

TOWN OF RIMBEY

TOWN COUNCIL AGENDA

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON
MONDAY, NOVEMBER 22, 2010 AT 6:30 PM IN THE COUNCIL CHAMBERS OF
THE TOWN ADMINISTRATION BUILDING**

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Public Hearing**

3. **Agenda Approval and Additions**

4. **Minutes**
 - 7.1 Wednesday, November 10, 2010 Council Meeting Minutes 3-7
 - 7.2 November 4, 2010 Volunteer Week Committee Meeting Minutes 8-10

5. **Delegations**
 - 5.1 Joe Croken, Peace Officer/Bylaw Enforcement

6. **Bylaws**
 - 7.3 Borrowing Bylaw 860/10 11-13

7. **New and Unfinished Business**
 - 7.4 Arena School Rate 14-15
 - 7.5 Arena Concession Tender 16
 - 7.6 Subdivision & Development Appeal Board 17
 - 7.7 Remuneration Committee 18
 - 7.8 Assessment Review Board 19
 - 7.9 Public Works Truck Purchase 20
 - 7.10 Capital Grant Reporting 21

8. **Reports**
 - 8.1 Finance Reports
 - 9.1 8.2.1 2010 AUMA Convention Cost Breakdown 22

9. **Correspondence**
 - 9.2 Ponoka Youth Centre Information Meeting 23-24
 - 9.3 2011 Women's Day Conference Request for Support 25-26

10. **In Camera**

11. **Adjournment**

Summary of Agenda Items for November 22, 2010:

Bylaws:

- 6.1 Administration recommends Council adopt a second and third reading of Bylaw 860/10 Revolving Operating Loan for \$1.5 million for six (6) months to resolve a cash flow situation until claims and reporting paperwork has been submitted and grant funds of \$4.7 million are received.

New Business:

- 7.1 Arena School Rate - Recreation recommends Council keep the current school rate for this season at \$35.00/hr for the arena.
- 7.2 Arena Concession Tender – Recreation to present recommendation based on tender results to pass a resolution for Mayor and CAO to enter into an agreement for the operation of the arena concession.
- 7.3 Subdivision & Development Appeal Board –Council pass a resolution to appoint Kathy Pfau to sit with the existing members Phil Swanson, Rob Rondeel, Bob Johnson, and Tim Buist on the subdivision and Development Appeal Board.
- 7.4 Remuneration Committee - Council pass a resolution approving remuneration committee consist of six members as follows: Ralph Blyth, Don McFadyen, Donna Heilemann, Al Lewis, Jim Moore, and Earl Giebelhaus with Tony Goode acting as the Liaison.
- 7.5 Assessment Review Board - Council pass a resolution authorizing administration to proceed with the implementation of an agreement for assessment appeal services with the Regional Assessment Review Board.
- 7.6 Public Works Truck Purchase - Council pass a resolution to buy out the lease on the 2008 Ford F-150 Super Cab for \$8,106.19 plus GST, with the funds to be taken from the 2010 Capital Budget.
- 7.7 Capital Grant Reporting – Council approve the project profiles recommended so that Administration can submit the grant project profiles.

Correspondence:

- 9.1 Ponoka Youth Centre Information Meeting - Council pass resolution that Recreation Board attend the Ponoka Youth Centre Stakeholder information meeting for the potential establishment of Big Brothers and Big Sisters and Boys and Girls Club at the Rimbey Provincial Building on November 30 at 7:00 pm.
- 9.2 2011 Women's Day Conference Request for Support - That Council pass resolution approving a grant in the amount of \$268.00 for the 2011 Women's Day Conference being held on February 11, 2011.

TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON WEDNESDAY, NOVEMBER 10, 2010 IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING

Call to Order	Mayor Ibbotson called the meeting to order at 6:30 pm, with the following in attendance:	
Present	Mayor Sheldon Ibbotson Councillor Jack Webb Councillor Joe Anglin Councillor Paul Payson Councillor Gayle Rondeel CAO – Tony Goode Assistant CAO – Ryan Maier Director of Finance – Jackie McMullen Assistant Director of Finance – Georgia Beebe Recording Secretary - Melissa Beebe Public: Barb and John Jennings Bromley Chamberlain, Rimbey Review 7 members of the Public attended	
Adoption of Agenda	<u>Motion 372/10</u> Moved by Mayor Ibbotson to adopt the agenda with the following additions: Bylaws: 6.3 Borrowing Bylaw 860/10 New and Unfinished Business: 7.2 November Council Meeting Date Change 7.3 1934 International Truck Correspondence: 9.9 ATCO Gas Anniversary Presentation to Council In Camera: 10.1 Land Issue	CARRIED
Minutes – October 12 Council Meeting	<u>Motion 373/10</u> Moved by Councillor Payson to accept the October 12, 2010 Council Meeting minutes as presented.	CARRIED
Minutes – October 26 Organizational Meeting	Motion 374/10 Moved by Councillor Rondeel to accept the October 26, 2010 Organizational Meeting minutes as amended.	CARRIED
Minutes – Rimbey Municipal Library Sept 13 Meeting	Motion 375/10 Moved by Mayor Ibbotson to accept the September 13, 2010 Rimbey Municipal Library minutes as presented.	CARRIED
Minutes – FCSS/RCHHS Sept 15 Meeting	Motion 376/10 Moved by Councillor Anglin to accept the September 15, 2010 FCSS/RCHHS minutes as presented.	CARRIED

Delegation – John and Barbara Jennings

John Jennings presented to Council the following concerns:

- 51 Avenue disrepair issues ongoing from 1979 and would like to see the paving completed to the east end of road;
- Not enough dust control was put down at the east end of the road;
- Curb and gutter placement that left a low spot near the corner in front of their house;
- Snow being piled up on their lawn in front of the house;
- Turning circle access and maintenance issues behind property;
- sandblast and powder coating of cemetery gate.

Mr. Jennings would like to know when his concerns will be met as this has been an ongoing issue that has not been addressed.

Mayor Ibbotson thanked Mr. Jennings for presenting to Council and advised that can not say that we can do anything right now in regards to the concerns noted above, as it is something that would have to be looked at in the budget process and will advise Mr. Jennings on what can be done. Mayor Ibbotson advised that administration will look into the snow plowing and removal issues with Public Works.

Mr. and Mrs. Jennings thanked council and withdrew from the meeting at 6:59 pm.

Bylaws – Procedural Bylaw 858/10

Administration presented the procedural bylaw which is used as a guide for the procedure and conduct of council meetings, which would replace Bylaws 611/94 and 515/86.

Motion 377/10

Moved by Councillor Anglin that Bylaw 858/10 to establish the procedure and conduct of council be given first reading.

CARRIED

Bylaws – Nuisance Bylaw 859/10

Administration presented the proposed nuisance bylaw which will serve to replace four existing bylaws relating to noise, unsightly premises and firearms control. The penalty amounts associated have also been increased to relate to current levels more common in other municipalities. Council discussed concerns with the Nuisance Bylaw 859/10 in regards to wording and clarity. Council suggested accepting as information.

Bylaws – Borrowing Bylaw 860/10

Director of Finance presented borrowing bylaw 860/10, which would authorize the set up of a line of credit in amount of \$1.5 million until grant claims have been received of \$4.7 million.

Mayor Ibbotson called a short recess at 7:22 pm. The meeting reconvened at 7:25 pm.

Motion 378/10

Moved by Councillor Anglin that Bylaw 860/10 authorizing the set up of a line of credit for \$1.5 million be given first reading.

CARRIED

New and Unfinished Business – FCSS Funding Agreement

Director of Finance presented the 2011 FCSS funding agreement between the province and the Town and is requesting council authorize the execution of the 2011 FCSS Funding agreement in the amount of \$19,836.

Motion 379/10

Moved by Mayor Ibbotson to authorize Administration to execute the 2011 FCSS Funding agreement in the amount of \$19,836.

CARRIED

New and Unfinished Business – November Council Meeting Date Change

Due to prior commitments of Council, Administration recommends resetting the regular council meeting of November 24 to Monday, November 22, at 6:30 pm.

Motion 380/10

Moved by Councillor Anglin to reset the regular council meeting from November 24th to November 22 at 6:30 pm.

CARRIED

New and Unfinished Business – 1934 International Truck

Mayor Ibbotson presented a status report on the condition of the 1934 International Truck. Council discussed options of whether to continue to invest in the restoration of the 1934 International Truck that is at Ber Automotive.

Motion 381/10

Moved by Councillor Payson that administration look at picking up the 1934 International Truck parts from Ber Automotive.

CARRIED

Reports – Council

Councillor Anglin reported attendance at the following meetings/functions:

- CASA Annual General Meeting
- Bio Fuel Plant Preliminary Report
- Municipal Governance Workshop for Elected Officials, Rocky

Mayor Ibbotson reported attendance at the following meetings/functions:

- Environment meeting
- Councillor Rondeel and I took a tour with Public Works
- Chamber Function “13 ways to kill a community”
- Municipal Governance Workshop for Elected Officials, Rocky – all Council

Councillor Payson – nothing to report

Councillor Rondeel – nothing to report

Councillor Webb reported that Rimoka Organizational meeting is November 18 at Rimbey Manor.

Reports – Finance

Director of Finance presented the Bank Reconciliations for the months ending August, September, and October 2010 and the Accounts Payable Account Distribution Report for the period ending November 10, 2010.

Motion 382/10

Moved by Councillor Anglin to approve the Accounts Payable Account Distribution Report for the period ending November 10, 2010.

CARRIED

Mayor Ibbotson called a short recess at 8:19 pm. The meeting reconvened at 8:28 pm.

Correspondence – Ponoka Youth Centre Funding Request

Administration received a letter from the Ponoka Youth Centre requesting funding assistance of \$25,000 towards the start up of the Big Brothers/Big Sisters and Boys and Girls Club for Rimbey. Council directed Administration to invite the Ponoka Youth Centre Representative to come and present to council at the next meeting.

Correspondence – Rimbey & District Volunteer Week Request for Donation

Rimbey and District Volunteer Week committee is seeking council’s assistance for grant funding to cover the Community Centre Hall and Kitchen rental, postage for mail out and pizza for the volunteers work bee day.

Motion 383/10

Moved by Councillor Webb to approve a grant to Rimbey and District Volunteer Week Committee in the amount of \$500.00 towards the Volunteer Appreciation Event for April 2011.

CARRIED

Correspondence – Rimbey Atom Renegades

Rimbey Atom Renegades is seeking donations to subsidize their raffle table prizes, door prizes, and Heart and Hustle and MVP Awards at their annual tournament being held on December 10, 11, and 12.

Motion 384/10

Moved by Councillor Rondeel to approve a grant to the Rimbey Atom Renegades in the amount of \$100.00 towards their annual tournament being held on December 10, 11, & 12, 2010.

CARRIED

Correspondence –
Edmonton's Expo
2017 Bid
Expression Letter
of Support

CAEP forwarded a request letter from Stettler Regional Board of Trade and Community Development to council to consider sending a letter of support for Edmonton's Expo 2017 bid to the federal government.

Motion 385/10

Moved by Councillor Anglin to have the Mayor sign a letter of support to be sent to the Prime Minister supporting Edmonton's bid to host Expo 2017.

CARRIED

Correspondence –
Red Deer & District
SPCA Request for
Funding.

Red Deer and District SPCA is requesting an annual contribution of \$2,500, which is based on proximity, population, and the number of animals admitted from the area. Council would like Administration to inquire for more information regarding budgets, stats, etc.

Correspondence –
FCM Membership
Renewal

The Town of Rimbey renewal membership for FCM 2011-2012 membership is \$398.26. Council approved the cheque in the Accounts Payable Account Distribution Report for the period ending November 10, 2010.

Correspondence –
Meet and Greet
MLA Ray Prins

An invitation was received for Mayor and Council to attend a Meet and Greet MLA Ray Prins at the Lacombe Memorial Centre on December 13, at 7:00 pm.

Correspondence –
Rimbey Midget
Renegades
Request for Letter
of Support

Rimbey Midget Renegades is requesting a letter of support from Council for the bid package to host Provincials for the Midget Hockey Team.

Motion 386/10

Moved by Councillor Anglin that administration write a letter of support for the Rimbey Midget Renegades application to host the 2011 Midget A Provincials.

CARRIED

Correspondence –
ATCO Anniversary
Presentation to
Council

ATCO Gas would like to arrange with Mayor and Council to present a limited edition print to the Town of Rimbey in celebration of 50 years as a franchise. Council directed Administration to set up a meeting with ATCO Gas.

In Camera

Motion 387/10

Moved by Councillor Webb that the meeting go into camera to discuss land issues at 8:55 pm with all Council present.

CARRIED

Out of Camera

Motion 388/10

Moved by Councillor Anglin that the meeting come out of camera at 9:06 pm.

CARRIED

324966 Alberta Ltd.

Motion 389/10

Moved by Councillor Anglin to complete the water main installation and road construction to connect existing services at 45 Avenue with the planned services at 32496 Alberta Ltd's industrial development at an estimated cost of \$35,774.89 plus GST, 2/3 of which will be recovered through the Building Canada Fund grant.

CARRIED

Adjournment Council adjourned meeting at 9:08 pm.

MAYOR

TOWN MANAGER

Rimbey & District Volunteer Week Committee
Meeting: Thursday, November 4, 2010
10:00 a.m.
Rimbey Provincial Building

Meeting

Present: Anita Goetz, Rimoka Housing Representative
Barb Olsen, BYAS & Rural Crime Watch Representative
Cheryl Scheie, Rimbey Historical Society & Women's Conference
Diane McCallum, Rimoka Housing Representative
Donna Keay, Rimoka Housing Representative
Irene Steeves, Blindman Hall Representative
Laine Dahms, DTHR Representative
Lindell Ryan, Volunteer Centre Representative
Mary Busch, Helping Hands & Food Bank
Moirra Gates, FCSS Representative
Pat Muddle, Fish & Game, Rural Crimewatch
Peggy Makofka, FCSS Representative
Rick Krecklewich, Community Centre Representative

Regrets: Barry Nesbitt, Rimbey Sleigh Wagon & Saddle Club
Dan Donald, Rimbey Handi Van Society
Gail Hood, Ladies Auxiliary Representative (resigned)
Monika Rondeel, Ponoka/Rimbey Adult Learning Council Representative

1. Call to Order: P. Makofka called the meeting to order at 10:15 a.m.
2. Approval of Agenda
MOTION: By: C. Scheie to approve the agenda as presented.

CARRIED

3. Approval of May 20, 2010 minutes
MOTION: By: L. Dahms to approve the minutes of the May 20, 2010 as presented.

CARRIED

4. Approval of Financial Report
MOTION: By: I Steeves to accept the financial report as information with a reported balance of \$3282.82.

CARRIED

5. Business arising from the minutes
 - 5.1 Introductions with sign in/phone/fax/e-mail information
Introduction of new member Lindell Ryan, Rimbey Volunteer Centre and notice from Gail Hood that she will not be continuing as volunteer rep for the Ladies Hospital Auxiliary. Contact information was updated for all members at this time and will be sent out to all members.
 - 5.2 Stamp & receipt book
These items were given to L. Dahms as she now looks after the financial reporting.

- 5.3 Date & time for 2011 event confirmation
Monday, April 11, 2011 with the event to start at 6 p.m. M. Gates will send a letter to the West Country Outreach School asking if they will once again be available to help with set up and clean up.
 - 5.4 Booking community Centre confirmation
R. Kreklewich confirmed that the hall and kitchen are booked for all day Monday April 11, 2011.
 - 5.5 Theme confirmation **Volunteers “Treasures of the Community”**.
The committee confirmed that this is the theme for 2011.
6. New business
- 6.1 Co-op Membership
This committee now has it's our own co-op # 91429 to be used for our event. The official Card will be kept in the minute binder in the FCSS office.
 - 6.2 Center Pieces
MOTION: By B. Olsen that we purchase 30 centre pieces up to a total cost of \$75.00 to be used at the volunteer appreciation event.
Seconded: By D. Keay
CARRIED
 - 6.3 Correspondence
A thank you letter and card was received from the West Country Outreach School for the money we paid them last year for set up and clean up. This \$100.00 was then presented to a student as an award for showing outstanding volunteerism.
 - 6.4 Entertainment (form Sub-committee)
MOTION: By; I. Steeves that L. Dahms ask Maurice Paul of “The Amigos” to perform for 45 minutes at this year’s event and give a \$200.00 honorarium to the group.
SECONDED: By C. Scheie
CARRIED
 - 6.5 Letter of support to Town of Rimbey
M. Gates has sent the letter, to Mayor and Council.
 - 6.6 Poster/Poem campaign
L. Dahms and I. Steeves will go forward with plans to ask the schools to participate in this campaign again this year. L. Dahms will send letters out in January to inform the schools and ask for their participation.
 - 6.7 Logo Design
R. Krekelwich will work on the logos and bring them back to the January Meeting.
R. Krekelwich will send a sample to L. Dahms early in January for her to send with her school packages for the Poster & Poem Campaign.
 - 6.8 Enhancement Funding
MOTION: By: C. Scheie, That M. Gates apply for the funding as soon as the applications are available.
CARRIED

6.9 The Rimbey Volunteer Centre is currently investigating the possibility of a LED Digital Community sign to broadcast special events within the community, such as the Volunteer Week recognition event. Partnerships would be encouraged amongst many groups in the community.

7. Next Meeting

Date: Thursday, January 27, 2011.

Time: 10:00 a.m.

Place: Provincial Building

8. Adjournment

MOTION By: D. McCallum that the meeting adjourns at 11:10 a.m.

P. Makofka, Chairperson

M. Gates Recording Secretary



Council Recommendation

Date: November 19, 2010

Title: Bylaw 860/10

Presenter: Jackie Mechlaoui

Background:

The present cash flow situation for the Town of Rimbey is an area of concern. The expenses are outpacing the revenues due to grant funds that have not yet been received. It is anticipated that the funds will be received within the next six months but until then, cash flow is tight. Revenues and expenses are within budget. Bylaw 860/10 received first reading at the Council Meeting on November 10, 2010. Projected cash flow information to follow.

Discussion:

Recommendation:

That council approve second and third reading of Revolving Operating Loan Bylaw 860/10.

BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MUNICIPAL COUNCIL TO INCUR AN INDEBTEDNESS ON BEHALF OF THE SAID TOWN TO ATB FINANCIAL BY THE ISSUANCE OF A REVOLVING OPERATING LOAN FACILITY FOR THE PURPOSE OF MAINTAINING A POSITIVE OPERATING CASH FLOW AND CONDUCT OF COUNCIL.

WHEREAS, pursuant to Section 256 of the Municipal Government Act to maintain a positive operating cash flow thereto, the Council may pass Bylaws in relation to maintain a positive operating cash flow; and

WHEREAS, it is necessary to secure a revolving operating loan facility for a maximum of \$1,500,000.00 from ATB Financial on the terms and conditions referred to in this bylaw;

WHEREAS, the amount of the existing debenture and loan debt of the Town of Rimbey at November 10, 2010 is \$4,896,874.13 and no part of the principal or interest is in arrears;

WHEREAS, all required approvals for operating expenditures have been obtained, and are in compliance with all Acts and regulations of the Province of Alberta;

NOW THEREFORE, the Council of The Town of Rimbey, duly assembled enacts as follows:

1. That for the purpose of maintaining a positive operating cash flow, the sum of ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00) be borrowed from ATB Financial by way of a revolving operating loan on the credit and security of the Municipality at large, of which amount the full sum of \$1,500,000.00 is to be paid by the Municipality at large.
2. The Mayor and the Chief Administrative Officer of the Town of Rimbey are hereby authorized to borrow on behalf of the Town of Rimbey for the amount and purpose as authorized by this bylaw, namely the maintaining of a positive operating cash flow.
3. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely monthly payments of combined principal and interest installments as determined by ATB Financial, calculated at a rate not exceeding the interest rate fixed by ATB Financial on the date of the borrowing, and not to exceed TEN (10) percent.
4. The Town of Rimbey shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Town of Rimbey.
6. The amount borrowed under the bylaw shall be applied only to the purpose specified by this bylaw.

AND FURTHER THAT this bylaw shall take effect on the date of third and final reading.

The Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 860/10

READ a first time this 10 day of November, 2010.

READ a second time this _____ day of _____, 2010.

READ a third and final time this _____ day of _____, 2010.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Arena School Rate

November 22nd, 2010

In response to the Rimbey Elementary School's request for a reduction in their arena school rate, I have provided Council with the following information. Our current hourly operating cost (just utilities) is approximately \$20.75/hour. Our current arena school rate is the non-prime youth rate of \$35.00/hour, plus GST. The current school rate increased \$5/hour from last season. The Rimbey Elementary School used 6.75 hours of ice last season (September/2009 to March/2010). The following school rates were provided by towns of similar size in Alberta:

Athabasca: \$20/hour, plus GST

Carstairs: \$5,000/season (flat rate for all recreation facilities)

Crossfield: Joint Use Agreement

Fort MacLeod: Joint Use Agreement

Gibbons: \$2/child per use (never use more than an hour of ice)

Hanna: Joint Use Agreement

Sundre: \$7,560/season (flat rate for all recreation facilities)

Three Hills: \$60/hour, plus GST

Most of our arena rates are low (if not the lowest) in comparison to other communities. Our operating deficit last year was \$104,000 (excluding amortization of \$61,943) with our primary costs being utilities and staffing. I recommend that we keep our current school rate at \$35.00/hour for the arena for this season.

Respectfully submitted by:

Rick Kreklewich

Rick Kreklewich

Director of Recreation Services

Melissa

From: Tony Goode [tony@rimbey.com]
Sent: Wednesday, November 17, 2010 8:56 AM
To: 'Melissa Beebe'
Subject: FW: letter for skating

<
> Dear Sheldon,
>
> Could please pass this letter on to Gail and _____ who are sitting on
> the Recreation Board for the Town
>
> ----- Original Message -----
> Dear Rimbey Town Council and Recreation Department;
>
>
> On behalf of Rimbey Elementary School I am proposing that the Town of
> Rimbey Recreation enter into a new use agreement to give the schools
> an affordable cost to use the arena and one that should cover the
> costs for the town so that there it is not at a loss to the Town of
> Rimbey.
> Therefore I propose that we when we use the Arena for skating that we
> be charged one hour of time so that the Arena can pay to reflood the
> ice at the end of our use each time. We do not need to have the ice
> flooded between classes only at the end of our time no matter how long
> we are there. At the current rate of \$35 per hour we are unable to
> afford much use of the arena for our students and the arena is
> currently underutilized during school hours. If such a new proposal
> could be adopted we could increase our use and I am fairly certain
> that our fellow schools could make use of the arena during school
> hours as well. We would only be looking at Monday to Thursday,
> respecting the Friday scheduled ice maintenance day. I believe that
> the agreement would be a win win situation, the Town would not be out
> any money and the kids would greatly benefit from the skating and
> fitness. This could be also good for the arena, the community and
> Minor Hockey with more kids skating, hopefully better skaters and more
> kids learning to skate so potentially more kids involved in their
> community. Thanks in advance for your consideration of my proposal.
> Walt Johnson Assistant Principal Rimbey Elementary School
>
>



Council Recommendation

Date: November 22, 2010
Title: Arena Concession Tender
Presenter: Rick Kreklewich

Background:

Recreation sent a letter on October 14 to Rimbey Minor Hockey outlining options to discuss minor hockey assuming the operation and maintenance of the arena concession as a fundraising opportunity. Minor Hockey submitted letter that they recommend a person, but do not want to take on the operation of the concession.

Tender has been advertised with closing date of November 19 at 4:00 pm.

Discussion:

Recreation to present recommendation based on tender results

Recommendation:

That Council pass a resolution for Mayor and CAO to enter into an agreement for the operation of the arena concession.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: Subdivision & Development Appeal Board

FROM: Melissa Beebe, Executive Assistant

BACKGROUND:

After advertising for Subdivision and Development Appeal Board, one application was received. A minimum of one member was requested by Council.

RECOMMENDATION:

That Council pass a resolution to appoint Kathy Pfau to sit with existing members Phil Swanson, Rob Rondeel, Bob Johnson, and Tim Buist on the Subdivision and Development Appeal Board.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: Remuneration Committee

FROM: Melissa Beebe, Executive Assistant

BACKGROUND:

After advertising for Remuneration Committee members, six applications were received. A minimum of five members was requested by Council.

DISCUSSION:

The six applications that were received consist of the following people:

Name	Years in RimbeY
Ralph Blyth	9
Don McFadyen	40
Donna Heilemann	4
Al Lewis	13
Jim Moore	32
Earl Giebelhaus	46

RECOMMENDATION:

That Council pass a resolution approving remuneration committee consist of six members as follows: Ralph Blyth, Don McFadyen, Donna Heilemann, Al Lewis, Jim Moore, and Earl Giebelhaus with Tony Goode acting as the Liaison.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: Assessment Review Board

FROM: Ryan Maier, Assistant CAO

BACKGROUND:

After advertising for Assessment Review Board members, only one application was received. A minimum of three members are required for an assessment review board.

DISCUSSION:

The estimated cost of training three Assessment Review Board members exceeds \$6,000. Members are appointed at the Organizational Meeting, leaving the potential for turnover on an annual basis. Should an Appeal be heard, the daily cost of the hearing to the Town would be \$963 according to the provisions of the current bylaw.

We have enquired with the City of Red Deer about joining the Regional Assessment Review Board that was set up this year. They would welcome the Town of Rimbey to the board. The annual cost to join at present is \$4,000. If a Local Assessment Review Board appeal is required, the cost would be \$750, plus clerk costs (\$30/hr). The regional board currently has a pool of twenty qualified members to hear appeals.

At the end of each year, any surplus of funds will be distributed evenly to the member municipalities. The initial term of the agreement is through the end of 2011, at which time the board will review its structure and make recommendations for change.

Other than the prescribed fees, the requirements to join the regional board are the passing of a bylaw by the Town to replace the existing Assessment Review Board bylaw, and the execution of an agreement.

RECOMMENDATION:

That Council pass a resolution authorizing administration to proceed with the implementation of an agreement for assessment appeal services with the Regional Assessment Review Board.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: Public Works Truck Purchase

FROM: Ryan Maier, Assistant CAO

BACKGROUND:

Public Works leased a 2008 Ford F-150 Super Cab from Rimbey Ford for a 36-month term in December 2007. The lease rate was \$417.04 per month plus GST and expires December 14, 2010, for a total lease commitment of \$15,013.44 plus GST.

The original purchase price was \$22,219 plus GST.

DISCUSSION:

In conversation with Public Works Foreman Vern Browne, he is satisfied with the truck in that it meets the needs of the department.

There were 20,700 km on the truck after 35 months of use. The warranty expires in December as well.

The estimated cost of a new 2011 Ford XLT Super Crew (similar model) is approximately \$20,000 plus GST.

The buyout price of the truck at the end of the lease is \$8,106.19 plus GST. Should the Town choose the buyout option and keep the truck, the total purchase price on the truck will have been \$23,119.63 plus GST. \$22,000 is budgeted for Equipment in the 2010 Capital Budget.

In purchasing the truck, the Town will be able to keep a vehicle that is in good condition with low mileage. The current fleet of trucks includes two – 2009 Chevy trucks in Public Works and a 1996 Ford and 2002 GMC in Recreation.

Previous discussion has centered around the need for a capital equipment replacement program. A new truck could be purchased in 2012 for the Public Works Foreman and rotate the remaining vehicles through the departments, then removing the 1996 Ford by selling it as surplus. The 1996 Ford currently has 183,500 km on its odometer.

RECOMMENDATION:

That Council pass a resolution to buy out the lease on the 2008 Ford F-150 Super Cab for \$8,106.19 plus GST, with the funds to be taken from the 2010 Capital Budget.



Council Recommendation

Date: November 19, 2010

Title: Capital Grant Reporting

Presenter: Jackie Mechlaoui

Background:

Some reporting for capital grants that are administered by Alberta Transportation is outstanding. Project profiles have been submitted for spending planned for 2010. Alberta Transportation has asked that we submit project profiles showing future spending (in 2011 and 2012) to demonstrate that we will use the grant money before they release the 2010 allocations to us. The suggestions that we provide are based on the 2010 Strategic Plan approved by Council. Detailed recommendations to follow.

Discussion:

Recommendation:

That council approve the project profiles recommended so that Administration can submit the grant project profiles.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: 2010 AUMA Convention Cost Breakdown

FROM: Melissa Beebe

BACKGROUND:

The 2010 AUMA Convention is being held in Edmonton from November 23-26.

As requested by Council, attached is a breakdown of Council AUMA convention costs, not including meals or incidentals.

2010 AUMA Convention Expenses

Registration Costs	\$3,281.25
Hotel Costs (Tax 10.09%)	\$980.90
Mileage	\$449.28
Additional Course Costs	<u>\$661.50</u>
(no meals) TOTAL	<u>\$5,372.93</u>

A final expense summary will be provided after the convention.

RECOMMENDATION:

That Council accepts as information.

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: Ponoka Youth Centre Information Meeting

FROM: Melissa Beebe

BACKGROUND:

Council directed to have Administration invite the Ponoka Youth Centre representative to come and present to Council.

DISCUSSION:

Administration has been advised that a Stakeholder meeting is being held on November 30 at 7:00 pm at the Rimbey Provincial Building. All Council has been invited to attend this session and ask questions regarding the funding assistance request in the amount of \$25,000 to start up a chapter of the Big Brothers/Big Sisters and Boys and Girls club in Rimbey, which was received at the November 10 meeting.

RECOMMENDATION:

That Council pass resolution that Recreation Board attend the Ponoka Youth Centre Stakeholder information meeting for the potential establishment of Big Brothers and Big Sisters and Boys and Girls Club at the Rimbey Provincial Building on November 30 at 7:00 pm.

RIMBEY FAMILY & COMMUNITY SUPPORT SERVICES
RIMBEY COMMUNITY HOME HELP SERVICES
RIMBEY NEIGHBOURHOOD PLACE

November 17, 2010

Mayor and Council
Town of Rimbey
Box 350
Rimbey, AB T0C 2J0

Dear Mayor and Council,

The Rimbey Family Community Support Services and the Rimbey Neighbourhood Place are in the process of enhancing youth programming in our community and are almost ready to make some major changes to youth program options.

Several organizations have recognized a need to offer program options for our youth that help to gain confidence, acquire new skills, and competences, and to develop an enhanced capacity to care for others. We also recognize a need for a boys and girls club that is fun and safe to all children.

We have invited the Ponoka Youth Centre staff and board members to work with Rimbey and give a presentation about what the potential establishment of Big Brothers and Big Sisters and Boys and Girls Club's can mean for our community.

We need you and your organization to attend this stakeholder meeting and listen to the presentation as we hope to be able to offer these programs to Rimbey in the near future, and will require the community's support to move forward.

Please accept this invitation to come Tuesday November 30, 2010 to the Rimbey Provincial Building at 7 pm.

Contact Carla at (403) 843-4304, or Peggy at (403) 843-2030 for further information and to confirm your attendance.

We look forward to your support as we plan for the future of our youth.

Yours truly,

Peggy Makofka
Executive Director
FCSS/RCHHS

Carla MacKinnon
Coordinator
Rimbey Neighbourhood Place

TOWN OF RIMBEY

DATE: November 22, 2010

TITLE: 2011 Women's Day Conference

FROM: Melissa Beebe

BACKGROUND:

The Women's Day Conference is an annual event that is held for women and deal with women's issues.

DISCUSSION:

This annual event has never requested or received grant funding from the town in previous years and it is noted that Ponoka County donates \$100.00 each year to this event.

RECOMMENDATION:

That Council pass resolution approving a grant in the amount of \$268.00 for the 2011 Women's Day Conference being held on February 11, 2011.

2011 WOMEN'S DAY CONFERENCE

C/O Irene Steeves
RR 2
Bluffton, Alberta
TOC OMO

Phone # 403-843-6257

November 16, 2010

Att: Tony Good

Dear Rimbey Town Council,

My name is Irene Steeves. I am on the Rimbey Women's Conference board. This year we will be celebrating our 25th Women's Day Conference which will be held February 10, 2011 at the Rimbey Community Centre hall.

We were wondering if the Rimbey Town Council would donate or grant us \$ 268.00 for the hall rent and the usage of the black table cloths for this special event. The Rimbey Community Centre is an excellent place for our annual conference. It's large enough to hold approximately 250 women who attend, plus vendors to display and sell their wares. Also, what makes this hall special is that it's ground level and makes it more accessible for people with walkers, canes or seniors who have a hard time managing stairs.

Thank-you very much. I hope your answer will be a positive one.

Yours truly,


Irene Steeves