



# AGENDA

## Town Council

March 25, 2024 - 5:00 PM

Town Administration Building - Council Chambers

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**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON MONDAY, MARCH 25, 2024 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.**

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## 9. CORRESPONDENCE

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([Bylaw 939/18 - Council Procedural Bylaw Part XXI 1](#)). The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

## 11. CLOSED SESSION- FOIP SECTION 17(1) PERSONAL PRIVACY

## 12. ADJOURNMENT

Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Minutes  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Minutes of February 26, 2024, Regular Council Meeting  
Minutes of March 6, 2024, Special 2024 Budget Meeting

**RECOMMENDATION:**

To accept the Minutes of February 26, 2024, Regular Council Meeting, as presented.  
To accept the Minutes of March 06, 2024, Special 2024 Budget Meeting, as presented.

**ATTACHMENTS:**

[2024 02 26 Minutes of Regular Council](#)  
[2024 03 06 Special Budget Meeting Minutes](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**



# MINUTES

## Town Council Meeting

Monday, February 26, 2024 - 1:00 PM

Town Administration Building - Council Chambers

**1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 1:00 PM with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Bonnie Rybak - Executive Assistant
- Craig Douglas - Chief Administrative Officer

Public: (2) member of the public

**1.1. LAND ACKNOWLEDGEMENT**

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 015/2024

Moved by Councillor Curle to accept the Agenda for the February 26, 2024, Regular Council Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. MINUTES**

3.1. Minutes

Motion 016/2024

Moved by Councillor Coston to accept the Minutes of the Regular Council Meeting of January 22, 2024, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**6. BYLAWS**

**7. NEW AND UNFINISHED BUSINESS**

7.1. Budget Meeting Dates

Motion 017/2024

Moved by Councillor Clark to hold a Special Meeting of Council on Wednesday, March 6, 2024, commencing at 9:00 A.M., in the Council Chambers, for the 2024 budget deliberations.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.2. Rimbey 4H

Motion 018/2024

Moved by Councillor Clark to receive the Rimbey 4H Club presentation on February 12, 2024, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.3. Town Waste Collection Fee

Motion 019/2024

Moved by Councillor Clark to increase the town waste collection fee, in the amount of \$5.85 per household, commencing on the March 2024 Town Utility Bills.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

7.4. Cancel Committee of the Whole Meeting on March 11, 2024.

Motion 020/2024

Moved by Councillor Curle to cancel the Committee of the Whole Meeting to be held on March 11, 2024, due to scheduling conflicts.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8. REPORTS**

**8.1. DEPARTMENT REPORTS**

Motion 021/2024

Moved by Councillor Curle to accept the departments reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**8.2. BOARDS/COMMITTEE REPORTS**

Motion 022/2024

Moved by Councillor Coston to accept the board/committee reports, as information.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**9. CORRESPONDENCE**

**10. OPEN FORUM**

**11. CLOSED SESSION**

**12. ADJOURNMENT**

12.1. Adjournment

Motion 023/2024

Moved by Councillor Curle to adjourn the meeting at 1:35 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

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Rick Pankiw, Mayor

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Craig Douglas, Chief Administrative Officer



# MINUTES

## Town Council Meeting

Wednesday, March 6, 2024 - 9:00 AM  
Town Administration Building - Council Chambers

**1. CALL TO ORDER SPECIAL 2024 BUDGET MEETING & RECORD OF ATTENDANCE**

Mayor Pankiw called the meeting to order at 9:00 A.M. with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Bonnie Rybak - Executive Assistant
- Wanda Stoddart - Director of Finance
- Rick Schmidt - Director of Public Works
- Cindy Bowie - Director of Community Services
- Craig Douglas - Chief Administrative Officer

Public: (2) members of the public

**2. AGENDA APPROVAL AND ADDITIONS**

Motion 024/2024

Moved by Councillor Clark to accept the Agenda for the March 6, 2024, Special Council 2024 Budget Meeting, as presented.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**3. NEW AND UNFINISHED BUSINESS**

3.1. CAPITAL

Motion 025/2024

Moved by Councillor Clark to accept the Capital Budget as amended as follows:

- Add \$50,000 to proposed dog park with funding from LGFF Local Government Fiscal Framework
- To purchase the new Public Works replacement truck locally

attached to and forming part of these minutes.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

3.2. OPERATING

Motion 026/2024

Moved by Councillor Coston to increase the Rimbey Arena Youth (local) Hourly Ice Rental Rate to \$115 in the 2024/2025 season and to \$125 in the 2025/2026 season and to increase the Youth (Out of Town) Hourly Ice Rental Rate to \$130 in the 2024/2025.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 027/2024

Moved by Councillor Clark to offer the Public Work's 2009 Chevrolet to the Historical Society to purchase at market value.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	Opposed
Councillor Rondeel	Opposed

CARRIED

Motion 028/2024

to accept the Operating Budget as amended as follows:

- Add \$1284.50 to the Red Deer River Watershed
- Add \$1284 to Rimbey & District Attraction and Retention Committee- Council is requesting annual statistics and number of contracted staff.

Mayor Pankiw recessed the Council meeting at 10:46 A.M.

Mayor Pankiw reconvened at 11:00 A.M.

attached to and forming part of these minutes.

CARRIED

Motion 029/2024

Moved by Mayor Pankiw to raise the property taxes 2%.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

**4. ADJOURNMENT**

4.1. Adjournment

Motion 030/2024

Moved by Councillor Clark to adjourn the meeting. at 12:29 P.M.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

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Rick Pankiw, Mayor

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Craig Douglas, Chief Administrative Officer

Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Rimbey Municipal Library Board Resignation  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Council appoints members to the Rimbey Municipal Library.

Administration has received an email from Library Board Member Marco Ste-Marie, advising of his resignation from the Rimbey Municipal Library Board, effective March 25, 2024.

**RECOMMENDATION:**

To accept, with regret, the resignation of Library Board Member Marco Ste-Marie, effective March 25, 2024.

**ATTACHMENTS:**

[Library Board Resignation - Marco Ste Marie\\_Redacted](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**Rimbey Librarian**

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**From:** Pastor Marco Ste-Marie [REDACTED]  
**Sent:** Wednesday, February 7, 2024 3:01 PM  
**To:** Mike Boorman; Rimbey Librarian

Dear Members of the Rimbey Library Board,

I am writing to formally submit my resignation from my position on the Rimbey Library Board, effective today. This decision has not come lightly; instead, it is the result of much reflection on my capabilities and the requirements of this role.

Throughout my tenure, I have been constantly in awe of the dedication and expertise that each of you brings to the table. I acknowledge my limitations in contributing to our collective goals at the level I believe is necessary. Despite my best efforts, I have realized that my current competence and knowledge do not align with the demands of this position.

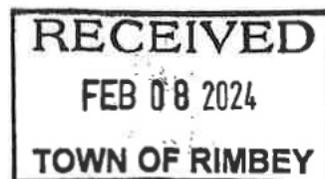
My decision to step down is rooted in my deep respect for the mission of the Rimbey Library and its significance to our community. I want to express my heartfelt gratitude for the opportunity to serve alongside you. Please accept this letter as my official resignation.

Thank you once again for your understanding and support. It has been an honor to be part of this board, and I hold every member in the highest regard.

Yours sincerely

Marco

--  
You can reach me at [REDACTED]



Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Historical Society MOU  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Rimbey Historical Society Memorandum of Understanding has been updated for Council's review.

**RECOMMENDATION:**

That Council determine if they wish to accept the Rimbey Historical Society Memorandum of Understanding, as presented.

**ATTACHMENTS:**

[Historical Society MOU - Revised Agreement 2024](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**



December 14, 2023

**Rimbey Historical Society and the Town of Rimbey  
Memorandum of Understanding  
Regarding Revenue, Expense Allocation & Reporting**

The Town of Rimbey recognizes the importance of a healthy and active Historical Society. The Town of Rimbey also recognizes the partnership that exists between the Town and the Rimbey Historical Society.

Therefore, the following Memorandum of Understanding will take place this 1st day of January, 2024 and will be reviewed on this date every two years.

**1) Revenue:**

- a) The Rimbey Historical Society shall collect all donations and revenue from; the Park Rental House, the Pavilion at Pas-Ka-Poo Park, and the Pas-Ka-Poo Historical Museums, including the Smithson International Truck Museum.
- b) The Town of Rimbey shall not require any revenue from these venues.

**2) Expenses:**

- a) The Town of Rimbey will provide the following paid expense support to the Historical Society:
  - i) Insurance - Please See Schedule "A" attached.
  - ii) All utilities including the Pas-Ka-Poo Historical Museums, the Smithson International Truck Museum, and Park Rental House.
  - iii) Repairs and maintenance of Town's main water and sewer infrastructure.
- b) The Rimbey Historical Society will pay the following expenses:
  - i) All repairs and maintenance to buildings and equipment.
  - ii) All salaries and wages.
  - iii) All purchases of goods and services related to the operation of the Society.
  - iv) All capital purchases including additions to buildings.
  - v) Maintenance of grounds year-round including grass cutting, snow removal/gravelling costs to outside contractors.
  - vi) All other costs both operational and capital will be the responsibility of the Society.

**3) Grants:**

- a) An annual operating grant is provided to the Rimbey Historical Society from the Town of Rimbey.

**4) Reporting:**

The following protocol will be required each year from the Rimbey Historical Society to the Town of Rimbey:

- 1) The Society will provide Council with an annual budget to be included in the current year's budget deliberations.
- 2) The Society will provide Council with an annual operating statement.
- 3) Should the Society require any form of additional funds over and above their grant allotment, The Society will submit a budget request to Council for approval at budget deliberations.

**5) Special Requirements:**

The Historical Society is required to remove all gates pertaining to the pavilion and the playground and shall not construct any fence or barrier without prior approval from the Town of Rimbey.

The Historical Society is required to provide the requested number of trucks to the Town of Rimbey and delegates for the Rimbey Parade as well as out of town parades as requested by Council.

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President, Rimbey Historical Society

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Mayor Rick Pankiw

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Chief Administrative Officer, Craig Douglas

Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Rimbey Municipal Library Request  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Administration received a letter from the Rimbey Municipal Library requesting permission to purchase a liquor license to offer beer tasting at the upcoming Music in the Park Events, this summer.

**RECOMMENDATION:**

Administration recommends that Council determine if they wish to grant the Rimbey Municipal Library permission to purchase a liquor license to offer beer tastings and beer gardens at the Music in the Park events this summer.

**ATTACHMENTS:**

[Rimbey Municipal Library Request](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

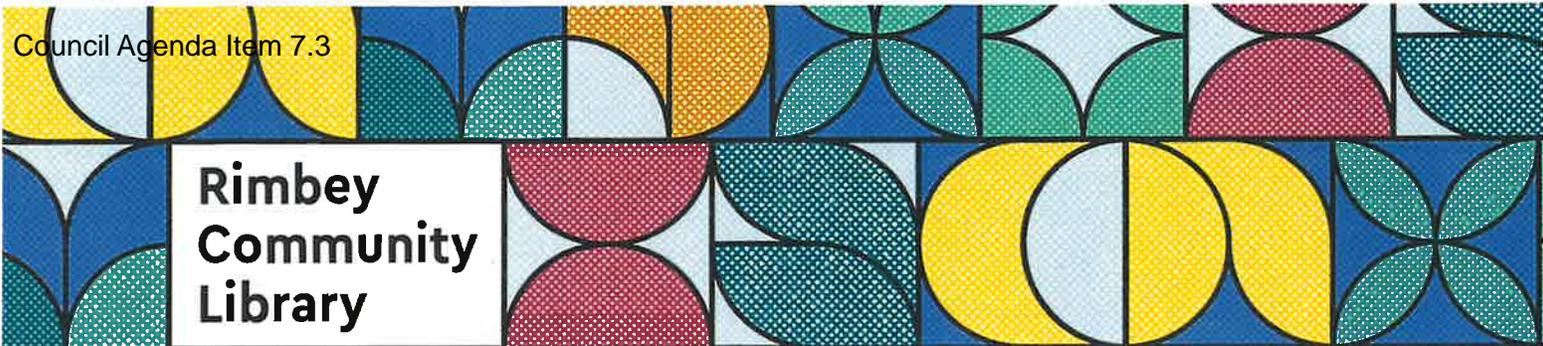
March 21, 2024  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink, appearing to read "Craig Douglas".

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**



**Rimbey  
Community  
Library**

March 5, 2024

Dear Town of Rimbey Council Members,

I am writing to you on behalf of the Rimbey Community Library, regarding our upcoming Music in the Park event series for this summer.

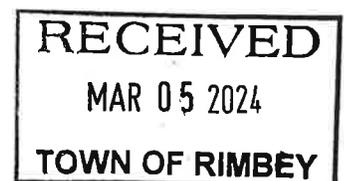
We would like to request permission to pursue a liquor license for these events. We are hoping to secure a local partnership for this, and would like to offer beer tastings and a beer gardens at the venue.

Thank you for your consideration.

Sincerely,



Carrie Korpiniski  
Rimbey Community Library



# Town Council REQUEST FOR DECISION



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** 1003/24 Fees and Service & Schedule "A"  
**Item For:**  Public Information -or-  Closed Session

## BACKGROUND:

The Fees and Services Bylaw has been updated to reflect the following motion made at the 2024 Budget Meeting on March 6, 2024:

### Motion 026/2024

Moved by Councillor Coston to increase the Rimbey Arena Youth (local) Hourly Ice Rental Rate to \$115 in the 2024/2025 season and to \$125 in the 2025/2026 season and to increase the Youth (Out of Town) Hourly Ice Rental Rate to \$130 in the 2024/2025.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

The new compost fee has also been added to Schedule "A" and the BYAS Building "kitchen rental" has been removed as FCSS and Neighbourhood both currently utilize the kitchen.

## RECOMMENDATION:

- 1.Administration recommends Council give first reading to Bylaw 1003/24, Schedule "A" Fees for Services Bylaw.
- 2.Administration recommends Council give second reading to Bylaw 1003/24, Schedule "A" Fees for Services Bylaw.
- 3.Administration recommends Council unanimously consent to give third and final reading to Bylaw 1003/24, Schedule "A" Fees for Services Bylaw.
- 4.Administration recommends Council give third and final reading to Bylaw 1003/24 Schedule "A" Fees for Services Bylaw.

**ATTACHMENTS:**

[1003 24 Fees for Services Readings-March 11, 2024](#)

[1003 24 Schedule A Fees for Services](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**



Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**



**BYLAW NO. ~~997/23~~ 1003/24  
Fees for Services**

**A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA TO ESTABLISH A FEE STRUCTURE TO PROVIDE INFORMATION, GOODS OR SERVICES TO THE PUBLIC**

**WHEREAS** Every person has a right to obtain information in the possession of a municipality unless there is a reason why the information should not be disclosed;

**WHEREAS** The Council of the Town of Rimbey deem it appropriate to establish a fee structure to provide information, goods or services to the public;

**THEREFORE** The Council of the Town of Rimbey, duly assembled, hereby enacts as follows:

The attached "Schedule A" for By-Law ~~997/23~~ 1003/24 establishes the fee services to the public.

**AND FURTHER THAT** Bylaw ~~997/23~~ 1003/24 is hereby repealed.

This By-Law shall come into effect on the date of final passage thereof.

Read a First Time in Council this ~~25<sup>th</sup>~~ 24<sup>th</sup> day of ~~March, 2024.~~ April, 2023.

Read a Second Time in Council this ~~25<sup>th</sup>~~ 24<sup>th</sup> day of ~~March, 2024.~~ April, 2023.

UNANIMOUSLY AGREED to present this By-Law for Third and Final Reading.

Read a Third Time and Finally Passed this ~~25<sup>th</sup>~~ 24<sup>th</sup> day of ~~March, 2024.~~ April, 2023.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

<b>Schedule "A" Fees for Services Bylaw <del>997/23</del> <u>1003/24</u></b>	
<b>Administrative Charges</b>	
County Maps	\$15.00 Plain Paper \$20.00 Laminated
F.O.I.P Requests	\$25.00 Application Fee per request, plus as allowed by the FOIP Regulations for research.
Land Use Bylaw	\$25.00 including GST
Municipal Development Plan	\$25.00 including GST
N.S.F. Cheques	\$42.50 no GST
Special Meetings with Council	\$50.00 per Council Member in attendance, fee may be waived
Tax Certificates	\$35.00 no GST, written request only
Tax Recovery Notification	\$25.00 no GST
Tax Searches	\$15.00 no GST
Local Assessment Review Board Appeal (LARB)	\$50.00
Composite Assessment Review Board Appeal (CARB)	\$100.00
<b>Business License Fees</b>	
<b>Resident Business</b>	\$35.00
<b>Local Area Business</b>	\$85.00
<b>Home Office or Home Business</b>	\$50.00
<b>Non-Resident Business</b>	\$250.00
<b>Daily License (any category)</b>	\$50.00
<b>Annual business license fees shall be prorated from the month of application. This does not apply to a Non-Resident Business or Daily License.</b>	
<b>Cemetery Fees</b>	
Plot	\$500.00/plot
Niche	\$1700.00/niche (includes Perpetual Care)
Children's Plots	50% of the above price if only half plot is requested.
Cremation Plot	\$175.00/plot
Indigent Status	50%of conventional Plot sale charge
Legion Members (Not including spouse)	50%of conventional Plot sale charge
Opening and Closing <u>of plot</u> in Summer	\$400.00
Opening and Closing <u>of plot</u> in Winter	\$600.00
Double Depth Opening and Closing <u>of plot</u> in Summer	\$700.00
Double Depth Opening and Closing <u>of plot</u> in Winter	\$800.00
Opening and Closing of Cremation Plot in Summer	\$125.00
Opening and Closing of Cremation Plot in Winter	\$200.00
Additional Opening and Closing of Niche	\$50.00
Opening and Closing <u>of plot</u> on Statutory Holiday or Weekend	\$250.00 in addition to regular fee
Opening and Closing of Niche on Statutory Holiday or weekend	\$150.00 in addition to regular fee
Disinterment of Remains Not Cremated	\$1,000.00
Mount Auburn and West Haven Cemetery Perpetual Care	\$110.00/ plot
Perpetual Care of Cremation Plot	\$110.00/ plot
Monument Permits	\$25.00 no GST
Ash Garden Administration Fee	\$25.00

<b>Animal License Fee</b>	
Dog License Fee	\$20.00 per year
Dog Impound Fee	\$40.00 per day
Cat License Fee	\$20.00 per year
Cat Impound Fee	\$40.00 per day
Urban Hen License Fees	\$50.00 per year
<b>Municipal Enforcement</b>	
Vehicle Impound Fees	\$20.00 per day
<b>RECREATION SERVICES – (Peter Lougheed Community Centre)</b>	
<b>Main Auditorium</b>	
Sunday to Thursday - All Day	\$325.00
Friday to Saturday - All Day	\$375.00
Monday to Thursday – (8:30am to 4:30pm - excluding holidays)	\$150.00
Funerals Weekdays – (8:00am-5:00pm – excluding holidays)	\$200.00
Full Weekend Rate (Friday 8:00am to Sunday noon)	\$850.00
Guaranteed Setup Day	\$100.00
Cleaning Fee	\$200.00
Security Deposit	\$375.00
<b>Upper Auditorium</b>	
Evenings and Weekends	\$150.00
Days (8:30am to 4:30pm)	\$100.00
Hourly Rate	\$ 45.00
Security Deposit	\$150.00
<b>Kinsmen Room</b>	
All Day	\$ 80.00
Hourly Rate	\$ 35.00
Security Deposit	\$ 80.00
<b>Lion's Room</b>	
All Day	\$ 90.00
Hourly Rate	\$ 45.00
Security Deposit	\$100.00
<b>Kitchen</b>	
All Day	\$200.00
Prep/Staging	\$ 50.00
Security Deposit	\$300.00
<b>Curling Lounge (April 1-September 30<sup>th</sup> each year)</b>	
All Day	\$150.00
Hourly Rate	\$45.00
Security Deposit	\$150.00
<b>Mezzanine (April 1-September 30<sup>th</sup> each year)</b>	
All Day	\$ 75.00
Hourly	\$ 20.00
Security Deposit	\$ 50.00
<b>BLINDMAN YOUTH ASSOCIATION SOCIETY BUILDING</b>	
Board Room	\$40/day or \$15.00/hour
Kitchen	<del>\$150.00/day or \$50.00 per/hour</del>

<b>Fitness Centre Memberships</b>				
	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Adult (year)	\$248.00	\$253.00	\$258.00	\$263.00
Adult (6 months)	\$157.00	\$160.00	\$163.00	\$167.00
Adult (3 months)	\$95.00	\$97.00	\$99.00	\$101.00
Adult (1 month)	\$45.00	\$46.00	\$47.00	\$48.00
Family (year)	\$412.00	\$420.00	\$429.00	\$437.00
Family (6 months)	\$236.00	\$241.00	\$246.00	\$250.00
Family (3 months)	\$157.00	\$160.00	\$163.00	\$167.00
Family (1 month)	\$75.00	\$77.00	\$78.00	\$80.00
Senior / Student (year)	\$113.00	\$115.00	\$118.00	\$120.00
Senior / Student (6 months)	\$87.00	\$89.00	\$91.00	\$92.00
Senior / Student (3 months)	\$63.00	\$64.00	\$66.00	\$67.00
Senior / Student (1 month)	\$30.00	\$31.00	\$31.00	\$32.00
Drop In (Adult)	\$6.00	\$6.00	\$6.00	\$6.00
<b>Ice Rental Rates (Effective September 1, 2024 3)</b>				
Youth (local)			\$ <del>115.00</del> 99.00/hour	
<u>Youth (local Effective September 1, 2025)</u>			\$ <u>125.00/hour</u>	
Youth (out of Town)			\$ <del>130.00</del> 120.00/hour	
Adult (local)			\$ 140.00/hour	
Adult (out of Town)			\$ 150.00/hour	
Adult Tournament Rate/Junior B			\$ 115.00/hour	
Competitive Tri / Hub Team (Out of Town)			\$ 120.00/hour	
Public Skating/Shinny			Free	
Programs Learn to Skate			\$ 80.00	
<b>Arena – Summer Rates (April-August)</b>				
Per Day			\$ 350.00/day	
Programs			\$ 45.00	
Hourly Rate Mon-Thurs			\$ 100.00	
Mon-Thurs 8:30am - 4:30pm per day (Non-Profit)			\$ 150.00	
Security Deposit			\$ 500.00	
<b>Rimbey Aquatic Centre Includes GST</b>				
<b>Adult (18+)</b>				
Daily			\$ 6.00	
10 Punch			\$ 54.00	
Season			\$ 130.00	
<b>Seniors (65+)</b>				
Daily			\$ 5.00	
10 Punch			\$ 45.00	
Season			\$ 115.00	
<b>Student (13-17)</b>				
Daily			\$ 5.00	
10 Punch			\$ 45.00	
Season			\$ 115.00	
<b>Youth (7-12)</b>				
Daily			\$ 4.50	
10 Punch			\$ 40.50	
Season			\$ 95.00	
<b>Child (3-6)</b>				
Daily			\$ 4.00	
10 Punch			\$ 36.00	
Season			\$ 85.00	
<b>Family (2 Adults – 3 Children – Immediate Family)</b>				
Daily			\$ 20.00	
10 Punch			\$ 180.00	

Season	\$280.00
<b>Lessons</b>	
Preschool	\$ 40.00
Levels 1-3	\$ 45.00
Levels 4-6	\$ 55.00
Swim Patrol	\$ 60.00
Private	\$ 25.00 Per day
Semi-Private (Max 2 Children)	\$ 20.00 Per day, Per Child
Adult	\$ 40.00 Per day
<b>Rentals (per Hour)</b>	
Pool & Area (0-30)	\$100.00
Every extra 30	\$ 30.00
Party Room	\$ 30.00
Party Room (day)	\$ 80.00
<b>School Rentals - Open Swim</b>	
May - June (8:30 -11:30am & 12:30-3:00pm)	\$ 45.00 Per hour/lifeguard
*0-39 Students = 1 lifeguard	
*40-79 Students= 2 lifeguards	
*80-119 Students= 3 lifeguards	
<b>Miscellaneous</b>	
Swim Diapers	\$ 3.00
Goggles	\$ 13 - \$22
Swim Caps	\$ 8.00
Ear Plugs	\$ 4.00
<b>Programs</b>	
Bronze Medallion	\$140.00 (Price may vary)
Bronze Cross	\$110.00 (Price may vary)
Junior Lifeguard Club	\$120.00
<b>Public Works</b>	
Sanding Truck	\$100.00 per hour
Sand/Salt	\$45.00 per cubic meter
Street Sweeper	\$150.00 per hour
Tandem Truck	\$115.00 per hour
Backhoe	\$130.00 per hour
Loader	\$175.00 per hour
Skid Steer	\$100.00 per hour
Snow Blower	\$100.00 per hour
Street Grader	\$175.00 per hour
Municipal Vehicles	\$75.00 per hour
Grass Cutting Equipment	\$65.00 per hour
Vac Con Hydro Vac	\$285.00 per hour
John Deere Gator & Weed Sprayer	\$130.00 per hour (herbicide is extra)
Dust Control (will not be provided after Sept 1 of each year)	Actual Cost of Dust Agent (min 100m)
All equipment comes with an operator.	GST will be added to the above rates
<b>Recycle Facility</b>	
Residential (Town/County/Summer Village Parkland Beach)	FREE
Commercial/Schools/Churches	FREE
Burn Pit (All materials to be under 6' in length and 1' diameter)	\$40.00 - \$50.00
Disposal of Concrete Without Rebar	\$25.00 per Tonne
Disposal of Concrete with Rebar	\$40.00 per Tonne
Disposal of Asphalt	\$22.00 per Tonne
Sale of Crushed Asphalt	\$22.00 per Tonne
Sale of Crushed 1' Concrete	\$22.00 per Tonne
Sale of Crushed 2' Concrete	\$21.00 per Tonne

Sale of Crushed 3' – 5 'Concrete	\$19.00 per Tonne
<b>Utilities</b>	
Water Consumption	\$2.10m3 (April 1, 2019)
Sewer	70% of water consumption
Meter Service Charges (flat Rate)	
5/8" meter	\$4.69 monthly
5/8" x 3/4" meter	\$4.69 monthly
3/4" meter	\$4.69 monthly
1" meter	\$7.81 monthly
1 1/2" meter	\$10.94 monthly
2" meter	\$15.63 monthly
3" meter	\$31.25 monthly
4" meter	\$62.50 monthly
Wastewater Disposal Fee	\$8.50 per cubic meter
Garbage Fee (Residential)	\$17.68 per month (April 1, 2019)
Recycle Fee (Residential)	\$3.12 per month (April 1, 2019)
<u>Organic / Compost (Residential)</u>	<u>\$5.85 per month (March 1, 2024)</u>
Utility Disconnection Fee / Connection Fee	\$65.00 per operation.
Commercial meter rate depends on meter size.	
All properties are required to have water meters.	
If a utility account is in arrears, the charges levied, penalties and fees may be transferred to the tax roll of the property and be collected by the same procedures as taxes levied by the Town of Rimbey.	
<b>Subdivision Fees</b>	
Application of three lots or less	\$900.00 + \$100.00 per new lot created
Application of four lots or more	\$1000.00 + \$200.00 per new lot created
Time Extension of Subdivision Approval (first)	\$250.00
Time Extension of Subdivision Approval (additional)	\$300.00
Endorsement (3 lots or less)	\$100.00 per new lot + remainder
Endorsement (4 lots or more)	\$200.00 per new lot + remainder
Lot line Adjustments Where No New Parcels are Created	\$1,000.00 (flat fee)
Separation of Title	\$800 (flat fee)
Condominium Unit Conversion	\$40.00 per unit
<b>Miscellaneous Fees</b>	
Land Use Bylaw Amendments	\$750.00 (minor), \$1,500.00 (major)
Land Use Bylaw Amendments for Registered Non-Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Area Structure Plan Amendments	\$750.00 (minor), \$1,500.00 (major)
Area Structure Plan Amendments for Registered Non-Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Municipal Development Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Municipal Development Plan Amendment for Registered Non-Profit Societies and Churches	\$500.00 (minor), \$1000.00 (major)
Outline Plan Amendment	\$750.00 (minor), \$1,500.00 (major)
Development Appeal Board	\$250.00
Encroachment Permit	\$275.00
Variance	\$200.00
Developments and Buildings Without a Permit	\$2000 for accessory buildings or \$5000 for principal buildings
Compliance Certificates	\$60.00 including GST
Compliance Certificate (Rush order, when available)	\$100.00 including GST

Confirmation of Zoning	\$50.00 including GST.
<b>Planning and Development Development Permit Fees</b>	
Permitted Use Development Permit (Development Permit Fee waived for home office or home business motion 051/17)	\$70.00
Discretionary Use Permit	\$150.00
Building Accessories (decks, sheds, garages, etc.)	\$50.00/Accessory
Modular, Manufactured or Mobile Homes	\$70.00
Multi-Unit Dwellings	\$70.00 + \$25.00/unit (permitted use) \$120.00 + \$25.00/unit (discretionary use)
Performance/Security Deposit	\$3000.00 minimum or 1% of construction up to \$1,000,000.00 + \$1.50/\$1000.00 of construction value over \$1,000,000.00

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**TOWN OF RIMBEY  
BUILDING PERMIT FEE SCHEDULE**

**Residential Installations**

Description	Permit Fee -not including SCC Levy*
New Single-Family Dwellings, Additions	\$5.00 per \$1000 of Project Value**
Relocation of a Building (on crawlspace or basement)	\$0.30 per square foot of main floor
Relocation of a Building (on piles or blocking only)	\$150.00
Garage, Renovation, Basement Development (not at time of new home construction)	\$0.25 per square foot of developed area
Minimum Residential Building Permit Fee	\$100.00

**Commercial, Industrial, Institutional**

Description	Permit Fee - not including SCC Levy*
New, Addition, Renovation	\$5.50 per \$1000 of Project Value**
Change of Use (no structural changes)	\$250.00
Minimum Building Permit Fee (including Demolition Permits)	\$250.00

**\*\*NOTE: Project Value is based on the actual cost of material and labour. Verification of cost may be requested prior to permit issuance.**

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.**

**TOWN OF RIMBEY  
ELECTRICAL PERMIT FEE SCHEDULE**

<b>Single Family Dwellings, Additions</b>			
<b>Square Footage</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
0 - 1200	\$125.00	\$5.00	\$130.00
1200 - 1500	\$150.00	\$6.00	\$156.00
1501 - 2000	\$175.00	\$7.00	\$182.00
2001 - 2500	\$200.00	\$8.00	\$208.00
2501 - 3500	\$225.00	\$9.00	\$234.00
Over 3500	\$225.00 plus \$0.10 per square foot		

<b>Other than New Single Family Residential (basement development, garage, renovation, minor work)</b>			
<b>Installation Cost</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
\$0 - \$500	\$100.00	\$4.50	\$104.50
\$501-\$1000	\$125.00	\$5.00	\$130.00
\$1001 - \$2000	\$140.00	\$5.60	\$145.60
\$2001 - \$3000	\$150.00	\$6.00	\$156.00
\$3001 - \$4000	\$160.00	\$6.40	\$166.40
\$4001 - \$5000	\$170.00	\$6.80	\$176.80

**Projects over \$5000 use the square footage fee schedule above.**

<b>Description</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
Permanent Service Connection Only	\$100.00	\$4.50	\$104.50
Temporary Power/ Underground Service	\$100.00	\$4.50	\$104.50

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.**

**TOWN OF RIMBEY**  
**ELECTRICAL PERMIT FEE SCHEDULE**  
**Commercial, Industrial, Institutional (Contractors Only)**

Installation Cost	Permit Fee	SCC Levy	Total Fee
0 - 500.00	\$85.00	\$4.50	\$89.50
500.01 - 1,000	\$95.00	\$4.50	\$99.50
1,001 - 1,500.00	\$100.00	\$4.00	\$104.00
1,500.01 - 2,000.00	\$110.00	\$4.40	\$114.40
2,000.01 - 2,500.00	\$115.00	\$4.60	\$119.60
2,500.01 - 3,000.00	\$120.00	\$4.80	\$124.80
3,000.01 - 3,500.00	\$125.00	\$5.00	\$130.00
3,500.01 - 4,000.00	\$130.00	\$5.20	\$135.20
4,000.01 - 4,500.00	\$135.00	\$5.40	\$140.40
4,500.01 - 5,000.00	\$145.00	\$5.80	\$150.80
5,000.01 - 5,500.00	\$150.00	\$6.00	\$156.00
5,500.01 - 6,000.00	\$160.00	\$6.40	\$166.40
6,000.01 - 6,500.00	\$165.00	\$6.60	\$171.60
6,500.01 - 7,000.00	\$170.00	\$6.80	\$176.80
7,000.01 - 7,500.00	\$175.00	\$7.00	\$182.00
7,500.01 - 8,000.00	\$180.00	\$7.20	\$187.20
8,000.01 - 8,500.00	\$185.00	\$7.40	\$192.40
8,500.01 - 9,000.00	\$195.00	\$7.80	\$202.80
9,000.01 - 9,500.00	\$205.00	\$8.20	\$213.20
9,500.01 - 10,000.00	\$210.00	\$8.40	\$218.40
10,000.01 - 11,000.00	\$215.00	\$8.60	\$223.60
11,000.01 - 12,000.00	\$225.00	\$9.00	\$234.00
12,000.01 - 13,000.00	\$235.00	\$9.40	\$244.40
13,000.01 - 14,000.00	\$245.00	\$9.80	\$254.80
14,000.01 - 15,000.00	\$255.00	\$10.20	\$265.20
15,000.01 - 16,000.00	\$265.00	\$10.60	\$275.60
16,000.01 - 17,000.00	\$275.00	\$11.00	\$286.00
17,000.01 - 18,000.00	\$285.00	\$11.40	\$296.40
18,000.01 - 19,000.00	\$295.00	\$11.80	\$306.80
19,000.01 - 20,000.00	\$305.00	\$12.20	\$317.20
20,000.01 - 21,000.00	\$310.00	\$12.40	\$322.40
21,000.01 - 22,000.00	\$315.00	\$12.60	\$327.60
22,000.01 - 23,000.00	\$320.00	\$12.80	\$332.80
23,000.01 - 24,000.00	\$325.00	\$13.00	\$338.00
24,000.01 - 25,000.00	\$330.00	\$13.20	\$343.20
25,000.01 - 26,000.00	\$335.00	\$13.40	\$348.40
26,000.01 - 27,000.00	\$340.00	\$13.60	\$353.60
27,000.01 - 28,000.00	\$345.00	\$13.80	\$358.80
28,000.01 - 29,000.00	\$350.00	\$14.00	\$364.00
29,000.01 - 30,000.00	\$355.00	\$14.20	\$369.20
30,000.01 - 31,000.00	\$360.00	\$14.40	\$374.40
31,000.01 - 32,000.00	\$365.00	\$14.60	\$379.60
32,000.01 - 33,000.00	\$370.00	\$14.80	\$384.80
33,000.01 - 34,000.00	\$375.00	\$15.00	\$390.00
34,000.01 - 35,000.00	\$380.00	\$15.20	\$395.20
35,000.01 - 36,000.00	\$385.00	\$15.40	\$400.40
36,000.01 - 37,000.00	\$390.00	\$15.60	\$405.60
37,000.01 - 38,000.00	\$395.00	\$15.80	\$410.80

Installation Cost	Permit Fee	SCC Levy	Total Fee
38,001.00 - 39,000.00	\$400.00	\$16.00	\$416.00
39,001.00 - 40,000.00	\$405.00	\$16.20	\$421.20
40,001.00 - 41,000.00	\$410.00	\$16.40	\$426.40
41,001.00 - 42,000.00	\$415.00	\$16.60	\$431.60
42,001.00 - 43,000.00	\$420.00	\$16.80	\$436.80
43,001.00 - 44,000.00	\$425.00	\$17.00	\$442.00
44,001.00 - 45,000.00	\$430.00	\$17.20	\$447.20
45,001.00 - 46,000.00	\$435.00	\$17.40	\$452.40
46,001.00 - 47,000.00	\$440.00	\$17.60	\$457.60
47,001.00 - 48,000.00	\$450.00	\$18.00	\$468.00
48,001.00 - 49,000.00	\$460.00	\$18.40	\$478.40
49,001.00 - 50,000.00	\$470.00	\$18.80	\$488.80
50,001.00 - 60,000.00	\$490.00	\$19.60	\$509.60
60,001.00 - 70,000.00	\$510.00	\$20.40	\$530.40
70,001.00 - 80,000.00	\$550.00	\$22.00	\$572.00
80,001.00 - 90,000.00	\$590.00	\$23.60	\$613.60
90,001.00 - 100,000.00	\$630.00	\$25.20	\$655.20
100,001.00 - 110,000.00	\$670.00	\$26.80	\$696.80
110,001.00 - 120,000.00	\$710.00	\$28.40	\$738.40
120,001.00-130,000.00	\$750.00	\$30.00	\$780.00
130,001.00 - 140,000.00	\$895.00	\$35.80	\$930.80
140,001.00 - 150,000.00	\$935.00	\$37.40	\$972.40
150,001.00 - 160,000.00	\$975.00	\$39.00	\$1,014.00
160,001.00 - 170,000.00	\$1,015.00	\$40.60	\$1,055.60
170,001.00 - 180,000.00	\$1,050.00	\$42.00	\$1,092.00
180,001.00 - 190,000.00	\$1,090.00	\$43.60	\$1,133.60
190,001.00 - 200,000.00	\$1,125.00	\$45.00	\$1,170.00
200,001.00 - 210,000.00	\$1,160.00	\$46.40	\$1,206.40
210,001.00 - 220,000.00	\$1,190.00	\$47.60	\$1,237.60
220,001.00 - 230,000.00	\$1,225.00	\$49.00	\$1,274.00
230,001.00 - 240,000.00	\$1,255.00	\$50.20	\$1,305.20
240,001.00 - 250,000.00	\$1,390.00	\$55.60	\$1,445.60
250,001.00 - 300,000.00	\$1,520.00	\$60.80	\$1,580.80
300,001.00 - 350,000.00	\$1,650.00	\$66.00	\$1,716.00
350,001.00 - 400,000.00	\$1,785.00	\$71.40	\$1,856.40
400,001.00 - 450,000.00	\$1,915.00	\$76.60	\$1,991.60
450,001.00 - 500,000.00	\$2,050.00	\$82.00	\$2,132.00
500,001.00 - 550,000.00	\$2,180.00	\$87.20	\$2,267.20
550,001.00 - 600,000.00	\$2,310.00	\$92.40	\$2,402.40
600,001.00 - 650,000.00	\$2,445.00	\$97.80	\$2,542.80
650,001.00 - 700,000.00	\$2,575.00	\$103.00	\$2,678.00
700,001.00 - 750,000.00	\$2,710.00	\$108.40	\$2,818.40
750,001.00 - 800,000.00	\$2,840.00	\$113.60	\$2,953.60
800,001.00 - 850,000.00	\$2,975.00	\$119.00	\$3,094.00
850,001.00 - 900,000.00	\$3,105.00	\$124.20	\$3,229.20
900,001.00 - 950,000.00	\$3,235.00	\$129.40	\$3,364.40
950,001.00 - 1,000,000.00	\$3,370.00	\$134.80	\$3,504.80

For projects over \$1,000,000 divide the total installation cost by \$1,000 and then times by 3.370 plus SCC Levy

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560  
**HOMEOWNER PERMITS: Add \$75.00 when the installation cost is greater than \$500.00.**

**TOWN OF RIMBEY  
ELECTRICAL PERMIT FEE SCHEDULE**

**Annual Electrical Permits**

Description	Permit Fee	SCC Levy	Total Fee
Annual Electrical Maintenance	\$350.00	\$14.00	\$364.00

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.

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**TOWN OF RIMBEY  
GAS PERMIT FEE SCHEDULE**

**Residential Installations**

Number of Outlets	Permit Fee	SCC Levy	Total Fee
1	\$100.00	\$4.50	\$104.50
2	\$115.00	\$4.60	\$119.60
3	\$130.00	\$5.20	\$135.20
4	\$145.00	\$5.80	\$150.80
5	\$155.00	\$6.20	\$161.20
6	\$165.00	\$6.60	\$171.60
7	\$175.00	\$7.00	\$182.00
8	\$185.00	\$7.40	\$192.40
9	\$195.00	\$7.80	\$202.80
10	\$205.00	\$8.20	\$213.20
Over 10	\$205.00 plus \$8.00 per outlet over 20		

Description	Permit Fee	SCC Levy	Total Fee
Propane Tank Set (Does not include connection to appliance)	\$100.00	\$4.50	\$104.50
Temporary Heat	\$100.00	\$4.50	\$104.50

- **SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.**

**TOWN OF RIMBEY  
GAS PERMIT FEE SCHEDULE**

**Commercial, Industrial, Institutional**

BTU Input	Permit Fee	SCC Levy	Total Fee
0 to 150,000	\$100.00	\$4.50	\$104.50
150,001 to 250,000	\$125.00	\$5.00	\$130.00
250,001 to 500,000	\$175.00	\$7.00	\$182.00
500,001 to 1,000,000	\$225.00	\$9.00	\$234.00
Over 1,000,000	\$225.00 plus \$5.00 per 100,000 (or portion of) over 1,000,000 BTU		

<b>Propane Tank Sets</b> (Does not include connection to appliance)			
Description of Work	Permit Fee	SCC Levy	Total Fee
Tank Set	\$100.00	\$4.50	\$104.50
Propane Cylinder Refill Centre	\$160.00	\$6.40	\$166.40

\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.

**TOWN OF RIMBEY  
PLUMBING PERMIT FEE SCHEDULE  
Residential & Non-residential Installations**

<b>Number of Fixtures</b>	<b>Permit Fee</b>	<b>SCC Levy</b>	<b>Total Fee</b>
1	\$75.00	\$4.50	\$79.50
2	\$75.00	\$4.50	\$79.50
3	\$75.00	\$4.50	\$79.50
4	\$80.00	\$4.50	\$84.50
5	\$90.00	\$4.50	\$94.50
6	\$100.00	\$4.50	\$104.50
7	\$110.00	\$4.50	\$114.50
8	\$125.00	\$5.20	\$130.20
9	\$130.00	\$5.20	\$135.20
10	\$150.00	\$6.00	\$156.00
11	\$155.00	\$6.20	\$161.20
12	\$160.00	\$6.40	\$166.40
13	\$170.00	\$6.80	\$176.80
14	\$180.00	\$7.20	\$187.20
15	\$190.00	\$7.60	\$197.60
16	\$205.00	\$8.20	\$213.20
17	\$210.00	\$8.40	\$218.40
18	\$220.00	\$8.80	\$228.80
19	\$225.00	\$9.00	\$234.00
20	\$235.00	\$9.40	\$244.40
21	\$245.00	\$9.80	\$254.80
22	\$250.00	\$10.00	\$260.00
23	\$260.00	\$10.40	\$270.40
24	\$270.00	\$10.80	\$280.80
25	\$280.00	\$11.20	\$291.20
26	\$290.00	\$11.60	\$301.60
27	\$300.00	\$12.00	\$312.00
28	\$305.00	\$12.20	\$317.20
29	\$310.00	\$12.40	\$322.40
30	\$315.00	\$12.60	\$327.60
31	\$320.00	\$12.80	\$332.80
32	\$330.00	\$13.20	\$343.20
33	\$335.00	\$13.40	\$348.40
34	\$345.00	\$13.80	\$358.80
35	\$350.00	\$14.00	\$364.00
36	\$360.00	\$14.40	\$374.40
37	\$365.00	\$14.60	\$379.60
38	\$375.00	\$15.00	\$390.00
39	\$380.00	\$15.20	\$395.20
40	\$390.00	\$15.60	\$405.60
41	\$400.00	\$16.00	\$416.00
42	\$405.00	\$16.20	\$421.20
43	\$410.00	\$16.40	\$426.40
44	\$420.00	\$16.80	\$436.80
45	\$430.00	\$17.20	\$447.20
46	\$440.00	\$17.60	\$457.60
47	\$450.00	\$18.00	\$468.00
48	\$460.00	\$18.40	\$478.40
49	\$470.00	\$18.80	\$488.80
50	\$480.00	\$19.20	\$499.20

Add \$5.00 for each fixture over 50.

• SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$56.

**TOWN OF RIMBEY  
PRIVATE SEWAGE PERMIT FEE SCHEDULE**

Description	Permit Fee	SCC Levy	Total Fee
Holding Tanks	\$200.00	\$8.00	\$208.00
Fields, Open Discharge, Mounds, Sand Filters, Treatment Tanks, etc.	\$300.00	\$12.00	\$312.00

**\* SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560.**

DRAFT

Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Department Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Department managers supply a report to Council, bi-monthly advising Council of the work progress for the time period.

**RECOMMENDATION:**

Motion by Council to accept the department reports, as information.

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

March 25, 2024  
**CAO Report**



**HIGHLIGHTS**

**MEETINGS**

- Worked with Director of Finance on 2024 Capital and Operating Budget
- Webinar - Tax Rate Bylaw - February 28, 2024
- Received Peace Officer Exemplary Service Medal - February 28, 2024
- Webinar - Preparing for Drought / Flood - March 7, 2024

**EMERGENCY MANAGEMENT:**

- March 8, 2024 - Attended the annual Community Emergency Management Program (CEMP) review for the Town of Rimbey. The meeting was held in conjunction with the Town of Ponoka and Ponoka County. Reviewed legislative requirements, emergency program, exercises and training, and best practices.

**BUDGET:**

- Budget Meeting was held on March 6, 2024.

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 25, 2024

## Director of Finance Report



### HIGHLIGHTS

- Worked on 2023 financial year end, making the necessary adjustments, and balancing for all the asset and liability accounts.
- Worked on the 2023 year end working papers for the annual audit. The documents have been sent to the auditors and they are currently working on the year end audit.
- T4's and T4 summaries for 2023 were completed and sent out.
- Worked on and filed the 4th Quarter GST report.
- Dealt with LAPP employee retirements.
- Local Authorities Pension Plan(LAPP) was balanced for the 2023 year and reports filed with Alberta Pensions. The 2023 year for Local Authorities Pension Plan was closed off with Alberta Pension and a closure letter was received.
- Completed the Workers Compensation Report for the 2024 year.
- Working on 2024 Budget.
- Met with Scott Hanrahan with Integrated Benefits regarding our employee benefits.
- Working on the tax assessments Re: regular and linear and the Designated Industrial Properties sent from our assessors. Updating amounts in our system.

### ATTACHMENTS

[Accounts Payable Listing February 22 - March 19, 2024.](#)

**PREPARED BY:** Wanda Stoddart, Director of Finance



Supplier : 1020405 to ZINCK  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 22-Feb-2024 to 19-Mar-2024  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Aquam	50087	26-Feb-2024	Aquam - supplies - pool	134.36
Canadian Pacific Railway Company	50088	26-Feb-2024	CP Railway - Hoadley Crossing	365.50
Cimco Refrigeration	50089	26-Feb-2024	Cimco - filter bag - CC	27.14
CORNERSTONE PILATES STUDIO	50090	26-Feb-2024	Cornerstone Pilates - Jan. 2024 inv	225.00
ENTANDEM	50091	26-Feb-2024	Entandem - Licensing Fees 2024 - rinks - SOCAN	188.97
Expert Security Solutions	50092	26-Feb-2024	Expert Security Solutions - PW - repairs	530.61
Hi-Way 9 Express Ltd.	50093	26-Feb-2024	Hi-Way 9 - freight - Titan Supply	134.45
Hunter Hydrovac Inc.	50094	26-Feb-2024	Hunter Hydrovac - 5042 - 51 Ave - sewer line	2,184.00
John Deere Financial Inc.	50095	26-Feb-2024	John Deere Financial - Brandt - parts	561.08
Kansas Ridge Mechanical Ltd.	50096	26-Feb-2024	Kansas Ridge Mechanical - repairs - CC	949.02
LINDE CANADA INC.	50097	26-Feb-2024	Linde Canada Inc. - welding supplies	178.73
LOR-AL SPRINGS LTD.	50098	26-Feb-2024	Lor-Al Springs - water	19.35
Municipal Property Consultants (2009) Ltd.	50099	26-Feb-2024	Municipal Property Consultants - March 2024 - in	3,640.88
Nikirk Bros. Contracting Ltd.	50100	26-Feb-2024	Nikirk Bros. - fill sand	44.10
PitneyWorks	50101	26-Feb-2024	PitneyWorks - postage	3,500.00
RECEIVER GENERAL FOR CANADA	50102	26-Feb-2024	Receiver General for Canada - Innovation, Scienc	49.17
Rimbey Implements Ltd.	50103	26-Feb-2024	Rimbey Implements - parts	21.48
SERVUS CREDIT UNION	50104	26-Feb-2024	Servus Credit Union - refund - duplicate payment	367.50
Titan Supply LP	50105	26-Feb-2024	Titan Supply - supplies	1,072.05
Uni First Canada Ltd.	50106	26-Feb-2024	UniFirst - coveralls/supplies	146.12
Wolseley Industrial Canada INC	50107	26-Feb-2024	Wolseley Industrial - parts - replace pump Res #1	600.78
AMSC Insurance Services Ltd.	50108	01-Mar-2024	AMSC Insurance - Mayor/Council	52.29
Imperial Esso Service (1971)	50109	01-Mar-2024	Esso - propane - arena	233.00
Longhurst Consulting	50110	01-Mar-2024	Longhurst Consulting - March 2024 - monthly fee:	3,927.14
Nikirk Bros. Contracting Ltd.	50111	01-Mar-2024	Nikirk - CC - snow removal	887.25
Rimbey Janitorial Supplies	50112	01-Mar-2024	Rimbey Janitorial - Town/RCMP - supplies	1,285.20
556436 Alberta Ltd.	50114	07-Mar-2024	Central Sharpening - sharpen ice knife - arena	162.75
ABSA	50115	07-Mar-2024	Alberta Boilers Safety Assoc. - annual vessel reg	130.70
AMSC Insurance Services Ltd.	50116	07-Mar-2024	AMSC Insurance - Volunteer Accident premiums	250.00
Animal Control Services	50117	07-Mar-2024	Animal Control - Feb. 2024 inv	1,932.00
Black Press Group Ltd.	50118	07-Mar-2024	Black Press Media - Feb. 2024 - monthly ad	514.85
CENTRAL LABS	50119	07-Mar-2024	Central Labs - Feb. 2024 - north/south lagoon	1,763.16
CORNERSTONE PILATES STUDIO	50120	07-Mar-2024	Cornerstone Pilates - Feb. 2024 pilates sessions	375.00
DILIGENT CANADA	50121	07-Mar-2024	Diligent Canada (ICompass) annual fees	4,289.93
DOORMASTERS / 10360210 CANADA INC.	50122	07-Mar-2024	Doormasters - arena - concession shutter	793.38
Empringham Disposal Corp.	50123	07-Mar-2024	Empringham Disposal Corp - Feb. 20204 garbage	19,792.50
Environmental 360 Solutions (Alberta) Ltd	50124	07-Mar-2024	E360 - 5109 - 54 St - bin dumps/rent	777.87
Evergreen Co-operative Association	50125	07-Mar-2024	Co-op - fuel - PW	2,986.04
Expert Security Solutions	50126	07-Mar-2024	Expert Security - pool - March - May 2024 - monit	78.59
Kansas Ridge Mechanical Ltd.	50127	07-Mar-2024	Kansas Ridge Mechanical - RCMP - repairs	575.27
MLA Benefits Inc.	50128	07-Mar-2024	MLA Benefits - March 2024 - HSA - Mayor/Counc	1,538.13
Nikirk Bros. Contracting Ltd.	50129	07-Mar-2024	Nikirk - snow removal - CC	945.00
Outlaw Electric Ltd.	50130	07-Mar-2024	Outlaw Electric - Res. #1 / Well #12	452.83
Petty Cash	50131	07-Mar-2024	Town of Rimbey - petty cash	196.00
RECEIVER GENERAL FOR CANADA	50132	07-Mar-2024	Receiver General for Canada - Innovation Scienc	503.74
Rimbey Express	50133	07-Mar-2024	Rimbey Express - Feb. 2024 - freight	255.00
Rimbey Implements Ltd.	50134	07-Mar-2024	Rimbey Implements - supplies	21.48
SKJONSBURG, JESSICA	50135	07-Mar-2024	Jessica Skjonsberg - BYAS - Feb. 2024 - janitoria	350.00
Staples Professional	50136	07-Mar-2024	Staples Professional - office supplies	319.14
Superior Safety Codes Inc.	50137	07-Mar-2024	Superior Safety Codes - January 2024 - closed pr	530.25
The Government of Alberta	50138	07-Mar-2024	The Government of AB - Land Titles - Feb. 2024	10.00
Town Of Rimbey	50139	07-Mar-2024	Town of Rimbey - Feb. 2024 util	1,238.93
Uni First Canada Ltd.	50140	07-Mar-2024	UniFirst - coveralls/supplies	75.58
United Farmers Of Alberta	50141	07-Mar-2024	UFA - cleaning supplies	381.30
Wolseley Industrial Canada INC	50142	07-Mar-2024	Wolseley - bleach - PW	1,137.68
Accu-Flo Meter Service Ltd.	50143	12-Mar-2024	Accu-Flo - meters	21,210.00
Estate of Viola Fawcett, C/O Walter Jenson	50144	12-Mar-2024	Refund on account 003-20500-000.	328.82
Expert Security Solutions	50145	12-Mar-2024	Expert Security - monitoring - annual - PW	623.07



Supplier : 1020405 to ZINCK  
 Fund : 1 GENERAL FUND  
 Include all Payment Types : Yes

Date Range: 22-Feb-2024 to 19-Mar-2024  
 Sequence by: Cheque/EFT#  
 Fund No. Masked: Yes

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
GOVERNMENT OF ALBERTA	50146	12-Mar-2024	Gov't of AB - Prov. Policing Agreement	150,730.00
Imperial Esso Service (1971)	50147	12-Mar-2024	Esso - propane -arena	139.35
LINDE CANADA INC.	50148	12-Mar-2024	Linde Canada Inc - cylinder rent	41.11
LMC LEANNE CROSS	50149	12-Mar-2024	LMC - fitness classes - Jan.-Feb. 2024	560.00
Longhurst Consulting	50150	12-Mar-2024	Longhurst Consulting - PW - cartridges	373.50
Uni First Canada Ltd.	50151	12-Mar-2024	UniFirst - coveralls/supplies	70.54
Beatty Heritage House Society	50152	15-Mar-2024	Beatty Heritage House Society - 2024 Grant	4,000.00
Blindman Handivan Society	50153	15-Mar-2024	Blindman Handivan Society - 2024 Budget	20,000.00
GRIFFITHS, HEATHER	50154	15-Mar-2024	Heather Griffiths - facility deposit refund	150.00
Red Deer River Watershed Alliance	50155	15-Mar-2024	Red Deer River Watershed Alliance	1,284.00
RIMBEY EXHIBITION & RODEO ASSOCIATION	50156	15-Mar-2024	Rimbey Exhibition & Rodeo Association - 2024 Bt	2,000.00
Rimbey Family & Community Support Services	50157	15-Mar-2024	Rimbey FCSS - Town Funding 2024	24,874.00
Rimbey Historical Society	50158	15-Mar-2024	Rimbey Historical Society - 2024 Budget	40,000.00
Tagish Engineering Ltd.	50159	15-Mar-2024	Tagish Engineering - Feb. 2024 - General Engine	2,123.70
West Country Outreach School Council Society	50160	15-Mar-2024	West Country Outreach Society - 2024 Award/Gr	150.00
Buist Motor Products Ltd.	50161	18-Mar-2024	Buist Motor Products - 2024 GMC Sierra Short Bt	67,755.51
Eastlink	00172-0001	26-Feb-2024	Eastlink - Feb. 2024 - fitness centre - cable	108.36
INNOV8 DIGITAL SOLUTIONS INC.	00172-0002	26-Feb-2024	Innov8 - copies - Town / CC	340.44
Servus Credit Union - Mastercard	00172-0003	26-Feb-2024	Servus M/C - R.Schmidt - Jan.31/24	8,119.15
Canada Revenue Agency	00173-0001	01-Mar-2024	CRA - deductions (Feb.11-24/24) Mar.01/24 biwe	21,877.99
LAPP	00173-0002	01-Mar-2024	LAPP - FCSS - Mar.6/24 (Feb.12-25/24) PP #5 2i	9,980.19
VICTOR CANADA	00173-0003	01-Mar-2024	Victor - Mar.2024 - benefits	13,889.37
Eastlink	00174-0001	07-Mar-2024	Eastlink - March 2024 - fitness centre - cable`	108.36
VICTOR CANADA	00174-0002	07-Mar-2024	Victor - HSA - Jan. 2024	3,749.59
Alberta Education	00175-0001	12-Mar-2024	Alberta Education - 1st quarter req - 2024	226,846.89
ALBERTA MUNICIPAL SERVICE CORPORATION	00175-0002	12-Mar-2024	Alberta Municipal Services Corp - gas/power (sta	54,721.35
Canada Revenue Agency	00175-0003	12-Mar-2024	CRA - deductions (Feb.25-Mar.09/24) Mar.15/24	20,466.59
LAPP	00175-0004	12-Mar-2024	LAPP - Town - Mar.15/24 (Feb.25-Mar 9/24) PP #	9,448.61
Servus Credit Union Ltd.	00175-0005	12-Mar-2024	Servus - Debenture # 46 - Pool	63,865.35
Servus Credit Union - Mastercard	00175-0006	12-Mar-2024	Servus M/C - C.Douglas - Feb.29/24	2,130.32
Telus Mobility Inc.	00175-0007	12-Mar-2024	Telus Mobility - Mar.06/24	370.63
Telus Communications Inc.	00175-0008	12-Mar-2024	Telus - Beatty House - Mar.10/24	2,116.38
Workers' Compensation Board - Alberta	00175-0009	12-Mar-2024	WCB - issue date - March 06, 2024	3,511.36
LAPP	00176-0001	15-Mar-2024	LAPP - Library - Mar.31/24 payroll	1,387.17
<b>Total:</b>				<b>843,153.97</b>

March 25, 2024  
**Public Works Report**



**HIGHLIGHTS**

**ROADS**

- Grading and snow removal as needed. Removed snow from the downtown business area twice.
- Sidewalk sweeping as needed.
- During the brief thaw, pothole repairs were being done, until the snow came back.
- Alley grading.
- Vehicle and equipment repairs on-going.
- Staff training.

**WATER**

- Routine maintenance and testing.
- AEP reporting on-going.
- Meter readings ongoing and zero read meters replaced as needed.
- Building maintenance as required.
- Water main repair at 50th Street and 57 Ave.
- Hach Canada came and assessed & calibrated our water testing equipment.
- Engine block heater on the reservoir #1 generator failed.

**WASTEWATER**

- Routine maintenance and testing AEP reporting and other related work is ongoing.
- Working with Baytex Energy to sort out LOA and hose routing and other related meetings.
- Building maintenance as required.

**RECYCLE**

- Assist Ponoka County staff as required.
- Working with ARMA to get the hazardous waste roundup set for this year.
- Remove snow and sand as needed.
- Building maintenance as needed.

**BYAS BUILDING**

- Building maintenance as requested.
- Snow removal as required.
- Respond to alarm calls.

**R.C.M.P. STATION**

- Building maintenance as requested.

#### Council Agenda Item 8.1.4

- Snow removal and sanding of lot as needed.
- Replace plumbing fixtures as requested.
- Confirmed as per Federal ECCC regulations 2022 that no halocarbons were present in building equipment.

#### **CEMETERY**

- Opening and closing of graves as requested.
- Snow removal as needed.
- Assist families with their needs.
- Assist funeral directors as needed.

#### **OTHER**

- Maintenance at Town Office and Library as requested.
- Assist Development Department as required.
- Assist Town residents and visitors with any questions or concerns.
- Install lights at the town office parkette.
- Attend C.O.W meeting.
- Met with Rimbey legion members regarding.
- Equipment trailer stolen from the public works yard.
- New garbage/compost bins were delivered to residents.

**PREPARED BY:** Rick Schmidt, Director of Public Works

March 25, 2024

# Development Officer Report



## HIGHLIGHTS

- Administration is currently reviewing one subdivision application.
- Resident Questions: Administration is answering ongoing development questions from residents. Questions are typically related to building decks, fences, house renovations and potential business locations.
- Development Permits: Administration has been answering resident questions regarding potential development permits on an on-going basis.
- Certificate of Compliance: Administration has been processing certificates of compliance and accompanying paperwork as requested.

The Following chart outlines the 2024 development statistics:

**2024 Development Statistics - Up to March 13, 2024.**

	Applied 2024	Issued 2024	In Progress 2024
Development Permit Applications (non change in use / home occupation)	5	3	2
Change in Use / Home Occupation Development Permit Applications	1	1	0
Subdivision Applications	0	0	0
Land Use Bylaw Amendments	1	0	1
Certificate of Compliance Requests	3	3	0
Building Permit Applications	2	1	1

**The following development permits have been approved in 2024:**

Permit Number	Date Issued	Civic Address	Type of Development
01/24	03.04.2024	4922-46 Avenue	Widening approach by 21.366m & installing culvert.
02/24	02.05.2024	5049-54 Avenue	Home Occupational Business for Ripple Reclamation Solar Solutions Ltd.
03/24	03.04.2024	5302-52 Street	Signage
04/24		In Progress	
05/24		In Progress	
06/24	03.04.2024	5310-44 Street	Setback variances on existing House.

**The following chart outlines historic development statistics:**

**Historic Development Statistics**

	2023		2022		2021		2020		2019	
	Applied	Issued								
Development Permit Applications	44	40	47	44	41	40	34	33	40	39
Change in Use / Home Occupation Development Permits Applications	3	3	8	8	9	9	13	13	11	11
Subdivision Applications	1	0	2	1	1	1	3	3	1	0
Land Use Bylaw Amendments	0	0	1	1	4	4	4	4	1	1
Certificate of Compliance Requests	10	8	11	11	18	18	12	12	13	13
Building Permit Applications	19	12	28	13	30	30	12	12	7	7

**PREPARED BY:** Liz Armitage, Development Officer

March 25, 2024

# Community Services Report



## HIGHLIGHTS

### PETER LOUGHEED COMMUNITY CENTRE

- Cleaning and maintenance of the facility
- Facility Bookings - Fundraising Events, markets, meetings, Dance Showcase, Awards Nights, Kitchen rentals, Breakfasts, dances
- Arranging First Aid Course for staff
- Update AED's
- Daily activities with school and fitness programs
- Snow Removal

### COMMUNITY FITNESS CENTRE

- Memberships
- Daily cleaning and maintenance of the area
- Quarterly maintenance performed by Fitness Mechanics when needed and extra maintenance items on existing equipment
- Researching a hex trap bar, a rubber lifting platform and smith machine

### RIMBEY AQUATIC CENTRE

- Checking on the facility weekly for heat or water leaks, pumping out the water vault when necessary
- Spray Park operational system waiting on GLVT company to test water flow on current system and determine how much water will be used in a flow through system.
- Anti-Entrapment grates installed - pool is compliant, more documents to complete
- Encouraging local swimmers to become Instructors and Lifeguards
- Purchasing items for start up
- Recruiting lifeguards and instructors for this summer

### ARENA

- Ice scheduling - 2 tournaments in March
- Arena Concession Operators will be back next year
- 3 x Concession shutters will be replaced this summer
- Last Public Skate: March 24
- Ice out on March 26
- Ice allocation comparison with other communities and previous years

## Council Agenda Item 8.1.6

- April - Minor Ball and Soccer rentals weeknights, ump and ref clinics on the weekends + Ball Clinic at the end of April
- May - Youth Concert
- June - Prom

### **PROGRAMS**

- Sept/May Pickleball/Badminton Tuesday/Thursdays 1:30pm - 3:00pm & 7:00pm - 8:30pm
- Attendance (6-20)
- Sept/May Yoga Program: Tuesdays 7:00pm - 8:00pm
- Attendance (0) - cancelled - we will try again next month
- Sept/May Free Weights: Wednesdays 5:45pm - 6:30pm
- Attendance (4-6)
- Oct/May Zumba: Thursdays 7:00pm - 8:00pm
- Attendance (6-12)
- Oct/May Gentle Fit - Tues/Thurs 10:30am - 11:00am
- Attendance (4-8)
- Nov/May Pilates - Saturdays 10:00am - 11:00am
- Attendance (2-4)
- Sept/May 1/2 hr Free weights & 1/2 hr Yoga Sundays 6:00pm - 7:00pm
- Attendance (0) - cancelled - we will try this again later on
- **\*\*New this year\*\*** buy a 10 punch card and access any of the fitness classes such as Yoga, Pilates, Zumba, Free Weights from September 2023 - May 2024
- **\*\*\$90 for 10 sessions or \$10/drop in**
- Public Skate on Sundays 5:15pm - 7:30pm
- Attendance (30-70)
- Sr/Parent and Tot - Tuesdays 1:30pm -2:30pm
- Attendance (5)

### **EVENTS**

- Canada Day 2024 - contacting Entertainment Acts, Demonstrations, fireworks
- Parade date - Saturday, July 13, 2024 (same day as Lacombe Days Parade)

**PREPARED BY:** Cindy Bowie, Director of Community Services

Town Council  
**REQUEST FOR DECISION**



**Meeting:** March 25, 2024  
**Submitted By:** Craig Douglas, Chief Administrative Officer  
**Subject:** Boards/Committee Reports  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Various Community Groups supply Minutes of their board meetings to Council for their information.

**RECOMMENDATION:**

Motion by Council to accept the board/committee reports, as information.

**ATTACHMENTS:**

- [FCSS 2024 Board Minutes January 25, 2024](#)
- [RCHHS Board Minutes December 2023](#)
- [RCHHS Board Minutes November 2023](#)
- [Library Board Minutes November 2, 2023](#)
- [Tagish Project Status Updates March 14, 2024](#)
- [BHH Society Dec.4, 2023](#)
- [BHH Society Annual Meeting March 14, 2023](#)
- [Beatty Heritage House Chairperson's 2023 Report](#)

**PREPARED BY:** Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

**ENDORSED BY:**

A handwritten signature in blue ink that reads "Craig Douglas".

Craig Douglas, Chief Administrative Officer

March 21, 2024  
**Date**

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING AGENDA  
January 25, 2024  
10:00 a.m. Rimbey Provincial Building  
Main conference Room

**Persistence- The courage to continue doing something even though it is difficult and challenging while remaining inspired, determined, and confident that you will achieve what you want.**

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.

Present        M. Griffith Executive Director  
                  J. Carlson, Recording Secretary  
                  F. Pilgrim, Board Member  
  
                  R. Schaff, Board Member  
                  N. Stefanyk, Board Member  
                  D. Noble, Vice Chairperson  
                  S. Bell, Board Member

Regrets: B. Coulthard, Board Member, N. Hartford, Chairperson, R. Pankiw, Board Member

1.        CALL TO ORDER  
          By: D. Noble at 10:02a.m.

2.        APPROVAL OF AGENDA

3.

**24-01-01 MOTION:** By R. Schaff that the agenda be accepted with the following changes.

Additions to Agenda:

7.6 Discuss Purchase of Food Bank Building

9. QUIRM

12.7 ED Monthly Report

12.8 Committees

12.9 Provincial Assisted Transportation Funding

12.10 Safety-CIFD

13.2 BGC Correspondence

**CARRIED**

3.        Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4.        CONSENT AGENDA ITEMS

## Council Agenda Item 8.2.1

- 4.1 Quarterly Reports-
  - 4.1 a) Client Safety Reports- 1/4ly
  - 4.1 b) Ponoka Youth Center Assoc.-1/2ly
  - 4.1 c) Catholic Social services- 1/4ly
- 4.2 Monthly Program Reports-
  - 4.2 a) Directors Report
  - 4.2 b) Operations Manager Report
  - 4.2 c) Office Report
- 4.3 2023 Monthly Program statistics
- 4.4 AHS contracted HC & Private HS Client Stats combined
- 4.5 AHS (HC) & Private (HS) billing 2019-2023
- 4.6 AHS (HC) client totals & Hours 2019-2023
- 4.7 Private (HS) Client totals & Hours 2019-2023
- 4.8 Food Bank Hamper Stats 2019-2023

**24-01-02 MOTION:** By: N. Stefanyk. To accept all items on the Consent Agenda as information.

### **CARRIED**

- 5. PREVIOUS MEETING MINUTES- December 21, 2023

**MOTION:** By: R. Pankiw on December 21, 2023. That the minutes of December 21, 2023 be adopted as presented.

### **CARRIED**

- 6. BUSINESS ARISING FROM THE MINUTES

- 7. OLD BUSINESS

- 7.1 I Pad Tutorial- Reviewed I Pad Usage and Teams app.
- 7.2 Oven Update- Electrician to let us know what sized stove we can use with current wiring.
- 7.3 Servus Signing & Credit Card Update- Done

7.4 Office Change Update- Lots of changes in office, roles have changed Kathy is now busy educating, Heather and Leanne are settling into their roles, Brenda G. doing more finance tasks, timesheets etc, Brenda S. has added ADS to her role, Janet has taken over the executive assistant tasks from Kathy, Becky is doing the OMA program which has shifted to an FCSS program.

- 7.5 AGM update- BDO is available for March 28 so that will be the date of our AGM

7.6 Purchase of Food Bank Building – Tasks to be completed first, New Board of Directors, Charity Status, registered society. This Board agrees to move ahead with purchase once these tasks are completed.

- 8. FINANCE

- 8.1 January 25, 2024, meeting highlights

**24-01-03 MOTION By:** F. Pilgrim to move meeting in Camera at 10:57 a.m.

**24-01-04 MOTION By:** R. Schaff to move meeting out of Camera at 11:07 a.m.

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE – January 17, 2024, 10am - Requesting a Policy Expert to review policies. Recommend rescinding FCSS-0078.12 Sustainability

**24-01-05 MOTION:** By: S. Bell To rescind FCSS policy 00789-12- Sustainability.

**CARRIED**

10. WORKPLACE HEALTH & SAFETY COMMITTEE- January 17, 2024 -1:30p.m.  
Discussion around combing the meetings for QUIRM and WHS and develop a policy committee. S. Bell has volunteered to head a Governance Task Force to review policies.

11. SPECIAL EVENTS

11.1 Special Events Committee Changes: next meeting January 31

12. NEW BUSINESS

12.1 Summer Jobs Grant

**24-01-06 MOTION: By:** R. Schaff to approve hiring of 1 person to fill a Summer Events Co-Ordinator role for 16 weeks at an increased wage.

**CARRIED**

12.2 Rural Mental Health Grant

**24-01-07 MOTION: By: R. Schaff** To apply for the Animator training, in kind training for the animator and apply for the microgrant after.

**CARRIED**

12.3 2024 Board Retreat: Discussion around not having a Board meeting at retreat to save more time for learning, workshops, work on operational plan. Maybe one overnight instead of two.

12.4 Spring Directors Network Conference

**24-01-08 MOTION:** By: F.Pilgrim To authorize M. Griffith to attend Spring Conference

**CARRIED**

12.5 Volunteer Week Committee

**24-01-09 MOTION:** By: R. Schaff to donate \$500.00 to the Rimbey and Area Volunteer Week Committee.

**CARRIED**

12.6 BGC Wolf Creek Bowl for Kids Night at the Oscars

**24-01-09 MOTION By:** N. Stefanyk to send up to 12 staff (2 teams) to

participate in the BGC Wolf Creek Bowl for kids Night at the Oscars. \$800.

12.7 ED Monthly Report: Was agreed to change the format of the ED Report to highlights and accomplishments to Office Board Report with the rest of the team.

12.8 Committees: Expectations of the Board, number of Committees Executive Director should sit on.

13. CORRESPONDENCE

13.1 Minister Jason Nixon Correspondence

13.2 BGC Correspondence

14. ADJOURNMENT: Next meeting Dates: February 22, March 28

**24-01- 10 MOTION By:** F. Pilgrim. That this meeting adjourns at 12:29p.m.

**CARRIED**

15. BOARD SHARING TIME

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Donna Noble- Vice Chairperson

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Janet Carlson  
Recording Secretary

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
December 21, 2023  
10:00 a.m. Rimbey Provincial Building  
Main conference Room

**Success is the sum of small efforts repeated day in and day out....Robert Collier**

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.

Present: N. Hartford, Chairperson  
D. Noble, Vice Chairperson  
K. Maconochie, Recording Secretary  
P. Makofka, Executive Director – left meeting at 10:10 a.m.  
F. Pilgrim, Board Member  
M. Griffith, Operations Manager  
R. Pankiw, Board Member  
B. Coulthard, Board Member  
N. Stefanyk, Board Member  
S. Bell, Board Member

Regrets: R. Schaff, Board Member

1. CALL TO ORDER

By: N. Hartford at 10:07 a.m.

2. APPROVAL OF AGENDA

**23-12-01 MOTION:** By: F. Pilgrim: That the agenda is adopted with the following changes.

Under New Business add: 12.7 Community Engagement Meeting

**CARRIED**

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4. CONSENT AGENDA ITEMS

4.1 Quarterly Reports- 4.1 a) Client Safety Reports- 1/4ly  
4.1 b) Big Brothers & Big Sisters-1/2ly  
4.1 c) Catholic Social services- 1/4ly

4.2 Monthly Program Reports- 4.2 a) Directors Report  
4.2 b) Operations Manager Report  
4.2 c) Office Report

- 4.3 2023 Monthly Program statistics
- 4.4 AHS contracted HC & Private HS Client Stats combined
- 4.5 AHS (HC) & Private (HS) billing 2019-2023
- 4.6 AHS (HC) client totals & Hours 2019-2023
- 4.7 Private (HS) Client totals & Hours 2019-2023
- 4.8 Food Bank Hamper Stats 2019-2023

**23-12-02 MOTION:** By: D. Noble: To accept all items on the Consent Agenda as information.

**CARRIED**

- 5. PREVIOUS MEETING MINUTES-November 16, 2023

**23-12-03 MOTION:** By: N. Stefanyk: That the minutes of November 2023 be adopted as presented.

**CARRIED**

- 6. BUSINESS ARISING FROM THE MINUTES
- 7. OLD BUSINESS

- 7.1 iPads Update

Report given by M. Griffith concerning cost and the function/use of the iPads for board and staff going forward.

- 7.2 Oven Update

We are waiting for an estimate for appropriate wiring to be able to put a stove in the ADS kitchen. There are some other concerns that are coming up concerning noise (running the sanitizer) when groups have the conference room booked. Talked with Jeff (from Edon) about building a wall and enclosing the kitchen area in the conference room or not booking the conference room when ADS is running.

- 7.3 Alberta Food Bank Grant Update

We received an email that we will receive the \$8,000.00 for the Food Bank. Discussion about Food Bank donor list in hampers and forming a Food Bank Committee in the New Year.

- 7.4 Year-End Expenditures Update

Our total for IT was a bit less than expected due to using the old monitors. We have ordered dividers to make an office in the east boardroom (of the office) to accommodate our increasing staff and programs.

- 8. FINANCE

8.1 December 21, meeting highlights.

**23-12-04 MOTION:** By: F. Pilgrim: That the highlights of the December 21, 2023 Finance Committee Meeting be accepted as information.

**CARRIED**

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: January 17, 2024 at 10:00 a.m.

10. WORKPLACE HEALTH & SAFETY COMMITTEE

Next meeting: January 17, 2024 at 1:30 p.m.

11. SPECIAL EVENTS COMMITTEE

Special Event Committee update given by M. Griffith.

12. NEW BUSINESS

12.1 Name Removal for Bank Signing Authority Update

**23-12-06 MOTION:** By: R. Pankiw: To remove P. Makofka's name from all accounts, including the Servus Credit Union as a signing authority.

**SECONDED BY:** B. Coulthard

**CARRIED**

12.2 Name Change CRA/Charity – Name Removal, Name Added

Still working on this.

12.3 Buyout of IT Devices – ED

**23-12-07 MOTION:** By: R. Pankiw: That P. Makofka, current Executive Director, who is retiring on January 1, 2024, may buy out her laptop, iPad and phone free of charge in lieu of her 32 years of service.

**SECONDED BY:** B. Coulthard

**CARRIED**

12.4 Set 2024 AGM Date

**23-12-08 MOTION:** By: D. Noble: That the 2024 Rimbey FCSS Board AGM will be held on March 28, 2024.

**Seconded by:** F. Pilgrim

**CARRIED**

12.5 Office Changes 2024

M. Griffith reported the changes that will be made in the office in 2024 due to the expanding needs/growth of the Home Care program.

12.6 Statutory Holidays

List of Statutory Holidays recognized by FCSS given to all Board members.

12.7 Community Engagement Meeting

Town of Rimbey is hosting a Community Engagement meeting on Monday, January 15, 2024, to discuss future events, to collaborate times and avoid scheduling conflicts. They have invited the FCSS Board to attend. We would also like to send 4 staff members. There is no cost to attend this event.

13. CORRESPONDENCE

13.1 P. Makofka's card to the Board

13.2 Seasons Greetings from Blaine Calkins and Community Partners

14. ADJOURNMENT:

**23-12-09 MOTION:** By: S. Bell: That the FCSS Board meeting adjourns at 11:30 a.m.

**CARRIED**

Next meeting Date: January 25, 2024

15. BOARD SHARING TIME

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Nancy Hartford- Chairperson

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Kathy Maconochie-Recording Secretary

Family and Community Support Services (FCSS)  
Rimbey Community Home Help Services (RCHHS)  
BOARD MEETING MINUTES  
November 21, 2023  
10:00 a.m. Rimbey Provincial Building  
Main conference Room

**Persistence- The courage to continue doing something even though it is difficult and challenging while remaining inspired, determined, and confident that you will achieve what you want.**

We acknowledge that we are on Treaty 6 territory, and we recognize all the many First Nations, Metis, Inuit, and non-First Nations whose footsteps have marked these lands.

Present: N. Hartford, Chairperson  
K. Maconochie, Recording Secretary  
P. Makofka, Executive Director  
F. Pilgrim, Board Member  
M. Griffith, Operations Manager  
R. Pankiw, Board Member  
B. Coulthard, Board Member  
R. Schaff, Board Member  
N. Stefanyk, Board Member

Regrets: D. Noble, Vice Chairperson  
S. Bell, Board Member

1. CALL TO ORDER

By: N. Hartford at 10:15 a.m.

2. APPROVAL OF AGENDA

**23-11-01 MOTION:** By: R. Pankiw: That the agenda is adopted as presented.

**CARRIED**

3. Declaration of Conflicts of Interest and Commitment (Real, Potential or Perceived)

*A conflict of interest is defined as an actual or perceived interest by a staff or Board member in an action that results in, or has the appearance of resulting in, personal, organizational, or professional gain.*

4. CONSENT AGENDA ITEMS

- 4.1 Quarterly Reports-
  - 4.1 a) Client Safety Reports- 1/4ly
  - 4.1 b) Big Brothers & Big Sisters-1/2ly
  - 4.1 c) Catholic Social services- 1/4ly
- 4.2 Monthly Program Reports-
  - 4.2 a) Directors Report
  - 4.2 b) Operations Manager Report
  - 4.2 c) Office Report
- 4.3 2023 Monthly Program statistics

- 4.4 AHS contracted HC & Private HS Client Stats combined
- 4.5 AHS (HC) & Private (HS) billing 2019-2023
- 4.6 AHS (HC) client totals & Hours 2019-2023
- 4.7 Private (HS) Client totals & Hours 2019-2023
- 4.8 Food Bank Hamper Stats 2019-2023

**23-11-02 MOTION:** By: R. Schaff: To accept all items on the Consent Agenda as information.

**CARRIED**

- 5. PREVIOUS MEETING MINUTES- October 26, 2023

**23-11-03 MOTION:** By: F. Pilgrim: That the minutes of October 26, 2023, be adopted as presented.

**CARRIED**

- 6. BUSINESS ARISING FROM THE MINUTES
- 7. OLD BUSINESS

7.1 Community Programs Coordinator and Volunteer Coordinator Update

We hired L. Butcher as Community Programs Co Ordinator and H. Gray as Volunteer Co Ordinator. Both started work on November 8, 2023.

7.2 Retirement Party

P. Makofka's retirement party will be held November 30, 2023. Please RSVP to Carly or Janet.

7.3 IT Upgrade Update

Quote from Best Buy and Longhurst. Longhurst quote included labor and was less expensive. We will proceed with Longhurst.

**23-11-04 MOTION:** By: F. Pilgrim: To purchase I-pads for Board Members out of surplus dollars for 2023.

**Seconded by:** R. Schaff

**CARRIED**

7.4 Update 2024 Budget

Note: \$10,000 Ponoka Youth Center Association (formerly BBBS) and \$5,000 CSS have been included at the same as last year. Finance committee recommended to increase the amount to Ponoka Youth Center Association to \$12,000.

**23-11-05 MOTION:** By N. Stefanyk: To approve 2024 FCSS Budget and 2024 RCHHS Budget proposal as recommended by the Finance Committee.

**SECONDED** By: R. Schaff

**CARRIED**

7.5 Oven Update

Put forward 3 options to Alberta Infrastructure regarding the oven in the conference room. Edon electrician is doing a quote of what it will cost to wire 220 outlet in the ADSP kitchen. Once we have the quote back, we will present it to the Board to determine which option to proceed with.

**7.5 Christmas Party**

8. FINANCE

8.1 November 21, 2023, meeting highlights.

**23-11-06 MOTION:** By: F. Pilgrim: That the highlights of the November 21, 2023, Finance Committee Meeting be accepted as information.

**CARRIED**

9. QUALITY IMPROVEMENT/RISK MANAGEMENT COMMITTEE

Next meeting: January 17, 2024 at 10:00 a.m.

10. WORKPLACE HEALTH & SAFETY COMMITTEE

Next meeting: January 17, 2024 at 1:30 p.m.

11. SPECIAL EVENTS COMMITTEE

Nov 30 Santa night  
Dec 7 Late night shopping – need some Board Members to assist with this. P. Makofka says that she can help.

12. NEW BUSINESS

12.1 Alberta Foods Banks

- As part of the Government of Alberta's commitment to allocate \$20 million over two years to help put food on the tables of Albertans, \$2.8 million in Food Bank Grant funding was provided to established food banks in December 2022.
- We are pleased to advise that Food Bank Grant funding will be extended for one more year to established food banks that received the 2022-23 grant.
- We are partnering with the Government of Alberta to distribute this additional funding to food banks. The funding will be provided directly to food banks and no application form is required.
- Rimbey FCSS (Rimbey Food Bank/Rimbey Community Home Help Services Association) has been approved for extended Food Bank Grant funding of \$8,000.00 in 2023-24.

**2023-11-07 MOTION:** By: R. Pankiw: To apply for the Food Bank Grant.

**CARRIED**

12.2 FCSSAA Board Highlights

M. Griffith gave a report.

12.3 Year End Expenditure

**2023-11-08 MOTION:** By: F. Pilgrim: To use year-end surplus funds to purchase items listed on Wishlist.

**Seconded by:** N. Stefanyk

**CARRIED**

12.4 Staff Bonuses

P. Makofka and M. Griffith left the meeting at 11:16 a.m. W. German and C. Brassard joined the meeting at 11:16 a.m.

**2023-11-09 MOTION:** By: R. Pankiw: To award the 2023 staff bonus to staff who are on the payroll using the same calculation as in 2022. For the three full-time positions (Executive Director, Operations Manager and Health Care Programs Coordinator) their staff bonus will be 4% of their salary, with the Executive Director's being based on her 7 months of full time work this year.

**Seconded by:** B. Coulthard

**CARRIED**

W. German and C. Brassard left the meeting at 11:38 a.m.

12.5 Women's Conference Admin Request

**2023-11-10 MOTION:** By: R. Pankiw: To supply up to 2 staff to help on the planning committee and attend 11 April 2024 event and to offer office space for their meetings and office staff to accept conference registrations.

**CARRIED**

12.6 FCSSAA Voting Delegates

- Confirm Voting Delegates for the AGM – N. Hartford and P. Makofka

12.7 BGC of Wolf Creek – Presentation by B. Reitz (joined the meeting at 11:00 a.m. and left the meeting at 11:15 a.m.)

Name changed to Ponoka Youth Center Association.

12.8 Promotion of Operations Manager to Executive Director

**2023-11-11 MOTION:** By: F. Pilgrim: To promote Misty Griffith to Executive Director effective January 2, 2024.

**CARRIED**

13. CORRESPONDENCE

13.1 Ponoka County – FCSS Board Member Appointment

FCSS Board Member appointed from Ponoka County is N. Hartford.

14. ADJOURNMENT: Next meeting Dates: December 21, 2023

**23-11-12 MOTION:** By: N. Hartford: That the FCSS Board meeting adjourns at 11:45 a.m.

**CARRIED**

15. BOARD SHARING TIME

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Nancy Hartford- Chairperson

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Kathy Maconochie-Recording Secretary

**MINUTES:**

**RIMBEY MUNICIPAL LIBRARY BOARD MEETING November 2, 2023**

**Call to order:** Chair (Carrie) 5:38 pm

**Land recognition:** read by Joan

*We acknowledge that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route for the Cree, Saulteaux, Blackfoot, Metis, Dene, and Nakota Sioux. We recognize the many First Nations, Metis, and Inuit who have lived on and cared for these lands for generations. We express our gratitude to the traditional Knowledge Keepers and Elders who continue to share their wisdom with us, as well as those who have passed on. As we strive to end systemic racism and promote reconciliation and inclusion, we commit to honouring and respecting the rich cultural heritage and ongoing contributions of Indigenous peoples to this land.*

**Approval of the Agenda:** Joan/Mike

**Minutes of Previous Meeting:** Errors or omissions? Acceptance Mike/Marg

**Consent Agenda Items:** Correspondence, Librarian's Report, Financial report Joan/Marg

**Business Arising from the minutes:**

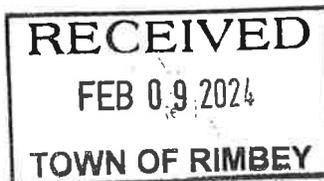
1. Library logo design update and launch plans – Jean reports new logo is ready for roll-out. Emma is working with Jean on branding and marketing materials (canva, calendars, letterhead, business cards etc.)
2. Library Attraction Audit: sandwich board, signage update – New signs have been ordered; Emma P is designing the inserts.

**New Business:**

1. Website – The new PRL website has launched and it is not an improvement. Jean and other library managers have given feedback to PRL. If improvements have not been made by Feb 1 Jean will explore the option to have Emma P build a website.
2. Policy update – there are 10 policies requiring updating. Jean and Carrie will work on this and report back to the board.

**Next Meeting:** January 18, 2024 5:30 pm

**Adjournment:** Mike/Joan



Date	Project Manager	Status Update
<b>Town of Rimbey</b>		
<b>RBYM0000.24 RB00 - 2024 General Engineering</b>		
January 31, 2024	Solberg, Lloyd	A site visit was completed for the Lagoon berm and storm outfall. A summary email was sent to the Town detailing costs. There are no current deliverables.
February 15, 2024	Solberg, Lloyd	Cost estimate for Drader Crescent was sent to the Town as requested. There are no current deliverables.
February 29, 2024	Solberg, Lloyd	There are no current deliverables.
March 13, 2024	Solberg, Lloyd	<b>We will begin work on the projects that were approved as part of the 2024 Capital Budget.</b>
<b>RBYM00149.00 RB149 - 2024 Rimbey Map Book</b>		
January 31, 2024	Solberg, Lloyd	A draft copy of the 2024 Map book has been sent to the Town for their review.
February 15, 2024	Solberg, Lloyd	A draft copy of the 2024 Map book has been sent to the Town for their review. (Feb 15-29)
March 13, 2024	Solberg, Lloyd	<b>A draft copy of the 2024 Map book has been sent to the Town for their review. (March 13)</b>

Beatty Heritage House Society

December 4, 2023 Meeting

The meeting was called to order at 7:45 pm by Chairperson AudreyAnn Bresnahan.

In attendance: AudreyAnn Bresnahan Jackie Anderson  
Florence Stemo  
Teri Ormberg Annelise Wettstein  
Evie Burns. Member  
Lana Curle Town Councillor

MINUTES of November 6, 2023 Meeting were read by Florence. As there were no corrections to be made, Florence declared the Minutes Adopted as presented.

TREASURER'S REPORT: Jackie reported a balance of \$21,459.36 and moved the adoption of her Report.

OLD BUSINESS:

HOME ROUTES: Nov. 25 pm- "West My Friend" - pleasant young husband-and-wife team. Concert enjoyed by those present. Smaller audience (17), perhaps due to the time (pm rather than evening).

CHRISTMAS LIGHTS: Strung by Society Members and several Friends of the BHH Society on November 15.

INDOOR DECORATING : November 28 by AudreyAnn and Florence. Thanks to guest, Mary Finnen, who dropped in to help.

MAINTENANCE: Thanks to Murray Ormberg for replacing fuses, which solved the problem of the outage of some lights.

SUMMER EMPLOYEE 2024: Jackie will apply for a Federal Government grant.

CONSERVATION GRANT: Judy and Jackie will prepare and submit an application.

NEW BUSINESS:

CHRISTMAS TREES: MOVED by Jackie seconded by Annelise that one of the unused artificial trees be kept at the Stemo home, and that the second tree be donated to the Tickle Trunk. CARRIED.

RESIGNATION OF VICE-CHAIRPERSON: Jamie Coston has resigned due to her busy schedule. By unanimous consent Teri Ormberg will assume the responsibilities of that position until our Annual Meeting in March. Teri will therefore act as Chairperson during AudreyAnn's absence.

NEXT MEETING: January 8, 2024.

ADJOURNMENT: By Florence at 9:15 pm.

Florence Stemo

Note: January 8 Meeting - Cancelled ( No business to be discussed at this time.)

December 4 Minutes Adopted February 5, 2024. FS



Beatty Heritage House Society

March 14, 2023

Meeting was called to order by Audreyann Bresnahan at 7:55 pm.

In attendance: OFFICERS:  
Audreyann Bresnahan Florence Stemo  
Jamie Coston Jackie Anderson  
DIRECTORS:  
Annette Boorman Judy Larmour  
Ed Grumbach  
MEMBERS: 6  
GUESTS: 2  
Jamie Coston Town Councillor

AGENDA: Accepted as presented.

MINUTES of previous Annual Meeting (March 21, 2022) read by Florence.  
Adopted as read.

CHAIRPERSON'S ANNUAL REPORT: Prepared and presented by  
AudreyAnn.

FINANCIAL REPORT: Reviewed prior to meeting by Donna Pecharsky.  
Presented by Treasurer. Balance is \$28,212.71. Report Adopted by Jackie.

Prior to the Election of the Executive Audreyann welcomed three new  
members: Jamie Coston, Janet Herzog, Janet Carlson.

ELECTION OF EXECUTIVE: Chaired by Secretary Florence Stemo.

CHAIRPERSON: Audreyann Bresnahan by Acclamation

VICE-CHAIRPERSON: Jamie Coston by Acclamation

SECRETARY: Florence Stemo by Acclamation

TREASURER: Jackie Anderson by Acclamation

DIRECTORS: Annette Boorman Teri Ormberg  
Ed Grumbach Rose Marie Sakela  
Janet Herzog Annelise Wettstein  
Judy Larmour

by Acclamation

BUDGET: Presented by Treasurer, Jackie Anderson. Moved for Adoption by Jackie; seconded by Florence. CARRIED.

MEMBERSHIP FEE: MOVED by Annette, seconded by Jamie that the annual membership fee remain at \$10.00. CARRIED.

MEETING DATES: MOVED by Jamie, seconded by Judy that meetings be held on the first Monday of each month unless it falls on a holiday. Alternate date to be chosen by consensus. CARRIED.

ADJOURNMENT: Ed moved for adjournment at 7:40 pm.

Florence Stemo - Secretary

## Beatty Heritage House Chairperson's 2023 Report

January: The Christmas lights were taken down. Members plus the Blindman Valley Lions Club donate their time for this. We also enjoyed hosting six of the Home Routes musical programs on different months throughout the year.

February: We started advertising for a summer student.

March: We held our annual meeting.

Elections took place.

President - Audreyann Bresnahan

Vice-President - Jamie Coston

Secretary - Florence Stemo

Treasurer - Jackie Anderson

Directors - 6 were nominated.

A committee was formed to interview and hire a summer student. We receive a government grant to help pay the wages. The Rimbey Town Office handles the payroll. We are very grateful for their help.

April 22nd is Earth Day. This year community volunteers collected garbage at the side of the roads in Rimbey. Amazing what is found.

May: Orientation of student and supervision by members from mid May to mid August.

June: House painters were hired to clean, strip, repair, remove storm windows and apply weather coating and new paint to the house. This was done a various stages throughout the summer as weather permitted. Some rotting of wood structure around the back and front porch were repaired by members of the Beatty House.

July: Our annual BBQ after the rodeo parade. We served about 250 smokies and hot dogs. The Blindman Valley Lions Club provide tents, help to set up, cook, and clean up after this event. Many thanks for their help. Again, the town office provided a grant for supplies which allows us to keep the funds we take in.

August: New dirt and grass seed were spread on various parts of the lawn by members.

September: Ad Vos did some stone repair to the house and rock wall. Art Culture weekend - there was a historical display of aprons and sewing machines from early to mid 1900's. Our annual quilt draw was done this weekend as well. The Wooddale Ladies continue to give us a hand made quilt each year to sell tickets on to help us raise funds for the Beatty House.

October: Yard clean up of leaves and crab apples. An arborist came to look at the various trees to advise us of what areas need to be attended to. A new permanent sign was erected, with all volunteer labour, after consultation with the Town and Dept. Of Highways. The sign is used to advertise events and provide contact information for the house.

November: The Christmas lights were put up on the trees and hedge. Decorations were put up inside the house as well.

December: The house was booked for rentals for a few parties and also at various times throughout the year.

This report was respectfully submitted by Audreyann Bresnahan, Beatty House Chairperson.