Election – Vice Chairperson

MOTION: By: P. Weeks to nominate: I. Steeves, M. Josephison moved that nominations cease.

CARRIED.

I. Steeves was declared Vice Chairperson.

CARRIED.

e) Election – Finance Committee

MOTION: By: M. Josephison to nominate: V. Schneider, I. Steeves, N. Teeuwsen-Hartford to sit on the Finance committee. M. Josephison moved that nominations cease.

CARRIED.

V. Schneider, I. Steeves, N. Teeuwsen-Hartford are declared to sit on the Finance Committee.

CARRIED.

f) Election – Policy/Risk Management Committee

MOTION: By: V. Schneider to nominate I. Steeves, N. Teeuwsen-Hartford, P. Weeks, B. Coulthard, M. Josephison and S. Ellis to sit on the Policy/Risk Management Committee. V. Schneider moved that nominations cease.

CARRIED.

I. Steeves, N. Teeuwsen-Hartford, P. Weeks, B. Coulthard, M. Josephison and S. Ellis are declared to sit on the Policy/Risk Management Committee.

CARRIED.

g) Appointment of FCSS Board Members to RCHHS Board

MOTION: By: V. Schneider: That the FCSS Board Members be appointed the RCHHS Board and continue to act as one Board.

CARRIED.

h) RCHHS Annual Report for 2012

MOTION: By: M. Josephison: That the RCHHS Annual Report for 2012 be adopted as presented.

CARRIED.

i) Appointment of Auditor

MOTION: By: I. Steeves: That the accounting firm of BDO be appointed as the Agency's Auditor for 2013. Seconded: By: S. Ellis.

CARRIED.

j) Financial Statements

MOTION: By: S. Ellis: That the 2012 Financial Statements be adopted as presented, signed by the Chair and Vice Chair of the Board and forwarded to the proper authorities.

CARRIED.

k) Adjournment of RCHHS Meeting

MOTION: By: M. Josephison: That the RCHHS Annual General Meeting adjourns at 10:14 a.m.

CARRIED.

l) Reconvene FCSS Meeting

Chairperson: N. Teeuwsen-Hartford: reconvened the FCSS Meeting at 10:14 a.m.

CARRIED.

#### 10.3 Staff Wage review

**13-03-09 MOTION:** By: I. Steeves: That effective April 1, 2013 the staff pay review will be accepted as follows: Health Care Aides staff receive a \$1.00 per hour increase across the grid. Seconded by: M. Josephison

CARRIED.

**13-03-10 MOTION:** By: V. Schneider: That effective April 1, 2013 the Health Care Programs Co-ordinator receive a \$1.00 per hour increase and moves to full time, agreement to be negotiated. Seconded by: S. Ellis

CARRIED.

**13-03-11 MOTION:** By: I. Steeves: That effective April 1, 2013 the Office Manager receives a \$1.00 per hour increase. Seconded by: P. Weeks

CARRIED.

**13-03-12 MOTION:** By: V. Schneider: That effective April 1, 2013 the Programs Managers (Adult Day Support Coordinator and Assistant, Healthy Families, Resource Library, Volunteer Services and Seniors Information and Referral Services, Office Admin and I. T. ) receive a \$1.00 per hour increase. Seconded by: S. Ellis

CARRIED.

**13-03-13 MOTION:** By: S. Ellis: That effective April 1, 2013 the Controller receive a \$1.00 per hour increase, hours of work to be 85 per month any additional hours to be pre-approved by Executive Director. Remove the program of Kitz for Kidz from job description. Seconded by: I. Steeves

CARRIED.

**13-03-14 MOTION:** By: V. Schneider: That effective April 1, 2013 the staff pay review will be accepted as per the Executive Directors recommendations for the following:

- Community Kitchen Program Co-ordinator receive an increase of \$5.00 per kitchen
- RN retainer will increase to \$235.00 for the first 5 hours and any additional hours receive \$1.00 increase
- RN Education Co-ordinator receives a \$1.00 per hour increase.
- On call supervisor, Food Bank Assistant honorarium and the in-house caterer positions will remain the same with no changes.

Seconded by: M. Josephison

CARRIED.

#### 10.4 Volunteer Week Appreciation Contribution

**13-03-15 MOTION:** By: P. Weeks: That the Agency gives \$300.00 towards Volunteer Week Appreciation Event at the Rimbey Community Centre. Seconded by: M. Josephison

CARRIED.

#### 10.5 Seniors Week Celebration

**13-03-16 MOTION:** By: S. Ellis: That the Agency gives \$300.00 towards Seniors Week Celebration at the Drop In Centre. Seconded by: P. Weeks

CARRIED.

#### 10.6 Volunteer's Years of Service Awards

**13-03-17 MOTION:** By: I. Steeves: That the Agency presents these awards at this event. Seconded by: P. Weeks

CARRIED.

#### 10.7 Community Gardens

**13-03-18 MOTION:** By: S. Ellis: That the Board gives the Executive Director permission to work on a proposal for this project. Seconded by: P. Weeks

CARRIED.

#### 10.8 Central Alberta Raceways update

**13-03-19 MOTION:** By: P. Weeks: That the Board gives the Executive Director permission to share or direct the Volunteer Services Co-ordinator to share documents and resources with Central Alberta Raceways and authorize time to be spent to help organize volunteer for events. Seconded by: I. Steeves.

CARRIED.

10.9 Executive Director's Performance Review

**13-03-20 MOTION:** By: V. Schneider: That the Executive Director receives a pay increase of \$321.60 per month as outlined in the signed contract effective April 1, 2013. Seconded by: P. Weeks

CARRIED.

11. CORRESPONDENCE

11.1 February Payroll Memo

11.2 Verbal report Rimoka-P. McLauchlin (not given)

12. NEXT MEETING DATE – April 17, 2013

Note: Lunch will be served at 12:00 noon.

13. ADJOURNMENT

**13-03-21 MOTION:** By: N. Teeuwsen-Hartford: That the Meeting adjourns at 1:45 p.m.

CARRIED.

14. BOARD SHARING TIME

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N. Teeuwsen-Hartford, Chairperson

---

C. Simpson, Recording Secretary

# TOWN OF RIMBEY AGENDA ITEMS

Meeting	Council	Meeting Date	May 13, 2013		
Agenda Item No.	9.0	Confidential	Yes	No	XX
Topic	Correspondence				
Originated by	Tony Goode		Title	CAO	
<b>BACKGROUND:</b>					
Documentation Attached:	Yes XX			No	
<b>DISCUSSION:</b>					
9.1 Seniors Advisory Council for Alberta – Senior's Week					
9.2 Town of Rocky Mountain House Parade					
9.3 Town of Eckville Parade					
<b>RECOMMENDED ACTION:</b>					
Administration recommends Council proclaim the week of June 3-9, 2013 as Seniors' Week 2013.					
Administration recommends Council accept items 9.2 and 9.3 as information.					
CAO					
<b>DISTRIBUTION:</b>	Council:	Admin:	Press:	Other:	



c/o Alberta Health  
600, Standard Life Centre  
10405 Jasper Avenue NW  
Edmonton, Alberta, Canada T5J 4R7

Telephone 780/422-2321  
Fax 780/422-8762  
Email: [saca@gov.ab.ca](mailto:saca@gov.ab.ca)

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April 15, 2013

His Worship Sheldon Ibbotson  
Town of Rimbey  
PO Box 350  
Rimbey, AB  
T0C 2J0

Dear Mayor Ibbotson;

Since 1986, Alberta has encouraged communities and organizations to come together and honour seniors for their many contributions to our province by recognizing Seniors' Week. This year, Seniors' Week is June 3-9, 2013. As Chair of the Seniors Advisory Council for Alberta, I am pleased to request your community's formal recognition of this important celebration.

Enclosed you will find a Municipal Proclamation, Event Registration Brochure and poster produced by Alberta Health and the Council. This proclamation is being made to assist communities in recognizing Seniors' Week, by generating a greater awareness of seniors and the contributions they have made to Alberta communities.

The Council and I appreciate your consideration of this request, and I sincerely hope that you will proclaim June 3-9, 2013 as Seniors' Week in your community. Please provide confirmation of your proclamation prior to May 31, 2013 to ensure it is published on the Council's website. Notification of your proclamation can be faxed to: 780-422-8762 or emailed to: [SACA@gov.ab.ca](mailto:SACA@gov.ab.ca). For a list of registered Seniors' Week events and municipalities that have proclaimed Seniors' Week, please visit the website at [www.health.alberta.ca](http://www.health.alberta.ca).

Please join us in celebrating Seniors' Week 2013!

Sincerely,

A handwritten signature in black ink that reads "Alana".

Alana DeLong, MLA  
Chair

Enclosure

Creative and Inspirational

2013

# Seniors' Week

June 3 - 9



Alberta

Government

## Message from the Minister and Associate Minister



Honourable Fred Horne



Honourable  
George VanderBurg

We are pleased to invite everyone to celebrate Alberta's seniors during Seniors' Week 2013.

Our province is home to more than 440,000 seniors, and that number grows by nearly 2,000 every month.

There are so many ways in which seniors contribute to this province. They are our family members, our friends and our neighbours. They are volunteers, storytellers and mentors. They are a link to the past, and their wisdom and experience can help guide us into the future. It is only fitting that we take the time to celebrate seniors.

We invite Albertans to join us from June 3 to 9 in recognizing seniors across Alberta. This year's theme is "Creative and Inspirational," and we have no doubt that the celebrations will more than live up to this theme. Whether planning an event or enjoying one with the seniors in your life, please take the time to acknowledge Alberta's seniors and all that they contribute to our quality of life.

A handwritten signature in black ink that reads "Fred Horne".

Honourable Fred Horne  
Minister of Health

A handwritten signature in black ink that reads "George VanderBurg".

Honourable George VanderBurg  
Associate Minister of Seniors

## Message from the Chair



Welcome to Seniors' Week 2013. We invite Albertans of all ages to celebrate the valuable contributions seniors make to our province.

I truly enjoy my role as Chair of the Seniors Advisory Council for Alberta. This connection provides council members and me the opportunity to receive input from seniors and Albertans on the topics that matter to seniors. The council uses this information to develop advice for the Minister of Health and our government.

As part of Seniors' Week 2013, I invite all communities to hold an event to recognize and appreciate the seniors who enrich your life and your community. In keeping with this year's theme, I encourage you to be "Creative and Inspirational" — proclaim Seniors' Week in your municipality, hold pancake breakfasts or teas, invite seniors to share their histories with schoolchildren... the possibilities are endless!

You can register your event online to help spread the word. For more information on Seniors' Week, and to get updates on events throughout the province, please visit [www.health.alberta.ca/seniors/seniors-week.html](http://www.health.alberta.ca/seniors/seniors-week.html).

Thank you to Alberta's seniors — your experience, generosity and willing spirit make you a great resource, and I am excited to see the many ways Albertans will celebrate you and your accomplishments this June.

A handwritten signature in black ink that reads "Alana".

Alana DeLong  
Chair, Seniors Advisory Council for Alberta  
MLA, Calgary-Bow

# Seniors' Week Event Registration



## Province-Wide Calendar of Events

The Seniors Advisory Council for Alberta posts a list of Seniors' Week 2013 activities across Alberta on its website. It is a great way to publicize your events to the media and people in your community. You can register your event by submitting a few details to the Council website at: [www.health.alberta.ca/seniors/seniors-week.html](http://www.health.alberta.ca/seniors/seniors-week.html).

The deadline for final registration is May 24, 2013. Events will be posted within a week of being received.

## How to Register:

### Online

[www.health.alberta.ca](http://www.health.alberta.ca) and follow the **Seniors' Week** links.

Registrations will be accepted until May 24, 2013.

If you have any questions, please contact the Seniors Advisory Council for Alberta at 780-422-2321. You can call toll free by dialing 310-0000 and then 780-422-2321.



# Seniors Advisory Council for Alberta Members

Honourable Fred Home, Minister of Health  
Responsible for the Seniors Advisory Council for Alberta



Alana DeLong,  
MLA, Calgary-Bow  
*Chair, Seniors Advisory  
Council for Alberta*



Rosemarie Biggs,  
Sherwood Park  
*Edmonton and Area Region*



Dr. Al Cook  
*Alberta's Universities*



Dr. Guy Gokiert  
*Alberta Medical Association*



Sally Heinen  
*Northwest Region*



Beverly Homeniuk,  
Vegreville  
*Edmonton and Area Region*



Vincent Leung  
*Calgary and Area Region*



Jane Manning  
*Northwest Region*



Laurie Morris  
*Edmonton and Area Region*



Linda Scheibner  
*Calgary and Area Region*



Margaret Usherwood  
*Calgary and Area Region*

*current membership at time of printing*

## Contact Information

Seniors Advisory Council for Alberta  
c/o Alberta Health  
600 Standard Life Centre  
10405 Jasper Avenue  
Edmonton Alberta T5J 4R7

Telephone\*: 780-422-2321  
Fax\*: 780-422-8762  
\*To phone or fax toll free outside of  
Edmonton, first dial 310-0000

E-mail: [saca@gov.ab.ca](mailto:saca@gov.ab.ca)  
Website: [www.health.alberta.ca](http://www.health.alberta.ca)  
and follow the links to the  
Seniors Advisory Council for Alberta





# Proclamation

## Seniors' Week 2013

*In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I do hereby proclaim June 3 – 9, 2013, to be "Seniors' Week."*

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2013, in \_\_\_\_\_.

\_\_\_\_\_  
Mayor/Reeve

*Alana DeLong*

\_\_\_\_\_  
Alana DeLong  
Chair, Seniors Advisory Council for Alberta  
MLA, Calgary-Bow

*George VanderBurg*

\_\_\_\_\_  
Honourable George VanderBurg  
Associate Minister of Seniors

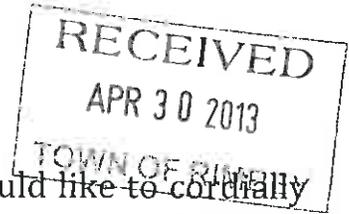
*Fred Horne*

\_\_\_\_\_  
Honourable Fred Horne  
Minister of Health

*Alberta*



*You are invited to attend the  
Annual Rocky Rodeo Parade  
Saturday, June 8, 2013*



The Town of Rocky Mountain House Mayor Fred Nash would like to cordially invite the Mayor or another member of your Council to be a Guest of Honor at the annual Rocky Rodeo Parade. Rocky Mountain House will be celebrating their Centennial this year.

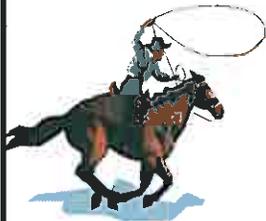
We will start the morning at 10:00 a.m. with coffee and muffins at the Youth Hall located at the Arena Complex Facility (a map is enclosed showing where to meet for breakfast).

The parade starts at 11:00 a.m. with the route taking approximately one hour to complete.

There will be two rodeo passes for the afternoon performance starting at 1:30 p.m.

Please RSVP before May 28<sup>th</sup> so that we can arrange transportation for you.

For more information please call Lynette Birg at 403-847-5260 ext #112 or email at [lbirg@rockymtnhouse.com](mailto:lbirg@rockymtnhouse.com)



Come see that Rocky Mountain House is truly the place  
"Where Adventure Begins"

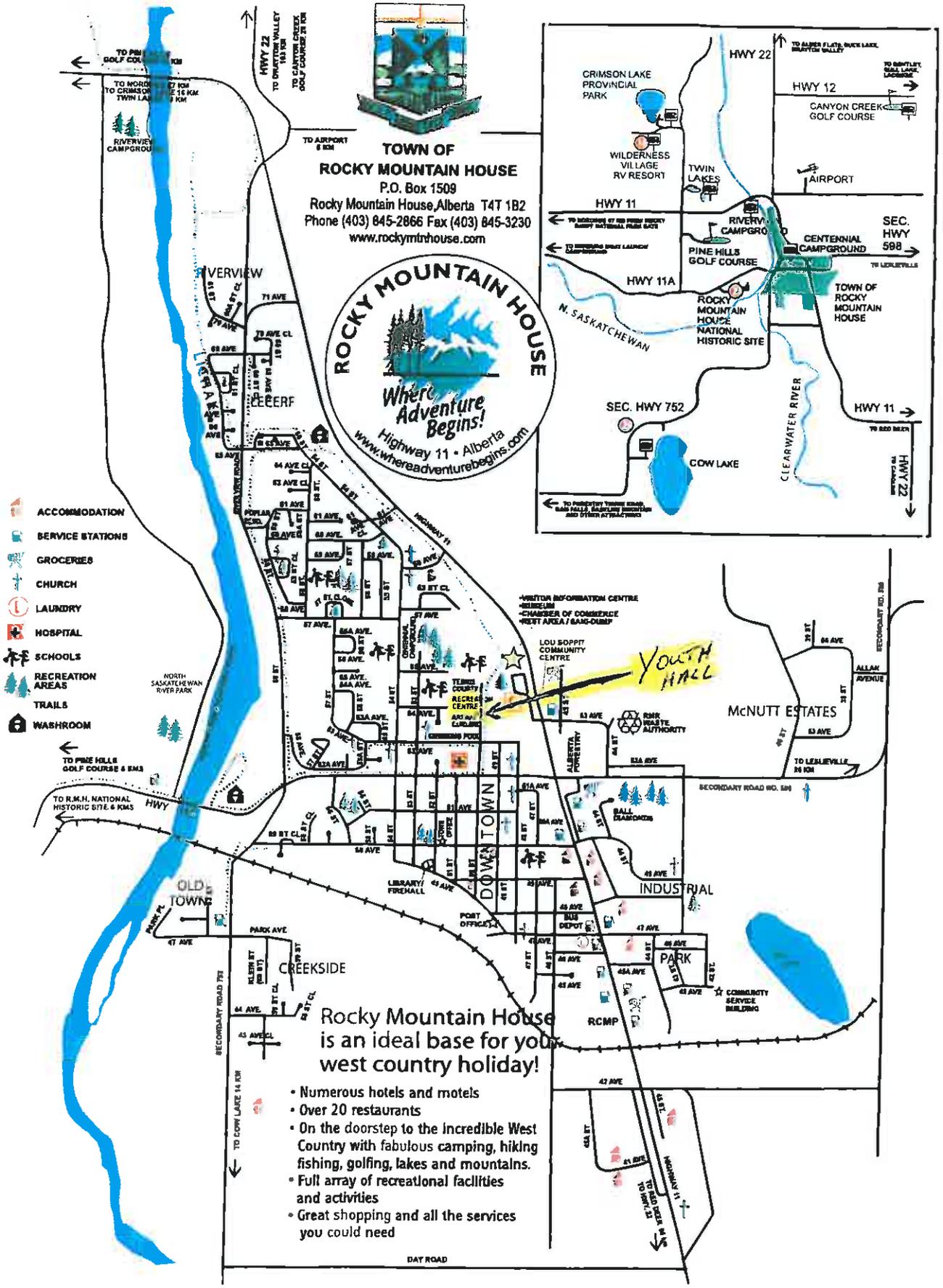


PLEASE RSVP BY FILLING OUT AND RETURNING  
VIA FAX TO 403-845-1835 or [lbirg@rockymtnhouse.com](mailto:lbirg@rockymtnhouse.com)

Municipality that you are representing:	
Dignitary Attending:	
Will you be bringing a guest?	Yes No
Phone Number:	
Fax number:	
Will you be attending the breakfast?	Yes No
Will you be attending the Rodeo?	Yes No

**We hope to see you there!!!  
p.s. Bring an umbrella just in case it rains!**

If you have any questions please feel free to call Lynette Birg at 403-847-5260 or e-mail [lbirg@rockymtnhouse.com](mailto:lbirg@rockymtnhouse.com)



Rocky Mountain House is an ideal base for your west country holiday!

- Numerous hotels and motels
- Over 20 restaurants
- On the doorstep to the incredible West Country with fabulous camping, hiking, fishing, golfing, lakes and mountains.
- Full array of recreational facilities and activities
- Great shopping and all the services you could need

May 7, 2013

I am contacting you on behalf of the Eckville Parade Committee

Our annual parade is going to be held in conjunction with the rodeo on Saturday June 1, 2013 Our parade is a small town community involvement parade and your presence is always appreciated.

Event: Eckville Rodeo Parade

When: Saturday June 1, 2013

Staging Time: 11:00 am to 12:00 noon at the Eckville Elementary School Grounds (North end of Eckville)

Parade Time: 12:00 noon

RAIN OR SHINE!!!!!!!

Hope to see you there.

If you need more info, please contact me by email or phone 403 746-3519.

Thanks

Deb Engman

Eckville Parade Committee