



AGENDA

Committee of the Whole

June 12, 2023 - 5:00 PM

Town Administration Building - Council Chambers

AGENDA FOR COMMITTEE OF THE WHOLE TO BE HELD ON MONDAY, JUNE 12, 2023 AT 5:00 PM IN THE COUNCIL CHAMBERS OF THE TOWN ADMINISTRATION BUILDING, 4938 – 50 AVENUE, RIMBEY, ALBERTA.

Page

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

1.1 LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

3. MINUTES

3.1 Minutes

[RFD 3.1 Committee of the Whole Minutes of May 8, 2023](#)

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4. PUBLIC HEARINGS

5. DELEGATIONS

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

7.1 Neighbourhood Place Society

[RFD 7.1 Rimbey Neighbourhood Place Society](#)

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7.2 Rimoka Housing Foundation

[RFD 7.2 Rimoka Housing Foundation](#)

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8. OPEN FORUM

(Bylaw 939/18 - Council Procedural Bylaw Part XXI 1. The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

**9. CLOSED SESSION - RFD 9.1 FOIP SECTION 17(1)
PERSONAL PRIVACY**

10. ADJOURNMENT

Committee of the Whole
REQUEST FOR DECISION



Meeting: June 12, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Minutes
Item For: Public Information -or- Closed Session

BACKGROUND:

Minutes of May 8, 2023, Committee of the Whole Meeting

RECOMMENDATION:

To accept the Minutes of May 08, 2023 Committee of the Whole Meeting, as presented.

ATTACHMENTS:

[RFD 3.1.1 Committee of the Whole Minutes - May 08, 2023](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date



MINUTES

Committee of the Whole Meeting

Monday, May 8, 2023 - 5:00 PM

Town Administration Building - Council Chambers

1. CALL TO ORDER REGULAR COUNCIL MEETING & RECORD OF ATTENDANCE

Mayor Pankiw called the meeting to order at 5:00 PM with the following in attendance:

- Mayor Rick Pankiw
- Councillor Wayne Clark
- Councillor Jamie Coston
- Councillor Lana Curle
- Councillor Gayle Rondeel
- Lori Hillis, CPA, CA - Chief Administrative Officer
- Bonnie Rybak - Executive Assistant
- Liz Armitage - Development Officer
- Rick Schmidt - Director of Public Works

- Delegates:
- Mark Grundy & Earl Repas
 - Bill Hval - Historical Society

Public: (1) members of the public

1.1. LAND ACKNOWLEDGEMENT

2. AGENDA APPROVAL AND ADDITIONS

Motion 025/2023 COW

Moved by Councillor Clark to accept the Agenda for the May 8, 2023, Committee of the Whole Meeting, as presented.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

3. MINUTES

3.1. Minutes

Motion 026/2023 COW

Moved by Councillor Coston to accept the minutes of the April 12, 2023, Committee of the Whole Meeting.

- | | |
|--------------------|----------|
| Mayor Pankiw | In Favor |
| Councillor Clark | In Favor |
| Councillor Coston | In Favor |
| Councillor Curle | In Favor |
| Councillor Rondeel | In Favor |

CARRIED

4. PUBLIC HEARINGS

5. DELEGATIONS

- 5.1. Delegation - Mark Grundy & Earl Repas
- 5.2. Delegation - Historical Society (Bill Hval)

Motion 027/2023 COW

Moved by Mayor Pankiw to revise the Memorandum of Understanding between the Town of Rimbey and the Historical Society and bring forward to the next Council meeting being held on May 24, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Motion 028/2023 COW

Moved by Councillor Coston to bring Rimbey Historical Society’s request for the Town to assist in installing a fence around the playground and picnic area at the Pas-Ka-Poo Park, to the next Council meeting to be held on May 24, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

6. BYLAWS

7. NEW AND UNFINISHED BUSINESS

- 7.1. Speed on 54th Avenue

Motion 029/2023 COW

Moved by Councillor Coston to bring the discussion of borrowing the digital speed limit signs for 54th Avenue from the County of Ponoka, to the next Regular Council Meeting on May 24, 2023.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

8. OPEN FORUM

9. CLOSED SESSION

10. ADJOURNMENT

10.1. Adjournment

Motion 030/2023 COW

Moved by Councillor Clark to adjourn the meeting at 5:43pm.

Mayor Pankiw	In Favor
Councillor Clark	In Favor
Councillor Coston	In Favor
Councillor Curle	In Favor
Councillor Rondeel	In Favor

CARRIED

Rick Pankiw, Mayor

Lori Hillis, Chief Administrative Officer

Committee of the Whole
REQUEST FOR DECISION



Meeting: June 12, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Neighbourhood Place Society
Item For: Public Information -or- Closed Session

BACKGROUND:

Mayor Pankiw received a letter from Rimbey Neighbourhood Place Society to discuss the BYAS building entrance.

ATTACHMENTS:

[RFD 7.1.1 Neighbourhood Place Letter to Town May 31 2023](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date



Rimbey Neighbourhood Place Society

4907 49th Street
PO Box 980
Rimbey, AB T0C 2J0
(403)843-4304 (p)
(403)843-4346 (f)
rimbeynp@telusplanet.net

May 31, 2023

Dear Mayor Pankiw and Rimbey Town Council

Re: Partnership

The board of Neighbourhood Place would like to thank town council for the motion on March 27, 2023 to provide funding to Neighbourhood Place. The financial contribution to our organization is very much appreciated and will assist with the transition and settlement into our new location within the building, and support for our organization going forward.

Right from the first mention of the food bank moving into the building, we were very much in favor of making accommodations; moving out of the back, to make way for them to have the space they need. We believe that this is in the best interest of the community and we are more than happy to work with them to maximize the use of the building and the space. Although moving our programs is somewhat in-convenient, we are happy to work with any group to provide much needed services to our community and we look forward to partnering with the food bank. We also hope that being agreeable will be looked upon favourably by the town now that the move is in progress and leases will need to be renegotiated. We are happy to be assisting with clean up and sorting, as many items have been in the building for 23+ years. Because of increased use and redistribution of space within the building, there is no longer room or need for some of the things that have previously been left. If there are things that can not be redistributed however, we hope that the town will be able to help dispose of items that there is no longer room for (this may mean a trip to the dump later on).

After a discussion with Mayor Pankiw, I am hoping that Neighbourhood Place can ask that the front part of the building be used for Neighbourhood Place programs and activities as well as the kitchen area when needed. What this means is that the Chamber of Commerce and the Blindman Valley Lions Club would use the side door to access the kitchen/meeting area, as well as the Chamber office toward the back. This would reduce traffic across the Neighbourhood Place Space and keep it more secure for families and children. It would also mean coordination of scheduling would have to be defined.

We have been in partnership with the FRN (family resource network) for 3 years; with them using the same space as we do but with all of our equipment in place. We have absolutely no

problem sharing space with this group and our supplies that enhance their program. They supply additional programming to our community once a week for 2 hours but we feel it must be our space with them subleasing from us. This is essential to providing families with a place to call their own and feel safe and supported. Please help us by allowing us to lease the front of the building for Neighbourhood Place purposes with the understanding that we will maintain an agreement with the FRN for their program.

Sincerely,

Leanne Evans, Rimbey Neighbourhood Place Program Coordinator

Committee of the Whole
REQUEST FOR DECISION



Meeting: June 12, 2023
Submitted By: Lori Hillis, CPA, CA, Chief Administrative Officer
Subject: Rimoka Housing Foundation
Item For: Public Information -or- Closed Session

BACKGROUND:

Administration received a letter from Jodi Aichele, Activity Coordinator from Rimoka Housing Foundation, requesting a cash donations or items from the Town to develop a “Welome Wagon” type of program for new residents at the Rimbey Valley View Manor.

Rimoka Housing Foundation is also requesting a donation for a 5th Anniversary BBQ being held on June 23, 2023.

ATTACHMENTS:

[RFD 7.2.1 Rimoka Housing - Rimbey Valley View Manor Redacted](#)

PREPARED BY: Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date

ENDORSED BY:

A handwritten signature in blue ink that reads "Lori Hillis".

Lori Hillis, CPA, CA, Chief Administrative Officer

June 7, 2023
Date



Town of Rimbey,

Rimbey Valley View Manor is a non-profit supportive living senior home which houses approximately 88 residents. Our facility supports healthy senior living by ensuring safety and security, promoting socialization, and aiding in personal care and nutritional needs.

Most people live in their own homes their entire lives and moving into senior living can be a huge transition. Their whole environment changes into something unknown and new. Adjusting to a new life at retirement age can become very overwhelming.

We are seeking items or cash donations to develop a "welcome wagon" type program at our facility. A welcome basket would be a great ice breaker and create a smoother experience for new residents. It is our goal to ensure everyone is welcomed and has a sense of being seen and valued.

Please contact our activity coordinator Jodi Aichele (call [REDACTED] or email jodi@rimokahousing.ca) if you have questions or would like to donate items to our program.

Your support will contribute to spreading positivity and joy to new residents as they advance into senior living.

Thank you for your time and consideration.


Jodi Aichele

Activity Coordinator
Rimoka Housing Foundation



*5th year Anniversary.
Also having BBQ on June 23, 2023
Requesting donations of
any kind.*

