



# AGENDA

## Bylaw Committee

October 3, 2023 - 1:30 PM

Town Administration Building - Council Chambers

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**AGENDA FOR BYLAW COMMITTEE MEETING TO BE HELD ON OCTOBER 3, 2023 AT 1:30 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.**

Page

### 1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGMENT

### 2. AGENDA APPROVAL AND ADDITIONS

### 3. MINUTES

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[Request for Decision - RFD-23-180 - Pdf](#)

### 4. NEW AND UNFINISHED BUSINESS

4.1 Meeting Time Change 7  
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4.2 Review of Old Bylaws 8 - 16  
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### 5. ADJOURNMENT

5.1 Adjournment

Bylaw Committee  
**REQUEST FOR DECISION**



**Meeting:** October 3, 2023  
**Submitted By:** Bonnie Rybak, Executive Assistant  
**Subject:** Minutes  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

Minutes of September 5, 2023, Bylaw Committee Meeting

**RECOMMENDATION:**

To accept the Minutes of September 5, 2023 Bylaw Committee Meeting, as presented.

**ATTACHMENTS:**

[2023 09 05 Bylaw Committee Minutes](#)

**PREPARED BY:** Bonnie Rybak, Executive Assistant

September 25, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in black ink, appearing to read "Gayle Rondeel".

Gayle Rondeel, Chairperson

September 25, 2023  
**Date**



# MINUTES

## Bylaw Committee Meeting

Tuesday, September 5, 2023 - 3:00 PM

Town Administration Building - Council Chambers

**1. CALL TO ORDER BYLAW COMMITTEE MEETING & RECORD OF ATTENDANCE**

Chairperson Rondeel called the meeting to order at 3:00 PM with the following in attendance:

- Chairperson Gayle Rondeel
- Deputy Chair Janet Carlson
- Committee Member Allan Tarleton
- Councillor Wayne Clark
- Committee Member Jeff Johnstone
- Committee Member Camille McKay
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant

Public: (1) members of the public

1.1. LAND ACKNOWLEDGMENT

**2. AGENDA APPROVAL AND ADDITIONS**

2.1. Agenda Approval and Additions

Motion 2023BC052

Moved by Committee Member Tarleton to approve the Bylaw Committee Agenda for September 5, 2023, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

**3. MINUTES**

3.1. Minutes of the Bylaw Committee Meeting June 6, 2023

Motion 2023BC053

Moved by Deputy Chair Carlson to accept the Minutes of the Bylaw Committee Meeting June 6, as presented.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

**4. NEW AND UNFINISHED BUSINESS**

4.1. Land Use Bylaw

Committee Member Jeff Johnstone left to the meeting at 4:19pm.

Committee Member Jeff Johnstone returned the meeting at 4:22pm.

**5. ADJOURNMENT**

5.1. Adjournment

Motion 2023BC054

Moved by Councillor Clark to adjourn the meeting at 4:31 pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Motion 2023BC055

Moved by Chairperson Rondeel to reopen the meeting at 4:32pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

A resident spoke of his concerns regarding his neighbor's tall trees.

Motion 2023BC056

Moved by Committee Member Tarleton to change the time of the next Bylaw Committee Meeting on October 3, 2023, to commence at 1:30pm instead of 3:00pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Motion 2023BC057

Moved by Councillor Clark to adjourn the meeting at 4:41pm.

Chairperson Rondeel	In Favor
Deputy Chair Carlson	In Favor
Committee Member Tarleton	In Favor
Councillor Clark	In Favor
Committee Member Johnstone	In Favor
Committee Member McKay	In Favor

CARRIED

Bylaw Committee  
September 5, 2023

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Gayle Rondeel, Chairperson

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Lori Hillis, Chief Administrative Officer

Bylaw Committee  
**REQUEST FOR DECISION**



**Meeting:** October 3, 2023  
**Submitted By:** Bonnie Rybak, Executive Assistant  
**Subject:** Meeting Time Change  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Bylaw Committee will be discussing the Land Use Bylaw on the Bylaw Committee Meeting to be held on November 7, 2023, and has requested to commence the meeting at 1:30 PM instead of 3:00 PM.

**PREPARED BY:** Bonnie Rybak, Executive Assistant

September 25, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in black ink, appearing to read "Gayle Rondeel".

Gayle Rondeel, Chairperson

September 25, 2023  
**Date**

Bylaw Committee  
**REQUEST FOR DECISION**



**Meeting:** October 3, 2023  
**Submitted By:** Bonnie Rybak, Executive Assistant  
**Subject:** Review of Old Bylaws  
**Item For:**  Public Information -or-  Closed Session

**BACKGROUND:**

The Bylaw Committee has requested to review old bylaws. The attached bylaws are for consideration to repeal.

Bylaws	Bylaw Name	Comments
198/74	Curfew Bylaw	The Town cannot legally enforce
269 53	Prohibiting Use of Streets for Display Purposes	This bylaw means garage sales are prohibited
393/59	Licensing of Mobile Homes	Mobile homes are taxed as improvements and assessed with the tax roll
543/88	Owner of Mobile Home to Notify Town Manager	Covered by 917/16 Land Use Bylaw
633/95	Amend General Penalty Bylaw	Penalties are covered in each bylaw, included with bylaw 306/78
306/78	General Penalty	

**ATTACHMENTS:**

- [198 74 Curfew Bylaw](#)
- [269 53 Prohibiting Use of Streets for Display Purposes](#)
- [393 59 Licensing of Mobile Homes](#)
- [543 88 Owner of Mobile Home Parks to Notify Town Manager](#)
- [633 95 Amend General Penalty Bylaw](#)
- [306 78 General Penalty](#)

**PREPARED BY:** Bonnie Rybak, Executive Assistant

September 22, 2023  
**Date**

**ENDORSED BY:**

A handwritten signature in black ink, appearing to read "Gayle Rondeel". The signature is stylized with loops and a long horizontal stroke at the end.

Gayle Rondeel, Chairperson

September 22, 2023

**Date**

A BY-LAW of the TOWN of RIMBEY to be known as THE CURFEW BY-LAW

WHEREAS the Council of the Town of RimbeY deem it necessary to change the previous CURFEW by-law in respect to children not under proper guardianship;

NOW THEREFORE, the Council of the TOWN of RIMBEY, duly assembled,  
ENACTS AS FOLLOWS:

1. This By-Law may be cited as "THE CURFEW BY-LAW";
2. No child under the age of sixteen (16) years of age shall be in a public place in the Town of RimbeY without the proper guardianship after the hour of Ten O'Clock in the afternoon of any school day except on Friday, and all other nights after the hour of Eleven O'Clock p.m.;
3. No parent or guardian of a child under the age of sixteen (16) years of age shall allow that child to be in a public place in the Town of RIMBEY without proper guardianship after the hour of Ten O'Clock in the afternoon of any school day except Friday. And all other nights after the hour of Eleven O'Clock p.m. ;
4. If any child is found in breach of the provisions of this By-Law
  - (a) he or she may be directed by any Constable or other Peace Officer of the Town to immediately go to his or her home, and if after such warning the child refuses or fails to go home such child may be taken to his or her home or to a shelter by the Constable or Peace Officer;
  - (b) A Constable or Peace Officer of the Town may contact that child's parent or guardian and direct he or she to immediately take into custody the child.
5. If in the opinion of a Constable or other Peace Officer a child repeatedly contravenes the provisions of this By-Law he may direct the parent or guardian of the child to immediately control the activities of the child to prevent further contravention of the child thereof.
6. For the purpose of the provisions of this By-Law the question as to age or proper guardianship of the child shall be in the discretion of the Constable or other Peace Officer of the Town.
7. A parent or guardian who permits his child to contravene the provisions of this By-Law is guilty of an offence and liable to summary conviction for a first offence to a fine of five dollars, (\$5.00), and for a second offence to a fine of Ten dollars (\$10.00), and for a third or a subsequent offence to a fine of twenty dollars, (\$20.00), and in each case in default of payment to a term of imprisonment of not more than three (3) months.
8. By-Law No. 141, being a previous Curfew By-Law and all subsequent amendments thereto are hereby repealed.

RECEIVED first, second and third readings, this 9th day of  
January, A.D. 1974.

(SEAL)

Signed [Signature]  
Mayor

Signed [Signature]  
SecTreas.

BY-LAW NO. 269

A BY-LAW PROHIBITING THE USE OF STREETS FOR DISPLAY PURPOSES.

In accordance with the provisions of Section 321(b) of The Town and Village Act, the Council of the Town of Rimbey, duly assembled, ENACTS AS FOLLOWS:

That no goods or merchandise shall be displayed, offered for sale or placed out for sale on any street, lane or other public place within the limits of the Town of Rimbey.

RECEIVED first, second and third readings this 23rd.,  
day of April, A.D. 1953.

(SEAL)

Signed Ben Yuman  
Mayor

Signed M. Gene Wright  
Sec Treas

A BY-LAW TO PROVIDE FOR THE LICENSING OF MOBILE HOMES

Under the authority and subject to the provisions of Sections 2(n1) and 329 b of The Town and Village Act, being Chapter 338 of the Revised Statutes of Alberta, 1955 and amendments thereto, the Council of the Town of Rimbey, HEREBY ENACTS:

Interpretation: In this by-law,

1. (a) "Inspector of Mobile Home Licenses" means a person or persons appointed by resolution of the Council, pursuant to Section 91 of The Town and Village Act as inspectors of Mobile Home Licenses,
- (b) "Mobile Home" means any vacation trailer or house trailer that is
  - (i) designed for or intended to be equipped with wheels whether or not it is so equipped, and
  - (ii) constructed or manufactured to provide a domicile for one or more persons, but does not include a trailer otherwise designated;
- (c) "Owner" includes a person renting a mobile home or having the exclusive use thereof under a rental agreement or otherwise, or who domiciles himself, his family or any other person within a mobile home.

General Provisions:

2. No person shall occupy a mobile home in the Town of Rimbey for any period exceeding forty-eight (48) hours unless and until he has obtained from the office of the Secretary-Treasurer of the Town of Rimbey, a mobile home license.
3. All mobile home licenses sold under the provisions of this by-law shall be for the calendar year and shall expire upon the 31st day of December following the date of the issuance thereof.
4. The license shall be issued in the name of the person occupying a mobile home but may, upon proper notice being given in writing to the Secretary-Treasurer or other authorized person, be transferred to a person who subsequently becomes the occupier of the mobile home.
5. The Secretary-Treasurer of the Town of Rimbey is hereby empowered pursuant to the provisions of section 329b of The Town and Village Act or Section 323a of The Municipal District Act (as the case may be), to enter into agreements with occupiers of mobile homes, whereby payment to the Town of Rimbey of the annual license fees may be made on a monthly basis, provided however that such payments shall be payable in advance on the 1st day of each month. It is further provided that when the occupier of a mobile home fails to make monthly payments as provided for in an agreement as aforesaid, the agreement shall become null and void and the remaining unpaid balance of the license fee shall immediately become due and payable.
6. If a mobile home in respect of which the annual license fee has been paid ceases to be occupied as such, or is removed from the Town of Rimbey, the holder of the license for the said mobile home, upon application to the Secretary-Treasurer may claim a refund of the balance of the yearly license fee, the refund to be calculated



on the basis of 1/12th of the annual license fee for each full month remaining in the year.

- 7. The license fee shall be in the amounts as provided in the Schedule "A" appended to and forming part of this by-law.
- 8. Any person who commits a breach of any of the provisions of this by-law shall be liable upon summary conviction thereof, by any court of competent jurisdiction to a fine not exceeding one hundred (\$100.00) dollars and costs, and in default thereof to imprisonment with or without hard labor in the nearest common gaol for a period not exceeding 30 days unless such fine and costs, including the costs of committal are sooner paid and in addition to imposing a fine as hereinbefore provided, the convicting Justice may require a person convicted under this by-law to obtain a mobile home license.
- 9. This by-law and schedule "A" thereto shall continue in force from year to year until amended or appealed.

RECEIVED first, second and third readings this 8th day of June, A D. 1959.

(SEAL)

Signed [Signature] Mayor

Signed [Signature] Secy Treas

SCHEDULE "A"

Mobile homes within the provisions of this section shall be further divided for the purposes of this schedule, into four separate and distinct groups, namely;

- GROUP 1. Units not manufactured commercially and of a non-professional quality of construction.
- GROUP 2. Units of commercial or of professional quality of construction, manufactured prior to 1952;
- GROUP 3. Units of commercial or of professional quality of construction, manufactured in 1952 or thereafter and not exceeding eight (8) feet in width.
- GROUP 4 Units of commercial or of professional quality of construction and exceeding eight (8) feet in width.

The length of a mobile home subject to this Schedule shall be computed as the measured distance between the outermost extremities from front to rear, including any hitch or extension affixed for towing purposes.

The scale of license fees applicable shall be;

Overall Length of Mobile Home	Quality of Construction			
	Group 1	Group 2	Group 3	Group 4
Not over 12 feet	\$ 18.00	\$ 21.00	\$25.00	\$31.00
" " 16 "	20.00	24.00	31.00	37.00
" " 20 "	22.00	28.00	36.00	43.00
" " 25 "	24.00	33.00	43.00	51.00
" " 30 "	26.00	38.00	49.00	58.00
" " 35 "	29.00	41.00	56.00	67.00
" " 40 "	31.00	46.00	62.00	73.00
" " 45 "	33.00	51.00	69.00	82.00
Over" 45 "	36.00	56.00	76.00	90.00



A BY-LAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO REQUIRE THE OWNER OR OPERATOR OF EVERY LICENSED MOBILE UNIT PARK IN THE MUNICIPALITY TO NOTIFY THE LICENSE OFFICER BEING THE TOWN MANAGER OF THE MUNICIPALITY ON THE ARRIVAL AND DEPARTURE OF MOBILE UNITS.

WHEREAS, Section 236 Subsection 8 of the Municipal Government Act being Chapter M-26 of the Revised Statutes of Alberta, 1980 provides that a Municipality may pass by-laws requiring the owner or operator of a licensed mobile unit park to provide information to the license officer, being the Town Manager of the municipality regarding the arrival and departure of mobile units; and

WHEREAS, it is deemed necessary that the owner or operator of the licensed mobile unit park in the municipality co-operate with the license officer of the municipality in order that the collection of current and outstanding license fees may be made possible.

NOW THEREFORE, the Municipal Council of the Town of Rimbey duly assembled hereby enacts as follows:

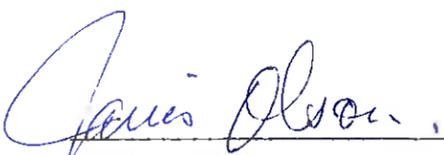
- (1) That the owner or operator of every licensed mobile unit park in the municipality be required to notify the license officer, being the Town Manager of the municipality in writing of:
  - (a) the name and address of the owner of each mobile unit in the mobile unit park within 14 days of its being occupied, and
  - (b) any change of ownership or occupancy or any removal of a mobile unit from the park within 14 days of the change or removal.
- (2) Contravention of all or any part of this by-law shall be referred to By-Law #306/78 ("General Penalty By-law of the Town of Rimbey") for penalization.
- (3) This by-law shall take effect immediately after being passed.

READ a first time in Council this 13th day of January A.D., 1988

READ a second time in Council this 13th day of January A.D., 1988

READ a third time in Council this 13th day of January A.D., 1988

  
MAYOR

  
TOWN MANAGER

e

BYLAW #633/95

A BYLAW OF THE TOWN OF RIMBEY IN THE PROVINCE OF ALBERTA TO AMEND  
GENERAL PENALTY BYLAW #306/78.

WHEREAS the Council of the Town of Rimbey deems it desirable to  
amend Town of Rimbey General Penalty Bylaw #306/78;

NOW THEREFORE the Council of the Town of Rimbey, duly assembled,  
hereby enacts that General Penalty Bylaw #306/78 is amended by the  
addition of the following clauses:

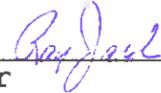
6. Offences against any Town of Rimbey bylaw shall be processed  
by summons in the prescribed form as outlined in Part II of  
the Provincial Offences Procedure Act, R.S.A. 1988, Chapter  
P-21.5.
7. Fines processed will be in the prescribed form of a violation  
ticket or information as outlined in the Provincial Offences  
Procedure Act.
8. Enforcement of municipal bylaws may be done by any member of  
the Royal Canadian Mounted Police or the Town of Rimbey's  
bylaw enforcement officer.

This bylaw shall come into effect on the date of final passage  
thereof.

Read a first time this 8th day of March, 1995.

Read a second time this 8th day of March, 1995.

Read a third time this 8th day of March, 1995.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Secretary-Treasurer

GENERAL PENALTY BY-LAW OF THE TOWN OF RIMBEY  
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WHEREAS, under the authority and subject to the provisions of the Municipal Government Act, being Chapter 246 of the Revised Statutes of Alberta 1970, and amendments thereto, specifically Section 115; and

WHEREAS, there are existing Town By-laws which have no penalty upon conviction for a contravention of them;

NOW THEREFORE, the Municipal Council of the Town of Rimbey, duly assembled, enacts as follows:

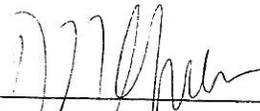
1. (a) A maximum fine of \$500.00, exclusive of costs, which shall be imposed by a Court upon conviction for a contravention of any Town of Rimbey By-laws not stipulating a maximum fine.  
(b) A maximum imprisonment of six months in case of non-payment of the fine and costs imposed for any such conviction for a contravention of any Town of Rimbey By-laws not stipulating a maximum imprisonment, unless the fine and costs including the costs of committal are sooner paid.
2. (a) A minimum fine of \$25.00, exclusive of costs, which shall be imposed by a Court upon conviction for a contravention of any Town of Rimbey By-laws not stipulating a penalty.  
(b) A minimum imprisonment of five days in case of non-payment of the fine and costs imposed for any such conviction for a contravention of any Town of Rimbey By-laws not stipulating a penalty, unless the fine and costs including costs of committal are sooner paid.
3. A minimum daily fine of \$50.00 for every day the offense continues after conviction, exclusive of costs.
4. Costs shall include any licence fee imposed by the Town of Rimbey and shall be recovered and enforced with the cost of summary conviction by the Court.
5. Any penalty or fine and costs under Town of Rimbey By-laws belongs to and forms part of the general revenue of the Municipality of the Town of Rimbey.

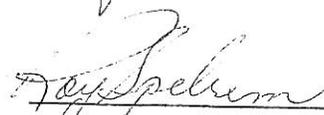
RECEIVED:

First reading this 10 day of May, 1978, A.D.

Second reading this 10 day of May, 1978, A.D.

Third reading this 10 day of May, 1978, A.D.

  
\_\_\_\_\_  
D.M. Green, Mayor

  
\_\_\_\_\_  
Roy Spelrem, Administrator