# TOWN OF RIMBEY TOWN COUNCIL AGENDA

AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY FEBRUARY 09, 2021 AT 5:00 PM VIA ZOOM CONFERENCE.

https://us02web.zoom.us/j/83111851247?pwd=RnFpSDRTZVRxUEdXcmxrV1RFWVdVUT09
Meeting ID: 831 1185 1247 Passcode: 643376

| 1 | <b>Call to Order Regular Council Meeting</b> |
|---|--|
|   | & Record of Attendance                       |

| 2. | Age                         | nda Approval and Additions                           | 1        |  |  |  |  |  |
|----|-----------------------------|--|----------|--|--|--|--|--|
| 3. | <b>Min</b><br>3.1           | utes Minutes of Regular Council January 26, 2021     | 2<br>3-5 |  |  |  |  |  |
| 4. | Pub                         | lic Hearings - None                                  |          |  |  |  |  |  |
| 5. | Dele                        | egations   |          |  |  |  |  |  |
|    | 5.1                         | Sgt. Pierre ST-CYR, Rimbey RCMP                      | 6-12     |  |  |  |  |  |
|    | 5.2                         | Oz Cannabis - Lino & Debra Dellamotta,               | 13-14    |  |  |  |  |  |
| 6. | Byla                        | ws   |          |  |  |  |  |  |
|    | 6.1                         | Town of Rimbey Revolving Operating Loan Bylaw 975/21 | 15-18    |  |  |  |  |  |
| 7. | New and Unfinished Business |  |          |  |  |  |  |  |
|    | 7.1                         | Municipal Library Board Resignation                  | 19-20    |  |  |  |  |  |
|    | 7.2                         | Library Expansion                                    | 21-32    |  |  |  |  |  |
|    | 7.3                         | Roadway Cross Section                                | 33-35    |  |  |  |  |  |
| 8. | Rep                         | orts   |          |  |  |  |  |  |
|    | 8.1                         | Department Reports                                   | 36       |  |  |  |  |  |
|    |                             | 8.1.1 Chief Administrative Officer Report            | 37       |  |  |  |  |  |
|    |                             | 8.1.2 Director of Finance                            | 38-39    |  |  |  |  |  |
|    | 8.2                         | Boards/Committee Reports- None                       |          |  |  |  |  |  |
| 9. | Corr                        | respondence  | 40       |  |  |  |  |  |
|    | 9.1                         | Municipal District of Bonnyville No. 87              | 41-42    |  |  |  |  |  |

10. **Open Forum** (Bylaw 939/18— Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

## 11. Closed Session - None

## 12. Adjournment



| Council Agenda Item  | 3.0  |                                   |
|----------------------|--|-----------------------------------|
| Council Meeting Date | February 09, 2021  |                                   |
| Subject              | Minutes  |                                   |
| For Public Agenda    | Public Information   |                                   |
| Attachments          | 3.1 Minutes of Regular Council January 26, 202                           | 1                                 |
| Recommendation       | Motion by Council to accept the Minutes of the R 26, 2021, as presented. | egular Council Meeting of January |
| Prepared By:         | Lori Hillis  | February 4, 2021                  |
|                      | Lori Hillis, CPA, CA<br>Chief Administrative Officer                     | Date                              |
| Endorsed By:         | Lori Hillis  |                                   |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer                        | <u>February 4, 2021</u><br>Date   |

# TOWN OF RIMBEY TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY, JANUARY 26, 2021 VIA ZOOM CONFERENCE.

1. Call to Order

Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:

Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel

Director of Public Works Rick Schmidt-

Chief Administrative Officer - Lori Hillis, CPA, CA

Director of Finance – Wanda Stoddart Recording Secretary – Bonnie Rybak

Public:

1

member of the public

 Adoption of Agenda 2.1 January 26, 2021 Agenda

Motion 010/21

Moved by Councillor Bill Coulthard to accept the Agenda for the January 26, 2021 Regular Council Meeting, as amended.

In Favor

Opposed

Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel

CARRIED

3. Minutes

3.1. Minutes of Regular Council Meeting January 12, 2021

Motion 011/21

Moved by Councillor Lana Curle to accept the Minutes of the Regular Council Meeting of January 12, 2021, as presented.

In Favor

Opposed

Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel

**CARRIED** 

<u>4.</u> Public Hearings

4.1 Public Hearings - None

Delegations

5.1 Delegations-None

6. Bylaws

6.1 974/21-Tax Incentives Bylaw

Motion 012/21

Moved by Councillor Paul Payson to give first reading to the Tax Incentive Bylaw as presented.

<u>In Favor</u>

Opposed

Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel

January 26, 2021

## Motion 013/21

Moved by Councillor Bill Coulthard to bring the Tax Incentive Bylaw back for second reading a month from now.

In Favor

Opposed

Mayor Pankiw **Councillor Coulthard Councillor Curle Councillor Payson** Councillor Rondeel

CARRIED

<u>7</u>. New and Unfinished Business

## 7.1 None

- <u>8.</u> Reports
- Department Reports
- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report

## Motion 014/21

Moved by Councillor Lana Curle to accept the department reports, as information.

Opposed

Mayor Pankiw **Councillor Coulthard** 

Councillor Curle

Councillor Payson

Councillor Rondeel

**CARRIED** 

- 8.2 Boards/Committee Reports
- 8.2.1 Tagish Engineering Project Status Update of January 7, 2021
- 8.2.2 Bylaw Committee Meeting Minutes of December 1, 2020

## Motion 015/21

Moved by Councillor Bill Coulthard to accept the Board and Committee Reports as information.

In Favor

Opposed

Mayor Pankiw

**Councillor Coulthard** 

**Councillor Curle** 

**Councillor Payson** 

Councillor Rondeel

**CARRIED** 

- 8.3 Council Reports
- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

|                    | TOWN COUNCIL RE  | EGULAR COUNCIL       | MINUTES              | lanuary | 26, 2021         | 3    |
|--------------------|--|----------------------|----------------------|---------|------------------|------|
| (1)                | Motion 016/21  |                      |                      | Juliany | 10, 1011         |      |
|                    | Moved by Councillor Bill Coult   | hard to accept Coun  | cil Reports as prese | nted.   |                  |      |
|                    | In Favor Mayor Panklw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel |                      |                      |         | Opposed  CARRIED |      |
| 9. Correspondence  | 9. Correspondence - None   | Ĺ                    |                      |         |                  |      |
| 10 Open Forum      | 10.1 Open Forum None   |                      |                      |         |                  |      |
| 11. Closed Session | 11.1 Closed Session –None  |                      |                      |         |                  |      |
| 12. Adjournment    | 12.1 Adjournment   |                      |                      |         |                  |      |
|                    | Motion 017/21  |                      |                      |         |                  |      |
|                    | Moved by Councillor Gayle Ror  | ndeel to adjourn the | meeting.             |         |                  |      |
|                    | In Favor Mayor Pankiw Councillor Coulthard Councillor Curle Councillor Payson Councillor Rondeel |                      |                      |         | <u>Opposed</u>   |      |
|                    |  |                      |                      |         | CARRIED          |      |
|                    | Time of Adjournment: 5:21 pm   | 1.                   |                      |         |                  |      |
|                    |  | ·                    |                      |         |                  |      |
|                    |  | -                    |                      | MAY     | OR RICK PAN      | IKIW |

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



| Council Agenda Item  | 5.1  |  |  |  |  |
|----------------------|--|--|--|--|--|
| Council Meeting Date | February 9, 2021   |  |  |  |  |
| Subject              | Sgt. Pierre ST-CYR, Rimbey RCMP  |  |  |  |  |
| For Public Agenda    | Public Information   |  |  |  |  |
| Background           | Sgt. ST-CYR has been invited to provide an update to Cour  | ncil,  |  |  |  |
| Discussion           | The RCMP has piloted a new project to create a camera impact on crime in our community. This project is a several Central Alberta detachments and will be going "live They are looking for support from the Town by posting a on our website and distributing the flyers in our utility bill | coordinated effort between e" on February 1, 2021.  link to the registry program |  |  |  |
| Attachments          | January 19, 2021 Email from Sgt. St-Cyr<br>Poster All Municipalities PDF<br>Rimbey Letter PDF<br>Rimbey PDF  |  |  |  |  |
| Recommendation       | To accept the update provided by Sgt. ST-CYR of the Rimbey RCMP, as information.  To direct Administration to post a link to the CAPTURE project on the Town of Rimbey website and to include the pamphlets supplied by the local RCMP detachment in the next monthly utility billing.       |  |  |  |  |
| Prepared By:         |  |  |  |  |  |
| Trepared by.         | Lori Hillis, CPA, CA Chief Administrative Officer  | February 4, 2021<br>Date   |  |  |  |
| Endorsed By:         | Lori Killis  |  |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer  | February 4, 2021  Date   |  |  |  |

## **Bonnie Rybak**

From:

**Rick Pankiw** 

Sent:

Tuesday, January 19, 2021 12:06 PM

To:

Lori Hillis; CouncilGroup; Bonnie Rybak

Subject:

FW: Project CAPTURE with the Rimbey RCMP

**Attachments:** 

Poster All Municipalities.pdf; Rimbey Letter.pdf; Rimbey.pdf

FYI and Council discussion

Rick

From: St-Cyr, Pierre [mailto:Pierre.St-Cyr@rcmp-grc.gc.ca]

**Sent:** January 19, 2021 11:55 AM

**To:** Rick Pankiw

Subject: Project CAPTURE with the Rimbey RCMP

Good morning, Sir;

I hope this email finds you well. There is a new project that you and the Council for Rimbey should be made aware of. Several regional detachments are currently collaborating to create a camera registry to hopefully have an impact on crime in our communities. This is a coordinated effort between the following detachments: Rimbey, Sylvan Lake, Blackfalds, Innisfail and Rocky Mountain House. All costs associated to this have been covered by the respective Detachments. The program covers the entire geographical area for all detachments, but provides for separate information and query options for investigators.

We are now prepared to go 'live' with this on February 1<sup>st</sup>, 2021. As a result, we are asking for the Town and support as below:

We are looking to bring this program live on Feb. 1. Could I ask you to look into your municipality providing the following assistance?

- a) Publish the attached posters and flyers. These will need to be personalized for each detachment, however Sgt. Lesyk in Sylvan Lake has already done this, I will ask her to disseminate. I suggest we need quite a few, as the primary target is the business community, however it is very much appropriate for residential properties in the rural areas as well.
- b) Prepare to provide a link to the program on the website(s).
- c) Potentially disseminate the flyers through the mail along with regular correspondence. For example, the Town of Rimbey could be putting flyers in with every tax bill.
- d) Any additional advertising/promotion the municipality feels is appropriate. i.e. business groups, Chamber of Commerce, Legion, etc.

I will be looking to the KDIV Print Shop for further assistance as well, I would like to secure business cards for members to hand out. Let me know what can or can't be accomplished and I will find another path if needed.

The closest live example of what I can provide is a link to Red Deer's version. https://www.reddeercapture.ca/

Below is a link to what the policing side of the Rimbey program will look like, each detachment is linked to the same website. You are welcome to try logging in to see how easy it is for the public to Register/Add/Remove a camera. Lots of information in the FAQ's. Keeping in min that this is not the live version and people have been testing it out to

familiarize themselves, so I doubt if anything in there is accurate and nothing will migrate over to the live version. It is, however the final product. Please just don't remove any users so that we can continue with familiarization.

This is the test/training site for the new camera registry which I expect will be set up and running February 1st. The general public will be able to add/remove themselves and their cameras. Rest assured the identity (name, addresses and location of cameras) is only accessible to the police. Camera owners will have to be logged in to see where their own cameras are located and they will not be able to see where other cameras are located.

Only the RCMP will have the option to see where all the cameras are located!

Here is the link to access the website:

https://crimecapture.avowebworks.com/user

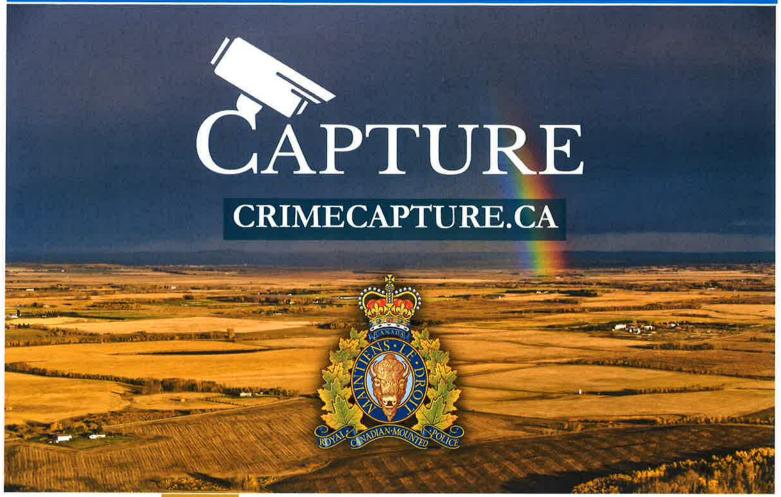
Submitted for your awareness and for any assistance the Town of Rimbey can provide,

Regards,

Sgt. Pierre St-Cyr

Detachment Commander Rimbey RCMP Detachment K Division - Central Alberta

Work: 1 (403)-843-2224 Cell: 1 (403)-597-0491 Fax: 1 (403)-843-2750



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Register your security camera Help police investigate crimes and keep your community safe.

The registry is voluntary and secure. Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT

**CRIMECAPTURE.CA** 





Dear CITIZEN
Re: Crime Capture Registration

Thank you for your participation in voluntarily registering your camera(s) with Rimbey's Crime Capture program. Your willingness to be a part of reducing crime in your community is greatly appreciated.

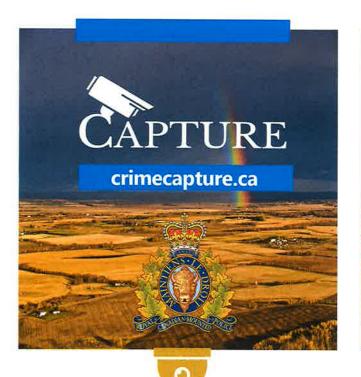
We can confirm we have received your recorded location(s) of your security camera(s). In the event that you move, or choose to add or remove any camera(s), we would ask that you update your information accordingly on CrimeCapture.ca.

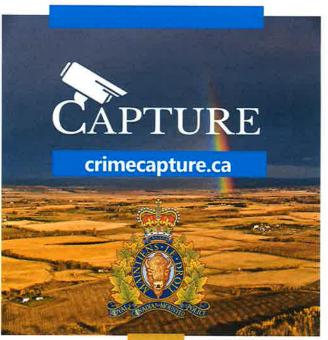
Please find enclosed a Rimbey RCMP Crime Capture window sticker that can be applied to any surface without causing damage as it adheres through static electricity.

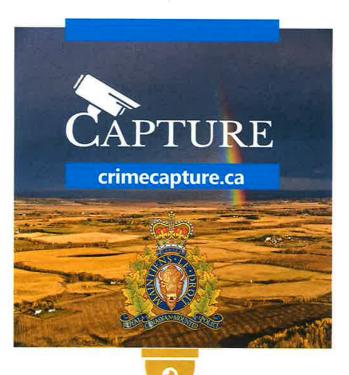
On behalf of the Royal Canadian Mounted Police, thank you for making your community safer.

Sgt. Pierre St-Cyr Detachment Commander Rimbey RCMP









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CAPTURE is a voluntary camera registry that records the locations of security cameras in Rimbey and surrounding area.

The purpose of **CAPTURE** is to build a registry of private security camera locations to assist in police investigations.

Often, security cameras capture evidence that can be used to solve a crime. If an incident happens, Rimbey RCMP can view the list of camera locations, and contact the registered camera owners.

By providing the Rimbey RCMP with the location of your security cameras, you could be helping to shorten the required time for investigations and providing key information to ensure people responsible for crime are held responsible.

Community Assisted Policing Through
Use of Recorded Evidence

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Community Assisted Policing Through
Use of Recorded Evidence



















# ABOUT CAPTURE

- Registering your camera is voluntary
- Multiple cameras can be registered
- Joining the registry does not mean you are obligated to give access to or share the footage – by registering you are only providing the location of your camera
- The information is not shared publicly it is only available to the Rimbey RCMP
- You can withdraw registration at any time

Help police investigate crimes and keep your community safe.

The registry is voluntary and secure, Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT

## crimecapture.ca

In collaboration with Blackfalds, Innisfail, Rimbey, Rocky Mountain House & Sylvan Lake RCMP

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REGISTER YOUR CAMERA(S) AT

## crimecapture.ca

In collaboration with Blackfalds, Innisfail, Rimbey, Rocky Mountain House & Sylvan Lake RCMP of 42



| Council Agenda Item  | 5.2   |                                 |  |  |  |  |
|----------------------|---|---------------------------------|--|--|--|--|
| Council Meeting Date | February 9, 2021  |                                 |  |  |  |  |
| Subject              | Oz Cannabis Store located in Rimbey   |                                 |  |  |  |  |
| For Public Agenda    | Public Information  |                                 |  |  |  |  |
| Background           | OZ Cannabis has requested a delegation before to discuss the number of Cannabis Retail Shopmarket share and sustainability. |                                 |  |  |  |  |
| Attachments          | Letter from Lino and Deborah Dellamotta of Oz   | z Cannabis                      |  |  |  |  |
| Recommendation       | Administration recommends Council accept the presentation from Oz Cannabis as information.                                  |                                 |  |  |  |  |
| Prepared By:         |   |                                 |  |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer   | <u>February 4, 2021</u><br>Date |  |  |  |  |
| Endorsed By:         | Lori Hillis   | <u>February 4, 2021</u>         |  |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer   | Date                            |  |  |  |  |

Oz Cannabis 320 – 49 Hinshaw Dr. Sylvan Lake, AB T4S 0A9 403.864.1500

January 29th, 2021

Town of Rimbey 4938 50 Ave, Rimbey, AB T0C 2J0

Att: Mayor Rick Pankiw and Council

Dear Mr. Mayor and Council:

RE: Council Meeting February 9th, 2021

We are requesting to attend the Council Meeting scheduled for February 9<sup>th</sup>, 2021 as a delegate to speak to the following:

- Introduction of Oz Cannabis
- # of Cannabis Retail Shops slotted for Town of Rimbey
- market share and sustainability

It would be appreciated if you could confirm we have been added to the agenda for this meeting and provide any necessary information we may require. If there is anything further, please do not hesitate to contact us via <a href="mailto:ozcannabis1@gmail.com">ozcannabis1@gmail.com</a> or phone.

Regards,

Lino Dellamotta Debra Dellamotta Consultants Oz Cannabis 905.718.7556



| Council Agenda Item            | 6.1  |  |  |  |  |  |  |
|--------------------------------|--|--|--|--|--|--|--|
| Council Meeting Date           | February 09, 2021  |  |  |  |  |  |  |
| Subject                        | Town of Rimbey Revolving Operating Loan Bylaw 975/21   |  |  |  |  |  |  |
| For Public Agenda              | Public Information   |  |  |  |  |  |  |
| Background                     | The Town of Rimbey has a revolving operating loan with amount of \$1,000,000. As a general condition of credit required every three years.   |  |  |  |  |  |  |
| Discussion                     | MGA section 251(3) states that a borrowing bylaw must b  | e advertised.  |  |  |  |  |  |
| Relevant<br>Policy/Legislation | MGA s 251(1), 252, 253(1), 256(1)(2)(3)  |  |  |  |  |  |  |
| Attachments                    | Town of Rimbey Revolving Operating Loan Draft Bylaw 97   | Town of Rimbey Revolving Operating Loan Draft Bylaw 975/21 |  |  |  |  |  |
| Recommendation                 | <ol> <li>Administration recommends Council give first reading to Bylaw 975/21 Town of Rimbey Revolving Operating Loan Bylaw.</li> <li>Administration recommends that Bylaw 975/21 Town of Rimbey Revolving Operating Loan Bylaw be advertised for two consecutive weeks in the Rimbey Review.</li> </ol> |  |  |  |  |  |  |
| Prepared By: Endorsed By:      | Lori Hillis, CPA, CA Chief Administrative Officer  | <u>February 4, 2021</u><br>Date                            |  |  |  |  |  |
|                                | Lori Hillis, CPA, CA Chief Administrative Officer  | <u>February 4, 2021</u><br>Date                            |  |  |  |  |  |

# **Town of Rimbey Revolving Operating Loan Bylaw**



Bylaw 975/21

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MUNICIPAL COUNCIL TO INCUR AN INDEBTEDNESS ON BEHALF OF THE SAID TOWN BY THE ISSUANCE OF A REVOLVING OPERATING LOAN FACILITY FOR THE PURPOSE OF MAINTAINING A POSITIVE OPERATING CASH FLOW.

WHEREAS, pursuant to Section 256 of the Municipal Government Act to maintain a positive operating cash flow thereto, the Council may pass Bylaws in relation to maintain a positive operating cash flow: and

AND WHEREAS, it is necessary to secure a revolving operating loan facility for a maximum of \$1,000,000.00 on the terms and conditions referred to in this bylaw:

AND WHEREAS, the amount of the existing debenture and loan debt of the Town of Rimbey at January 13, 2021 is \$1,410,221.48 and no part of the principal or interest is in arrears;

WHEREAS, all required approvals for operating expenditures have been obtained, and are in compliance with all Acts and regulations of the Province of Alberta:

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled enacts as follows:

- For the purpose of maintaining a positive operating cash flow, the sum of ONE MILLION DOLLARS (\$1,000,000.00) be borrowed by way of a revolving operating loan on the credit and security of the Municipality at large, of which amount the full sum of \$1,000,000.00 is to be paid by the Municipality at large.
- 2. The Mayor and the Chief Administrative Officer of the Town of Rimbey are hereby authorized to borrow on behalf of the Town of Rimbey for the amount and purpose as authorized by this bylaw, namely the maintaining of a positive operating cash flow.
- 3. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely monthly payments of combined principal and interest installments as determined by Servus Credit Union, calculated at a rate not exceeding the interest rate fixed by Servus Credit Union on the date of the borrowing, and not to exceed FIVE (5) percent.
- 4. The Town of Rimbey shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

# Rimbey

# **Town of Rimbey Revolving Operating Loan Bylaw**

Bylaw 975/21

- 5. The indebtedness shall be contracted on the credit and security of the Town of Rimbey.
- 6. The amount borrowed under the bylaw shall be applied only to the purpose specified by this bylaw.
- 7. Bylaw 916/16 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



# Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 975/21

| READ a first time this             | _ day of, 2021.                          |
|------------------------------------|--|
| READ a second time this            | _day of, 2021.                           |
| READ a third and final time this _ | , day of, 2021.                          |
|                                    |  |
|                                    |  |
|                                    | MAYOR RICK PANKIW                        |
|                                    |  |
|                                    | CHIEF ADMINISTRATIVE OFFICER LORI HILLIS |



| Council Agenda Item         | 7.1  |                                 |  |  |  |
|-----------------------------|--|---------------------------------|--|--|--|
| <b>Council Meeting Date</b> | February 09, 2021  |                                 |  |  |  |
| Subject                     | Rimbey Municipal Library Board Resignation   |                                 |  |  |  |
| For Public Agenda           | Public Information   |                                 |  |  |  |
| Background                  | Council appoints members to the Rimbey Municipal Lib Administration received a letter of resignation from Libra Leinweber. |                                 |  |  |  |
| Attachments                 | Letter of Resignation  |                                 |  |  |  |
| Recommendation              | To accept, with regret, the resignation of Library Board Member Christine Leinweber.                                       |                                 |  |  |  |
| Prepared By:                |  |                                 |  |  |  |
|                             | Lori Hillis, CPA, CA Chief Administrative Officer  | <u>February 4, 2021</u><br>Date |  |  |  |
| Endorsed By:                | Lori Hillis, CPA, CA Chief Administrative Officer  | February 4, 2021<br>Date        |  |  |  |

## **Rimbey Librarian**

From:

Sent:

Thursday, January 28, 2021 10:38 AM

To:

Paul Payson

Cc:

'John Hull'; 'Mike Boorman'; 'Angela Bennik';

'Marg

Subject:

Ramsey'; Rimbey Librarian
Christine Leinweber Resignation from Rimbey Municipal Library Board of Directors

Paul Payson Chairman Rimbey Municipal Library Board Rimbey, AB TOC 2JO

Dear Paul,

It is with deep regret that I am resigning from the Rimbey Municipal Library Board effective February 5<sup>th</sup>, 2021, due to unforeseen circumstances demanding my full time and attention.

It has truly been a pleasure for me to serve our community and the library for a brief time. Please know I am a huge supporter of our community, our library & it's patrons, and what you are about to achieve.

Sincerely, Christine Leinweber



| Council Agenda Item            | 7.2   |
|--------------------------------|---|
| <b>Council Meeting Date</b>    | February 9, 2021  |
| Subject                        | Library Expansion Design  |
| For Public Agenda              | Public Information  |
| Background                     | The Town of Rimbey has been working with the Rimbey Library Board's Building Committee through 2020 on a proposed expansion to the Town of Rimbey Municipal Building.   |
| Discussion                     | On January 22, 2021 the Rimbey Library Board formally applied for the Development Permit for construction of the extension.   |
|                                | Development Permits are approved by the Development Authority in accordance with the Land Use Bylaw. However, as the building is a Town owned building, the Development Authority is requesting Council review the design and provide input prior to issuing the permit.  |
|                                | <ul> <li>Please note the following items:</li> <li>The parking lot at the rear of the building is proposed to be gravel. It is currently paved. As such, Administration recommends that the future parking lot be paved.</li> <li>The parking lot at the rear of the building does not indicate the number of parking spots or the dimensions of parking spots. As part of the review for the Development Permit, Administration typically requires this level of detail as part of the application. Administration recommends that the applicant provide said parking spot details.</li> </ul> |
| Relevant<br>Policy/Legislation | Land Use Bylaw  |
| Options/Consequences           | N/A   |
| Financial Implications         | N/A   |
| Attachments                    | <ol> <li>Letter from the Library to the Town of Rimbey dated January 21, 2021</li> <li>Rimbey Library Expansion Exterior Rendering Materials and Colours dated January 21, 2021</li> <li>Rimbey Municipal Library 2021 Addition drawing set prepared by Turpin Kong Architects Inc, dated January 12, 2021.</li> </ol>  |
| Recommendation                 | Council provide direction of the Municipal Library Building Expansion   |
|                                |   |





January 21, 2021

Town of Rimbey Rimbey AB

**Attn: Development Officer** 

Re: Project Description Attachment to DP Submission

Dear Liz,

As you are aware, the Rimbey Library Board is currently fundraising for a proposed addition to the rear of the Town of Rimbey administration building.

We intend to add a little over 24 feet across the 85 foot wide north side of the existing building. Our rear yard setback is 7 metres, one metre more than the land use bylaw's 6m setback requirement. We do not see the parking numbers changing, just being reconfigured from their existing.

The Library Board has been working with a team of Red Deer consultants headed by prime consultant and architect Turpin/Kong Architects (Sherri Turpin). The mechanical and electrical engineering is by KB Engineering (Keon Bueker), and structural engineering is by Richards Consulting (Mike Richards). The drawings should be complete by the end of February.

We will select a General Contractor when the drawings are complete and our financing is in place. We are optimistic we can start construction in the late summer of 2021. Our aim is to use as many local trades as possible.

I have enclosed a rendering of the addition as well as an exterior colour board. Also attached is a partial set of the architectural drawings which describe the project in more detail.

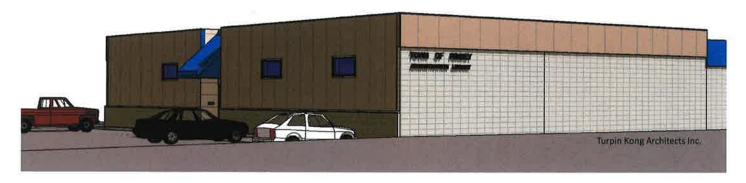
One discussion which we need to have with the Town and Library, possibly related to Development Permit, is what to do with the storage garage currently in the rear yard. My understanding is it belongs to the Town, but is fully used now by the Library for storage. Of course, it will need to be relocated prior to construction.

Yours truly,

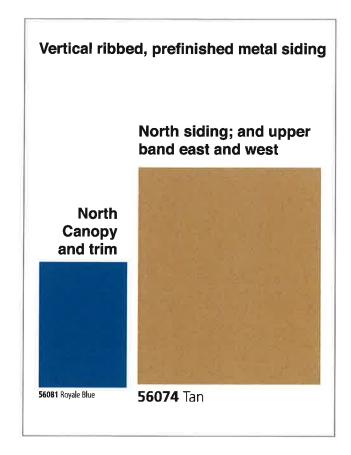
John Hull, Chair of the Building Committee

cc: Rimbey Library Board

DhuAfM



## **View from Northwest**





56069 Bone White

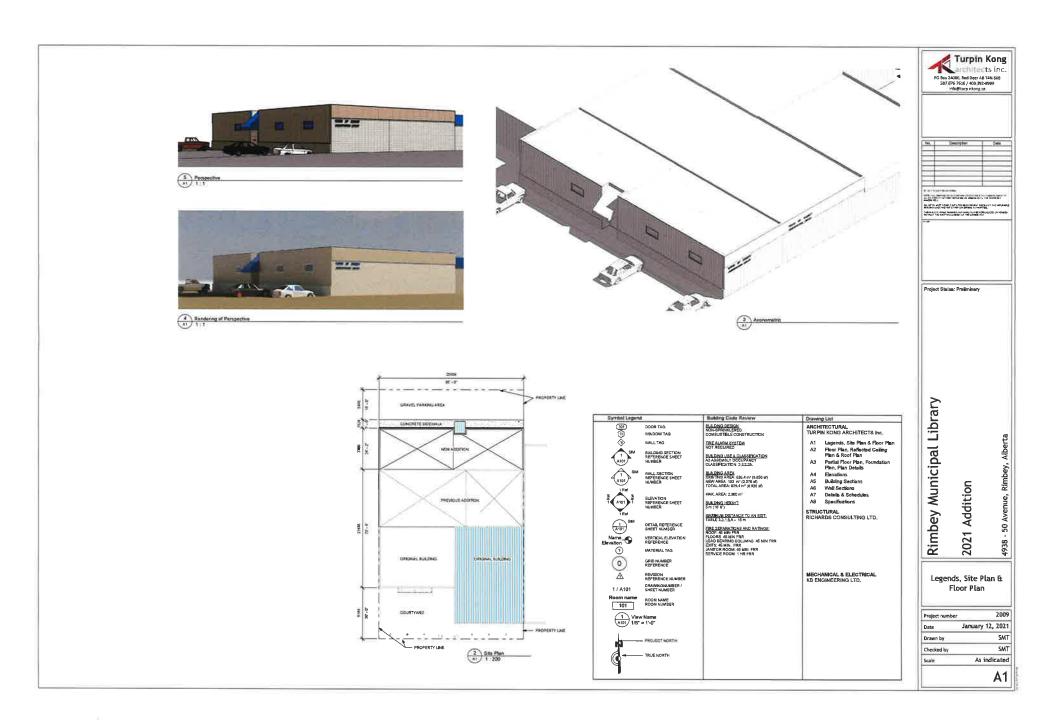
Elastomeric paint finish to east and west masonry block firewalls

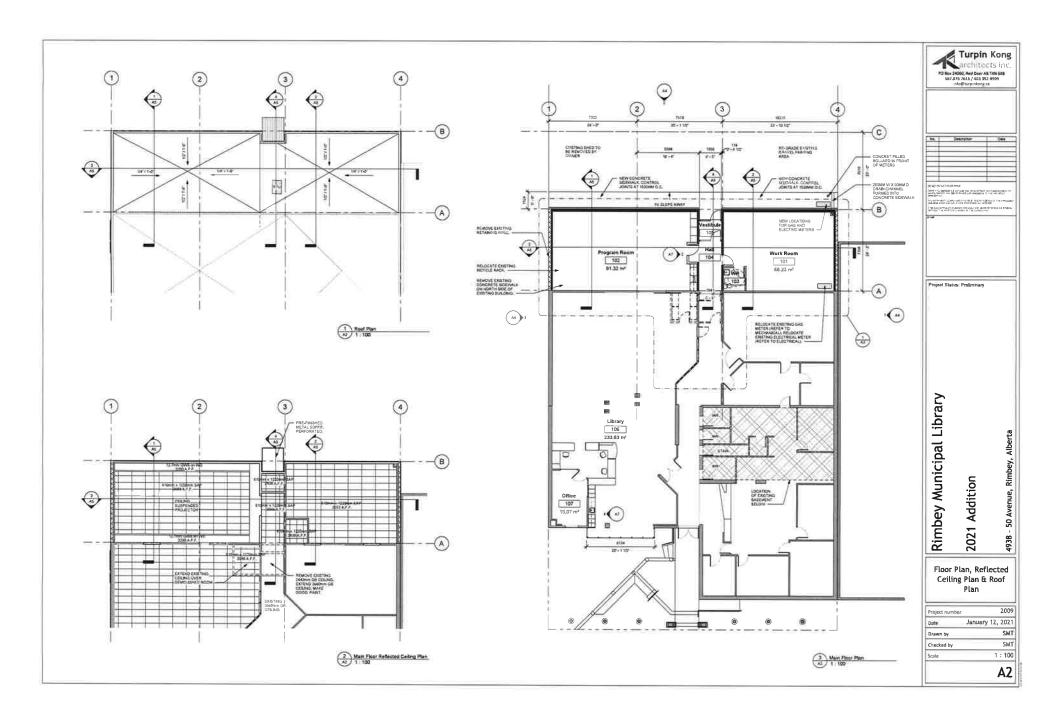
Split-faced decorative masonry block North elevation, at grade River rock white

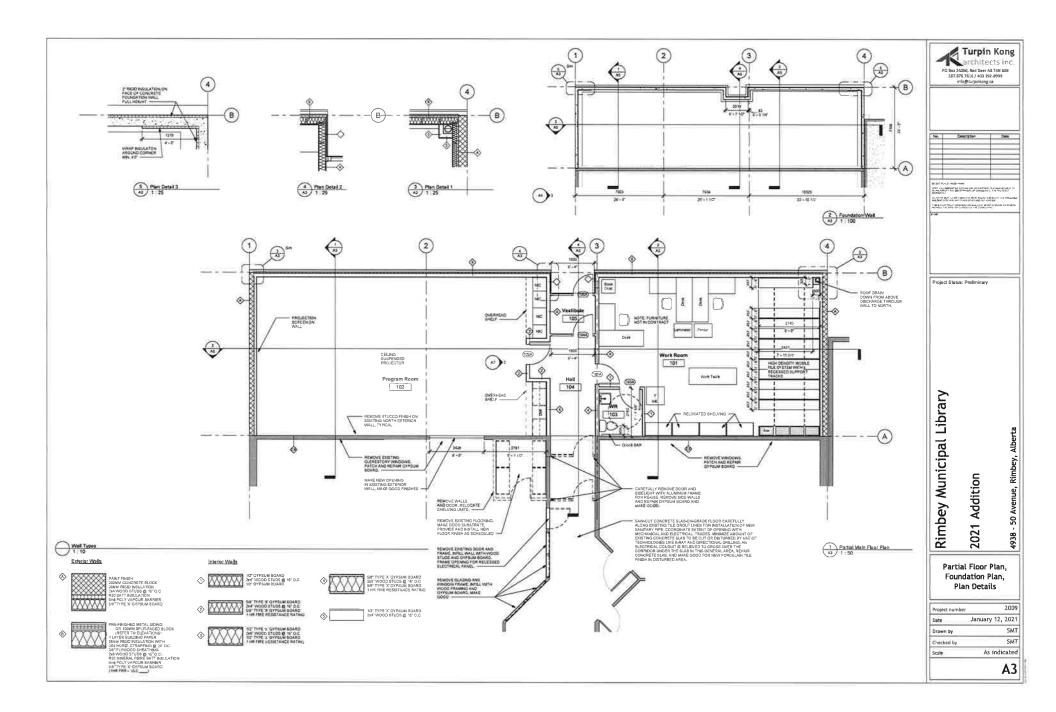


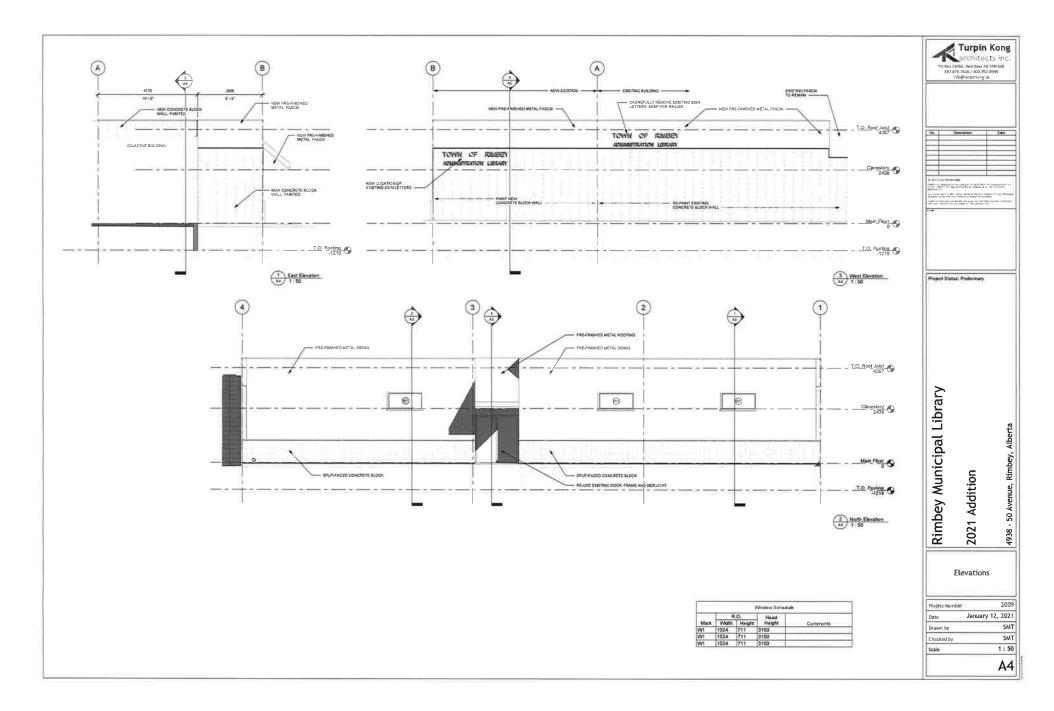
Rimbey Library Expansion Exterior Rendering Materials and Colours

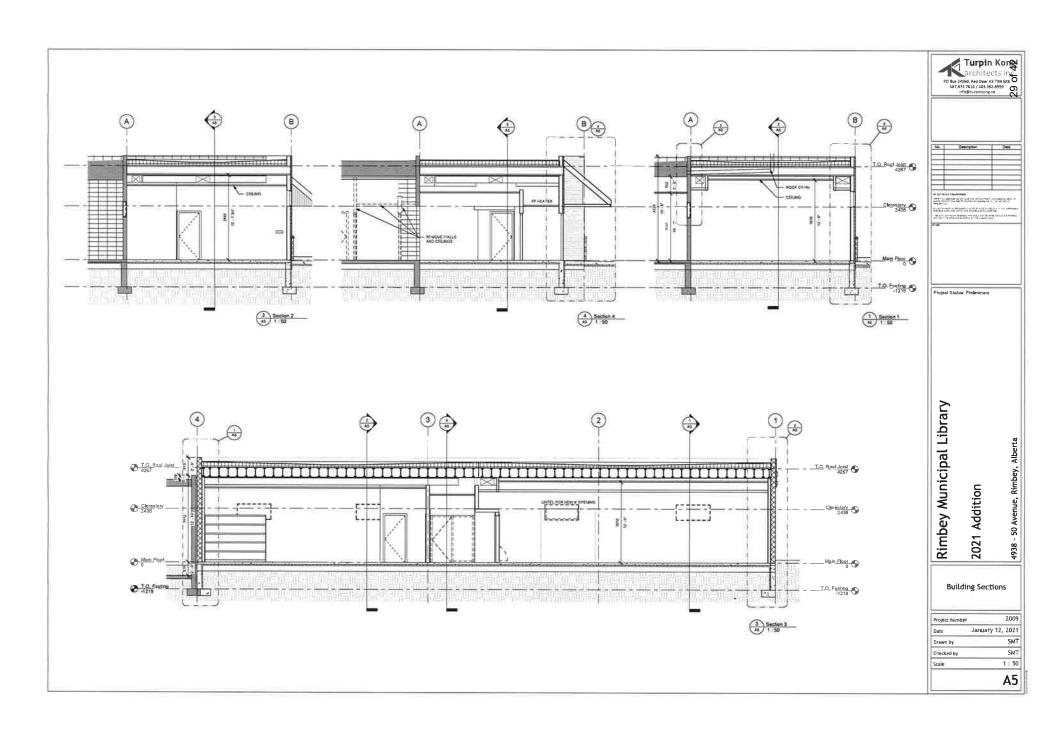
**January 21, 2012** 

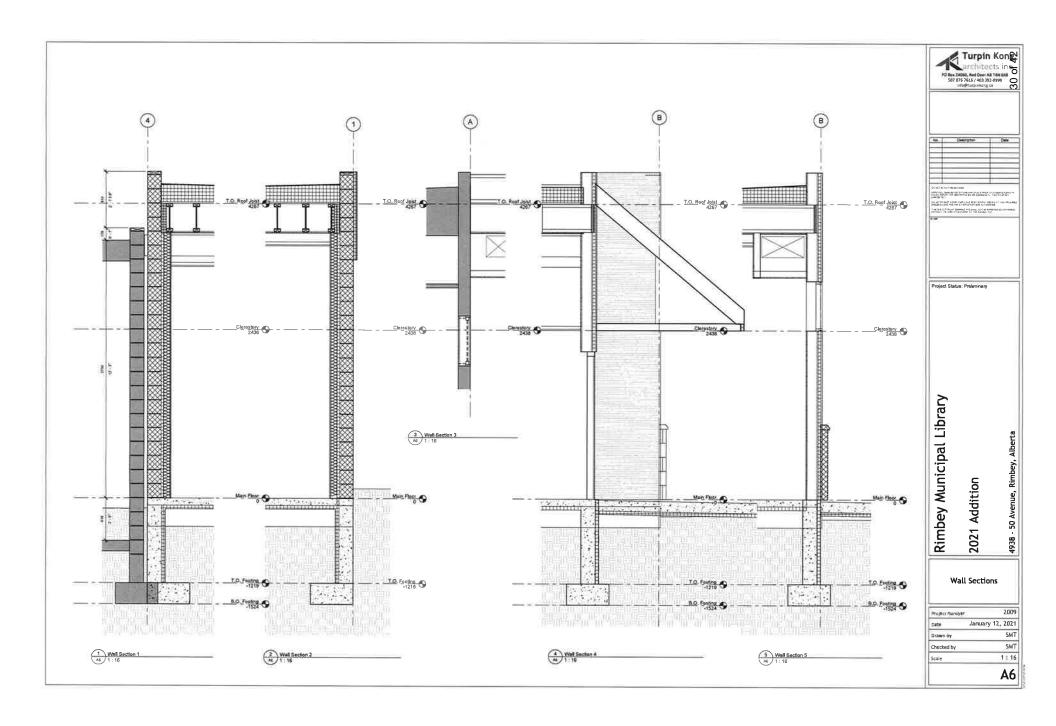


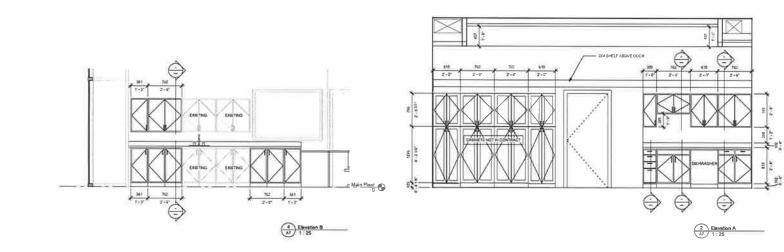


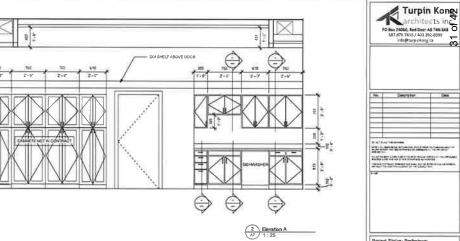












Project Status: Preliminary

2021 Addition

Rimbey Municipal Library

Details & Schedules

| Project number | 2009             |
|----------------|------------------|
| Date           | January 12, 2021 |
| Drawn by       | SMT              |
| Checked by     | SMT              |
| Scale          | 1 : 25           |
|                | A7               |

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| 107                  | Office        | 15.87 (4)  | 15796     |             |                |            |             |           |            |          |

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Project Status: Preliminary

Library Municipal Addition Rimbey 2021

**Rimbey**,

50 Avenue,

4938

Specifications

2009 Project number January 12, 2021 Date SMT SMT Scale 1:1

**8A** 



Relevant

Policy/Legislation

Options/Consequences

N/A

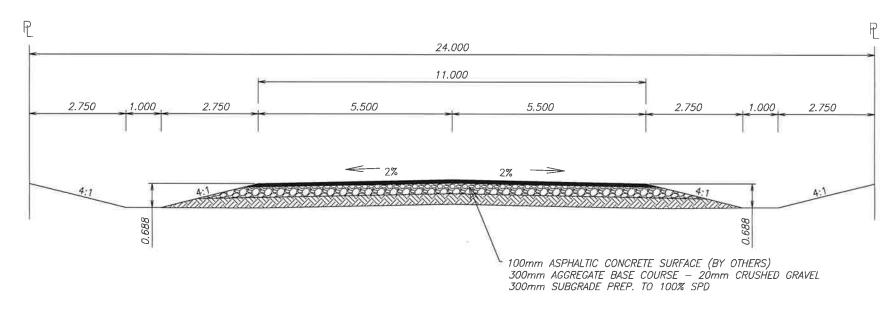
## **REQUEST FOR DECISION**

| Council Agenda Item  | 7.3  |  |  |  |  |
|----------------------|--|--|--|--|--|
| Council Meeting Date | February 9, 2021   |  |  |  |  |
| Subject              | 42 Street Extension Roadway Cross Section  |  |  |  |  |
| For Public Agenda    | Public Information   |  |  |  |  |
| Background           | Stantec, the engineer for the Rimbey Travel Centre, has proposed a roadway cross section for the future road-way construction as per the attachment. The location of the 42 Street Extension is identified in yellow in the following image:    Rimbey Implication   Pristop Roads   Pristop R |  |  |  |  |
| Discussion           | The Town of Rimbey's engineers have reviewed the design and confirm that the road structure proposed by Stantec is sufficient.   |  |  |  |  |
|                      | Note that the roadway design indicates "100mm asphaltic concrete surface (by others)". The developer does not plan to construct the asphaltic concrete as part of the roadway development at this time and it is anticipated that the asphaltic concrete surface will be complete at an unspecified time in the future by others.  |  |  |  |  |

**Town of Rimbey Development Standards** 



| Financial Implications | N/A  |                          |
|------------------------|--|--------------------------|
| Attachments            | 42 Street Extension Roadway Cross Section          |                          |
| Recommendation         | Council to accept the roadway design as presented. |                          |
| Prepared By:           |  |                          |
|                        | distimitage  | <u>February 3, 2021</u>  |
|                        | Elizabeth Armitage, MEDes, MCIP, RPP               | Date                     |
|                        | Planning & Development Officer                     |                          |
| Endorsed By:           |  |                          |
|                        | Lori Hillis  |                          |
|                        | Lori Hillis, CPA, CA                               | February 4, 2021<br>Date |
|                        | Chief Administrative Officer                       | Date                     |



# **ROADWAY CROSS SECTION**

STN



| Council Agenda Item  | 8.1   |                                 |  |  |  |
|----------------------|---|---------------------------------|--|--|--|
| Council Meeting Date | February 09, 2021   |                                 |  |  |  |
| Subject              | Department Reports  |                                 |  |  |  |
| For Public Agenda    | Public Information  |                                 |  |  |  |
| Background           | Department managers supply a report to Council, bi work progress for the time period. | monthly advising Council of the |  |  |  |
| Discussion           | 8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report            |                                 |  |  |  |
| Recommendation       | Motion by Council to accept the department reports, as information.                   |                                 |  |  |  |
| Prepared By:         |   |                                 |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer                                     | <u>February 4, 2021</u><br>Date |  |  |  |
| Endorsed By:         | Lori Hillis, CPA, CA  | <u>February 4, 2021</u><br>Date |  |  |  |



## **Highlights**

## COVID - 19 Updates:

- Attended weekly virtual meetings with Dr. Deena Hinshaw regarding COVID 19 updates with municipalities.

## **Capital Budget:**

 Met with Tagish Engineering regarding 2021 Capital Budget. Currently working on the 2021 Capital and Operating Budgets.

## **Emergency Management:**

- Completed our annual Community Emergency Management Program (CEMP) review for 2019 with our field representative from Alberta Emergency Management Agency (AEMA).

## **Community Peace Officer Program:**

- Met with Charlie Cutforth and Peter Hall from Ponoka County to discuss the Peace Officer program with a view to a potential agreement between the Town of Rimbey and Ponoka County regarding shared Peace Officer duties.

Lori Hillis Chief Administrative Officer

# **Council Board Report**

**Supplier**: 1020405 to ZIM1598

Fund: 1 GENERAL FUND include all Payment Types: Yes



Date Range: 01-Jan-2021 to 03-Feb-2021

**Sequence by:** Cheque/EFT# **Fund No. Masked:** No

| Supplier Name                              | Chq./EFT#  | Chq./EFT Date | Purpose Amoun   | Allocated to Fund  |
|--|------------|---------------|---|--------------------|
| 556436 Alberta Ltd.                        | 46952      | 25-Jan-2021   | Central Sharpening - sharpen ice knife                | 315.00             |
| Air Liquide Canada Inc.                    | 46953      | 25-Jan-2021   | Air Liquide Canada - 2021 yearly lease - arena        |                    |
| Alberta Urban Municipalities Association   | 46954      | 25-Jan-2021   | AUMA Membership Fee - 2021                            | 3,165,67           |
| Alberta Water & Wastewater Operators Assoc | 46955      | 25-Jan-2021   | AWWOA - PW - Annual Membership (Schmid                |                    |
| AMSC Insurance Services Ltd.               |            | 25-Jan-2021   | AMSC Insurance - Jan./21 - mayor/council              | 78.08              |
| BELFOR PROPERTY RESTORATION                |            | 25-Jan-2021   | Belfor Property Restoration - Well #10 fire           | 5,778.86           |
| Cast-A-Waste Inc.                          |            | 25-Jan-2021   | Cast-A-Waste - Jan. 2021 - garbage/recycle            | 9,397.50           |
| City Of Red Deer                           |            | 25-Jan-2021   | City of Red Deer, 2021 RARB Membership                | 1,000.00           |
| Digitex Inc.                               |            | 25-Jan-2021   | Digitex - CC - Jan.2021 copies                        | 31.50              |
| Element Materials Technology Canada Inc.   |            | 25-Jan-2021   | Element - annual water test                           | 524.84             |
| Expert Security Solutions                  |            | 25-Jan-2021   | Expert Security Solutions - yearly security mor       |                    |
| Federation of Canadian Municipalities      |            | 25-Jan-2021   | FCM - 2021-22 Membership Invoice                      | 752.02             |
| Hydrodig Canada Inc.                       |            | 25-Jan-2021   | Hydrodig - Rimstone Dr - hydrovac                     | 1,296.75           |
| Lacombe Signmasters Ltd.                   |            | 25-Jan-2021   | Lacombe Signmasters Ltd - signs                       | •                  |
| LARROQUETTE,BAILEY                         |            | 25-Jan-2021   | •   | 183.75             |
| Legacy Ford                                |            | 25-Jan-2021   | Larroquette, Bailey - cardlock refund                 | 25.00              |
| Longhurst Consulting                       |            |               | Legacy Ford - repair - Unit 12                        | 1,467.81           |
| MARK,JUDY                                  |            | 25-Jan-2021   | Longhurst Consulting - Jan.2021 - Datto Back          | •                  |
| MLA Benefits Inc.                          |            | 25-Jan-2021   | Judy Mark - refund - fitness membership               | 66.90              |
|  |            | 25-Jan-2021   | MLA Benefits - Jan.2021 HSA - Mayor/Council           | 140                |
| Municipal Property Consultants (2009) Ltd. |            | 25-Jan-2021   | Municipal Property Consultants - Jan. 2021 - n        | 17.                |
| Nikirk Bros. Contracting Ltd.              |            | 25-Jan-2021   | Nikirk - sand   | 80.85              |
| Pacific Tier Solutions Inc.                |            | 25-Jan-2021   | Pacific Tier Solutions - annual billing - Schedul     | ·                  |
| Parkland Regional Library                  |            | 25-Jan-2021   | Parkland Regional Library - 1st quarter requisit      | ioı 5,761.31       |
| PIDHERNEY'S INC.                           |            | 25-Jan-2021   | Pidherney's Inc - 2020 - RB139 - Raw Water P          | P# 172,805.42      |
| Rimbey Family & Community Support Services |            | 25-Jan-2021   | Rimbey FCSS - Jan.2021 payment                        | 15,876.00          |
| Rimbey Implements Ltd.                     | 46977      | 25-Jan-2021   | Rimbey Implements - parts                             | 487.24             |
| Rimbey Municipal Library                   | 46978      | 25-Jan-2021   | Rimbey Municipal Library                              | 25,863.50          |
| Rimbey TV & Electronics 1998               | 46979      | 25-Jan-2021   | Rimbey TV & Electronics - PW - supplies               | 75.60              |
| RJ Plumbing and Heating                    | 46980      | 25-Jan-2021   | RJ Plumbing & Heating - CC - repairs                  | 208.61             |
| Robertson, Albert                          | 46981      | 25-Jan-2021   | Albert Robertson - expense claim                      | 250.00             |
| Scratchin' The Surface                     | 46982      | 25-Jan-2021   | Scratchin the Surface - award - beveled glass         | 44.10              |
| SFE Global                                 | 46983      | 25-Jan-2021   | SFE Global - Annual Web Hosting - monitoring          | N 1,260.00         |
| Silver Star Septic Service                 | 46984      | 25-Jan-2021   | Silver Star Septic Service - lift station             | 189.00             |
| Stationery Stories & Sounds (2005)         | 46985      | 25-Jan-2021   | Stationery Stories Sounds - supplies                  | 2,839.47           |
| Top Tech Communications Corp               | 46986      | 25-Jan-2021   | Top Tech - PW - replace handset                       | 136.50             |
| Uni First Canada Ltd.                      | 46987      | 25-Jan-2021   | UniFirst - coveralls/cleaning                         | 319.09             |
| Wolseley Industrial Canada INC             | 46988      | 25-Jan-2021   | Wolseley Industrial - bleach                          | 582.75             |
| Brownlee LLP                               | 46989      | 03-Feb-2021   | Brownlee LLP - professional services                  | 12,140.73          |
| Canadian Pacific Railway Company           | 46990      | 03-Feb-2021   | CP Rail - Hoadley crossing                            | 296.00             |
| Digitex Inc.                               | 46991      | 03-Feb-2021   | Digitex - Town Office - copies                        | 419.63             |
| DOUGLAS,CRAIG                              | 46992      | 03-Feb-2021   | C.Douglas - expense claim                             | 1,659.82           |
| Expert Security Solutions                  | 46993      | 03-Feb-2021   | Expert Security Solutions - yearly security mon       |                    |
| LOR-AL SPRINGS LTD.                        | 46994      | 03-Feb-2021   | Lor-Al Springs - water                                | 22.00              |
| Rimbey Family & Community Support Services |            | 03-Feb-2021   | Rimbey Family & Community Support Services            |                    |
| Rimbey Home Hardware                       |            | 03-Feb-2021   | Rimbey Home Hardware - paint/supplies                 | 410.81             |
| Rimbey Implements Ltd.                     |            | 03-Feb-2021   | Rimbey Implements - battery core - CR                 | 513.51             |
| RYBAK,BONNIE                               |            | 03-Feb-2021   | B.Rybak - expense claim - mileage mtgs                | 113.28             |
| Wolseley Canada Inc.                       |            | 03-Feb-2021   | Wolseley Canada - parts - Lift Station                | 631.63             |
| Canada Revenue Agency                      | 00053-0001 |               | CRA - Jan.8/21 (Dec.20-Jan.02/21)                     |                    |
| Eastlink                                   | 00053-0001 |               | ·   | 35,128.21          |
| APP  | 00053-0002 |               | Eastlink - CC - cable - fitness room                  | 94.71              |
| Felus Mobility Inc.                        |            |               | LAPP - Jan.8/21 (biweekly payroll Dec.20/20-Jan.8/21) | · ·                |
| Telus Communications Inc.                  | 00053-0004 |               | Telus Mobility - Jan.06/21                            | 147.19             |
|  | 00053-0005 |               | Telus - Beatty House - Jan.10/21                      | 2,287.93           |
| /ICTOR CANADA                              | 00053-0006 |               | Victor Canada - Jan. 2021 - benefits                  | 11,270.99          |
| Canada Revenue Agency                      | 00054-0001 |               | CRA - Feb.05/21 (Jan.17-30/21) payroll                | 19,330.48          |
| LAPP                                       | 00054-0002 |               | LAPP - biweekly payroll - Feb.5/21 (Jan.17-30/        | ,                  |
| Meridian OneCap Credit Corp                | 00054-0003 |               | Meridian OneCap - copier quarterly lease - Feb        | ./; 1,977.15       |
| VICTOR CANADA                              | 00054-0004 | 03-Feb-2021   | Victor Canada - Feb./21 benefits                      | 38 of 42 11,875.72 |

**Town of Rimbey** 

AP5200

Page:

**Council Board Report** 

Supplier: 1020405 to ZIM1598

Fund: 1

**Supplier Name** 

**GENERAL FUND** 

Include all Payment Types: Yes

Date Range:

01-Jan-2021 to 03-Feb-2021

Cheque/EFT# Sequence by:

Fund No. Masked: No

Chq./EFT# Chq./EFT Date Purpose

**Amount Allocated to Fund** 

Total:

412,689.45



| Council Agenda Item  | 9.0  |                                 |  |  |  |
|----------------------|--|---------------------------------|--|--|--|
| Council Meeting Date | February 09, 2021  |                                 |  |  |  |
| Subject              | Correspondence   |                                 |  |  |  |
| For Public Agenda    | Public Information   |                                 |  |  |  |
| Background           | Administration received a letter from the MD of Bonnyvill time to reflect on the level of service they are receiving advocate. |                                 |  |  |  |
| Attachments          | 9.1 Letter from Municipal District of Bonnyville No. 87  |                                 |  |  |  |
| Recommendation       | Administration recommends Council accept the correspondence from the MD of Bonnyville as information.                          |                                 |  |  |  |
| Prepared By:         |  |                                 |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer  | <u>February 4, 2021</u><br>Date |  |  |  |
| Endorsed By:         | Lou Hillis   | February 4, 2024                |  |  |  |
|                      | Lori Hillis, CPA, CA Chief Administrative Officer  | <u>February 4, 2021</u><br>Date |  |  |  |



January 20, 2021

Town of Rimbey PO Box 350 Rimbey, AB TOC 2J0

Attn: Mayor and Council

## RE: Need for a Stronger Western Canadian Municipal Advocate

The past few years have presented convincing evidence of the continued lack of advocacy and blatant disregard at the federal level for Western Canada's needs and one of its highly significant industries that impacts us all: the natural resources industry. Our Council here at the Municipal District of Bonnyville (M.D.) is beyond frustrated with this lack of effective representation that Western Canadian municipalities receive.

Currently, our only voice at the national table is that of the Federation of Canadian Municipalities (FCM). From their website, FCM states they "...advocate for municipalities to be sure their citizens' needs are reflected in federal policies and programs. Year after year, our work benefits every municipal government and taxpayer in Canada, and our programming delivers tools that help municipalities tackle local challenges."

Question: Do you feel that FCM advocates for the needs of your municipality or western Canada?

Question: Does the annual FCM Conference agenda/tours provide relevant value for your

municipality?

Question: Are the needs of western Canada different than those of eastern Canada, and if so, is it

time we entertain the idea of a WCM (Western Canadian Municipalities)?

To their credit, FCM did add a Western Economic Solutions Taskforce as one of their 15 program areas. Unfortunately, this initiative – which was created to mitigate the genuine alienation and hostility western Canadian municipalities experienced at the 2019 FCM Annual Conference held in Quebec City – has not produced any real results.

Our hope is that this letter will spark the much-needed conversation and potential solution to this long-standing issue. We sincerely request that you and your Council take the time to truly reflect on the level of service you are receiving from your current federal advocate. Are they truly the federal voice advocating for your citizens and your municipality?

JAN 27 2021



The M.D. and many other communities across Alberta and western Canada are proud supporters and partners of the oil and gas industry. We wish to be a part of a solution that supports industry competitiveness rather than be forced to absorb Ontario's and Quebec's concepts of crippling changes that impact our municipal sustainability.

Thank you in advance for your Council's reflection on this topic and we look forward to hearing any feedback you may have.

Yours sincerely,

**Greg Sawchuk** 

Reeve

cc: Mr. Barry Morishita, President, Alberta Urban Municipalities Association

Mr. Paul McLauchlin, President, Rural Municipalities of Alberta

/eq