

**TOWN OF RIMBEY
TOWN COUNCIL AGENDA**

**AGENDA FOR REGULAR MEETING OF THE TOWN COUNCIL TO BE HELD ON TUESDAY
FEBRUARY 09, 2021 AT 5:00 PM VIA ZOOM CONFERENCE.**

LOGIN:

<https://us02web.zoom.us/j/83111851247?pwd=RnFpSDRTZVRxUEdXcmxrV1RFVWdVUT09>

Meeting ID: 831 1185 1247 Passcode: 643376

1. **Call to Order Regular Council Meeting
& Record of Attendance**

2. **Agenda Approval and Additions** 1

3. **Minutes** 2
 - 3.1 Minutes of Regular Council January 26, 2021 3-5

4. **Public Hearings - None**

5. **Delegations**
 - 5.1 Sgt. Pierre ST-CYR, Rimbey RCMP 6-12
 - 5.2 Oz Cannabis - Lino & Debra Dellamotta, 13-14

6. **Bylaws**
 - 6.1 Town of Rimbey Revolving Operating Loan Bylaw 975/21 15-18

7. **New and Unfinished Business**
 - 7.1 Municipal Library Board Resignation 19-20
 - 7.2 Library Expansion 21-32
 - 7.3 Roadway Cross Section 33-35

8. **Reports**
 - 8.1 Department Reports 36
 - 8.1.1 Chief Administrative Officer Report 37
 - 8.1.2 Director of Finance 38-39

 - 8.2 Boards/Committee Reports- None

9. **Correspondence** 40
 - 9.1 Municipal District of Bonnyville No. 87 41-42

10. **Open Forum** (Bylaw 939/18– Council Procedural Bylaw Part XXI 1.The open forum shall be for a maximum total of twenty (20) minutes in length to allow members of the public present at the meeting to address Council regarding issues arising from the meeting in progress. No formal decision shall be made on any matter discussed with Council during the open forum session.

11. **Closed Session - None**

12. **Adjournment**



REQUEST FOR DECISION

Council Agenda Item	3.0
Council Meeting Date	February 09, 2021
Subject	Minutes
For Public Agenda	Public Information
Attachments	3.1 Minutes of Regular Council January 26, 2021
Recommendation	Motion by Council to accept the Minutes of the Regular Council Meeting of January 26, 2021, as presented.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

TOWN OF RIMBEY
TOWN COUNCIL

MINUTES OF THE REGULAR MEETING OF TOWN COUNCIL HELD ON TUESDAY,
JANUARY 26, 2021 VIA ZOOM CONFERENCE.

1. Call to Order Mayor Pankiw called the meeting to order at 5:00 pm with the following in attendance:
- Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
Director of Public Works Rick Schmidt-
Chief Administrative Officer – Lori Hillis, CPA, CA
Director of Finance – Wanda Stoddart
Recording Secretary – Bonnie Rybak
- Public:
1 member of the public
2. Adoption of Agenda 2.1 January 26, 2021 Agenda
Motion 010/21
- Moved by Councillor Bill Coulthard to accept the Agenda for the January 26, 2021 Regular Council Meeting, as amended.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
3. Minutes 3.1. Minutes of Regular Council Meeting January 12, 2021
Motion 011/21
- Moved by Councillor Lana Curle to accept the Minutes of the Regular Council Meeting of January 12, 2021, as presented.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel
- CARRIED
4. Public Hearings 4.1 Public Hearings - None
5. Delegations 5.1 Delegations-None
6. Bylaws 6.1 974/21-Tax Incentives Bylaw
Motion 012/21
- Moved by Councillor Paul Payson to give first reading to the Tax Incentive Bylaw as presented.
- In Favor Opposed
Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

CARRIED

Motion 013/21

Moved by Councillor Bill Coulthard to bring the Tax Incentive Bylaw back for second reading a month from now.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

7. New and Unfinished Business

7.1 None

8. Reports

8.1 Department Reports

- 8.1.1 Chief Administrative Officer Report
- 8.1.2 Director of Finance Report
- 8.1.3 Director of Public Works Report
- 8.1.4 Director of Community Services Report
- 8.1.5 Development Officer Report

Motion 014/21

Moved by Councillor Lana Curle to accept the department reports, as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.2 Boards/Committee Reports

- 8.2.1 Tagish Engineering Project Status Update of January 7, 2021
- 8.2.2 Bylaw Committee Meeting Minutes of December 1, 2020

Motion 015/21

Moved by Councillor Bill Coulthard to accept the Board and Committee Reports as information.

In Favor

Mayor Pankiw
Councillor Coulthard
Councillor Curle
Councillor Payson
Councillor Rondeel

Opposed

CARRIED

8.3 Council Reports

- 8.3.1 Mayor Pankiw's Report
- 8.3.2 Councillor Coulthard's Report
- 8.3.3 Councillor Curle's Report
- 8.3.4 Councillor Payson's Report
- 8.3.5 Councillor Rondeel's Report

Motion 016/21

Moved by Councillor Bill Coulthard to accept Council Reports as presented.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

9. Correspondence 9. Correspondence - None

10. Open Forum 10.1 Open Forum None

11. Closed Session 11.1 Closed Session –None

12. Adjournment 12.1 Adjournment

Motion 017/21

Moved by Councillor Gayle Rondeel to adjourn the meeting.

In Favor

- Mayor Pankiw
- Councillor Coulthard
- Councillor Curle
- Councillor Payson
- Councillor Rondeel

Opposed

CARRIED

Time of Adjournment: 5:21 pm.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	5.1
Council Meeting Date	February 9, 2021
Subject	Sgt. Pierre ST-CYR, Rimbey RCMP
For Public Agenda	Public Information
Background	Sgt. ST-CYR has been invited to provide an update to Council.
Discussion	<p>The RCMP has piloted a new project to create a camera registry to hopefully have an impact on crime in our community. This project is a coordinated effort between several Central Alberta detachments and will be going "live" on February 1, 2021.</p> <p>They are looking for support from the Town by posting a link to the registry program on our website and distributing the flyers in our utility bills.</p>
Attachments	<p>January 19, 2021 Email from Sgt. St-Cyr Poster All Municipalities PDF Rimbey Letter PDF Rimbey PDF</p>
Recommendation	<p>To accept the update provided by Sgt. ST-CYR of the Rimbey RCMP, as information.</p> <p>To direct Administration to post a link to the CAPTURE project on the Town of Rimbey website and to include the pamphlets supplied by the local RCMP detachment in the next monthly utility billing.</p>

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021

Date

Bonnie Rybak

From: Rick Pankiw
Sent: Tuesday, January 19, 2021 12:06 PM
To: Lori Hillis; CouncilGroup; Bonnie Rybak
Subject: FW: Project CAPTURE with the Rimbey RCMP
Attachments: Poster All Municipalities.pdf; Rimbey Letter.pdf; Rimbey.pdf

FYI and Council discussion

Rick

From: St-Cyr, Pierre [<mailto:Pierre.St-Cyr@rcmp-grc.gc.ca>]
Sent: January 19, 2021 11:55 AM
To: Rick Pankiw
Subject: Project CAPTURE with the Rimbey RCMP

Good morning, Sir;

I hope this email finds you well. There is a new project that you and the Council for Rimbey should be made aware of. Several regional detachments are currently collaborating to create a camera registry to hopefully have an impact on crime in our communities. This is a coordinated effort between the following detachments: Rimbey, Sylvan Lake, Blackfalds, Innisfail and Rocky Mountain House. All costs associated to this have been covered by the respective Detachments. The program covers the entire geographical area for all detachments, but provides for separate information and query options for investigators.

We are now prepared to go 'live' with this on February 1st, 2021. As a result, we are asking for the Town and support as below:

We are looking to bring this program live on Feb. 1. Could I ask you to look into your municipality providing the following assistance?

- a) Publish the attached posters and flyers. These will need to be personalized for each detachment, however Sgt. Lesyk in Sylvan Lake has already done this, I will ask her to disseminate. I suggest we need quite a few, as the primary target is the business community, however it is very much appropriate for residential properties in the rural areas as well.
- b) Prepare to provide a link to the program on the website(s).
- c) Potentially disseminate the flyers through the mail along with regular correspondence. For example, the Town of Rimbey could be putting flyers in with every tax bill.
- d) Any additional advertising/promotion the municipality feels is appropriate. i.e. business groups, Chamber of Commerce, Legion, etc.

I will be looking to the KDIV Print Shop for further assistance as well, I would like to secure business cards for members to hand out. Let me know what can or can't be accomplished and I will find another path if needed.

The closest live example of what I can provide is a link to Red Deer's version. <https://www.reddeercapture.ca/>

Below is a link to what the policing side of the Rimbey program will look like, each detachment is linked to the same website. You are welcome to try logging in to see how easy it is for the public to Register/Add/Remove a camera. Lots of information in the FAQ's. Keeping in min that this is not the live version and people have been testing it out to

familiarize themselves, so I doubt if anything in there is accurate and nothing will migrate over to the live version. It is, however the final product. Please just don't remove any users so that we can continue with familiarization.

This is the test/training site for the new camera registry which I expect will be set up and running February 1st. The general public will be able to add/remove themselves and their cameras. Rest assured the identity (name, addresses and location of cameras) is only accessible to the police. Camera owners will have to be logged in to see where their own cameras are located and they will not be able to see where other cameras are located.
Only the RCMP will have the option to see where all the cameras are located !

Here is the link to access the website:

<https://crimecapture.avowebworks.com/user>

Submitted for your awareness and for any assistance the Town of Rimbey can provide,

Regards,

Sgt. Pierre St-Cyr

**Detachment Commander
Rimbey RCMP Detachment
K Division - Central Alberta**

Work: 1 (403)-843-2224

Cell: 1 (403)-597-0491

Fax: 1 (403)-843-2750



CAPTURE

CRIMECAPTURE.CA



Register
your
security
camera

**Help police investigate
crimes and keep your
community safe.**

The registry is voluntary and secure. Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT
CRIMECAPTURE.CA



**CAPTURE
CRIMECAPTURE.CA**



Dear CITIZEN
Re: Crime Capture Registration

Thank you for your participation in voluntarily registering your camera(s) with Rimbey's Crime Capture program. Your willingness to be a part of reducing crime in your community is greatly appreciated.

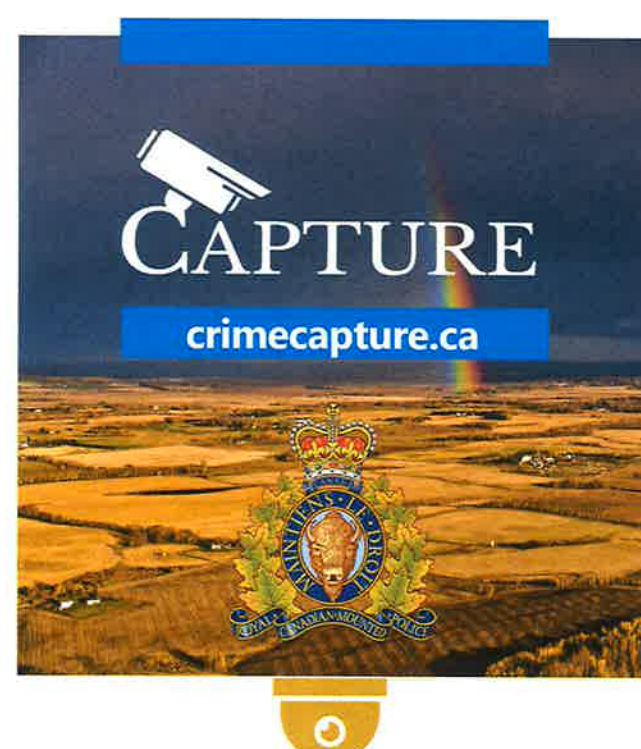
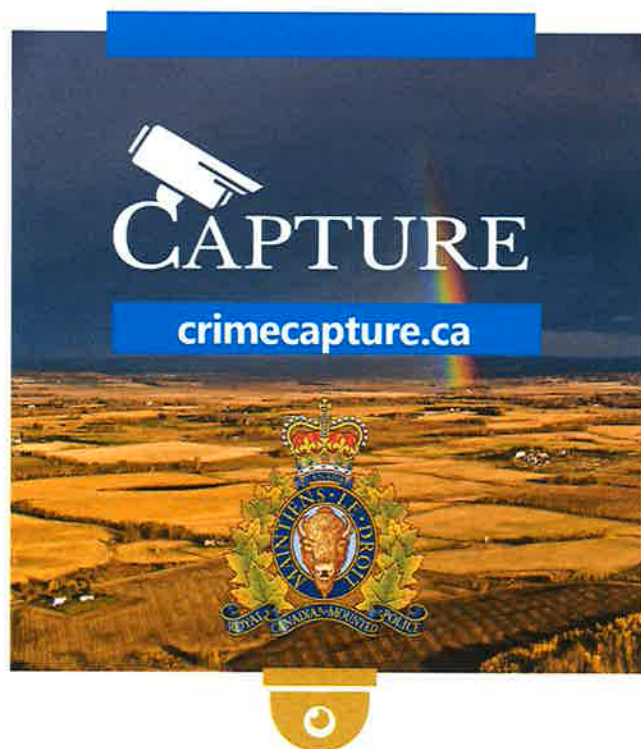
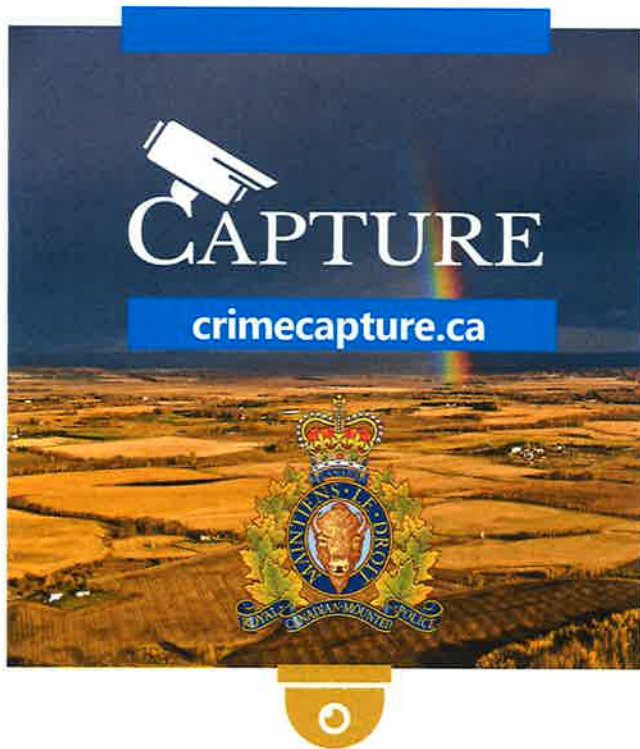
We can confirm we have received your recorded location(s) of your security camera(s). In the event that you move, or choose to add or remove any camera(s), we would ask that you update your information accordingly on CrimeCapture.ca.

Please find enclosed a Rimbey RCMP Crime Capture window sticker that can be applied to any surface without causing damage as it adheres through static electricity.

On behalf of the Royal Canadian Mounted Police, thank you for making your community safer.

Sgt. Pierre St-Cyr
Detachment Commander
Rimbey RCMP





CAPTURE is a voluntary camera registry that records the locations of security cameras in Rimbey and surrounding area.

The purpose of CAPTURE is to build a registry of private security camera locations to assist in police investigations.

Often, security cameras capture evidence that can be used to solve a crime. If an incident happens, Rimbey RCMP can view the list of camera locations, and contact the registered camera owners.

By providing the Rimbey RCMP with the location of your security cameras, you could be helping to shorten the required time for investigations and providing key information to ensure people responsible for crime are held responsible.

CAPTURE is a voluntary camera registry that records the locations of security cameras in Rimbey and surrounding area.

The purpose of CAPTURE is to build a registry of private security camera locations to assist in police investigations.

Often, security cameras capture evidence that can be used to solve a crime. If an incident happens, Rimbey RCMP can view the list of camera locations, and contact the registered camera owners.

By providing the Rimbey RCMP with the location of your security cameras, you could be helping to shorten the required time for investigations and providing key information to ensure people responsible for crime are held responsible.

CAPTURE is a voluntary camera registry that records the locations of security cameras in Rimbey and surrounding area.

The purpose of CAPTURE is to build a registry of private security camera locations to assist in police investigations.

Often, security cameras capture evidence that can be used to solve a crime. If an incident happens, Rimbey RCMP can view the list of camera locations, and contact the registered camera owners.

By providing the Rimbey RCMP with the location of your security cameras, you could be helping to shorten the required time for investigations and providing key information to ensure people responsible for crime are held responsible.

Community Assisted Policing Through Use of Recorded Evidence

Community Assisted Policing Through Use of Recorded Evidence

Community Assisted Policing Through Use of Recorded Evidence



ABOUT CAPTURE

- Registering your camera is voluntary
- Multiple cameras can be registered
- Joining the registry does not mean you are obligated to give access to or share the footage – by registering you are only providing the location of your camera
- The information is not shared publicly – it is only available to the Rimbey RCMP
- You can withdraw registration at any time

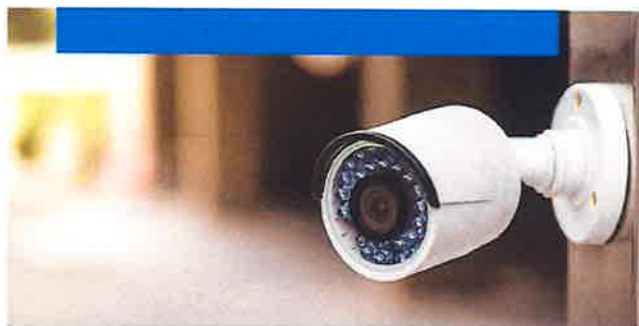
Help police investigate crimes and keep your community safe.

The registry is voluntary and secure. Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT

crimecapture.ca

In collaboration with Blackfalds, Innisfail, Rimbey, Rocky Mountain House & Sylvan Lake RCMP



ABOUT CAPTURE

- Registering your camera is voluntary
- Multiple cameras can be registered
- Joining the registry does not mean you are obligated to give access to or share the footage – by registering you are only providing the location of your camera
- The information is not shared publicly – it is only available to the Rimbey RCMP
- You can withdraw registration at any time

Help police investigate crimes and keep your community safe.

The registry is voluntary and secure. Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT

crimecapture.ca

In collaboration with Blackfalds, Innisfail, Rimbey, Rocky Mountain House & Sylvan Lake RCMP



ABOUT CAPTURE

- Registering your camera is voluntary
- Multiple cameras can be registered
- Joining the registry does not mean you are obligated to give access to or share the footage – by registering you are only providing the location of your camera
- The information is not shared publicly – it is only available to the Rimbey RCMP
- You can withdraw registration at any time

Help police investigate crimes and keep your community safe.

The registry is voluntary and secure. Sign up and help protect your property, your family and your community.

REGISTER YOUR CAMERA(S) AT

crimecapture.ca

In collaboration with Blackfalds, Innisfail, Rimbey, Rocky Mountain House & Sylvan Lake RCMP



REQUEST FOR DECISION

Council Agenda Item	5.2
Council Meeting Date	February 9, 2021
Subject	Oz Cannabis Store located in Rimbey
For Public Agenda	Public Information
Background	OZ Cannabis has requested a delegation before Council to introduce Oz Cannabis and to discuss the number of Cannabis Retail Shops slotted for the Town of Rimbey and market share and sustainability.
Attachments	Letter from Lino and Deborah Dellamotta of Oz Cannabis
Recommendation	Administration recommends Council accept the presentation from Oz Cannabis as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021

Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021

Date

Oz Cannabis
320 – 49 Hinshaw Dr.
Sylvan Lake, AB
T4S 0A9
403.864.1500

January 29th, 2021

Town of Rimbey
4938 50 Ave,
Rimbey, AB T0C 2J0

Att: Mayor Rick Pankiw and Council

Dear Mr. Mayor and Council:

RE: Council Meeting February 9th, 2021

We are requesting to attend the Council Meeting scheduled for February 9th, 2021 as a delegate to speak to the following:

- Introduction of Oz Cannabis
- # of Cannabis Retail Shops slotted for Town of Rimbey
- market share and sustainability

It would be appreciated if you could confirm we have been added to the agenda for this meeting and provide any necessary information we may require. If there is anything further, please do not hesitate to contact us via ozcannabis1@gmail.com or phone.

Regards,

Lino Dellamotta
Debra Dellamotta
Consultants
Oz Cannabis
905.718.7556



REQUEST FOR DECISION

Council Agenda Item	6.1
Council Meeting Date	February 09, 2021
Subject	Town of Rimbey Revolving Operating Loan Bylaw 975/21
For Public Agenda	Public Information
Background	The Town of Rimbey has a revolving operating loan with Servus Credit Union in the amount of \$1,000,000. As a general condition of credit a new Borrowing Bylaw is required every three years.
Discussion	MGA section 251(3) states that a borrowing bylaw must be advertised.
Relevant Policy/Legislation	MGA s 251(1), 252, 253(1), 256(1)(2)(3)
Attachments	Town of Rimbey Revolving Operating Loan Draft Bylaw 975/21
Recommendation	<ol style="list-style-type: none">1. Administration recommends Council give first reading to Bylaw 975/21 Town of Rimbey Revolving Operating Loan Bylaw.2. Administration recommends that Bylaw 975/21 Town of Rimbey Revolving Operating Loan Bylaw be advertised for two consecutive weeks in the Rimbey Review.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date



Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 975/21

A BYLAW OF THE TOWN OF RIMBEY, IN THE PROVINCE OF ALBERTA, TO AUTHORIZE THE MUNICIPAL COUNCIL TO INCUR AN INDEBTEDNESS ON BEHALF OF THE SAID TOWN BY THE ISSUANCE OF A REVOLVING OPERATING LOAN FACILITY FOR THE PURPOSE OF MAINTAINING A POSITIVE OPERATING CASH FLOW.

WHEREAS, pursuant to Section 256 of the Municipal Government Act to maintain a positive operating cash flow thereto, the Council may pass Bylaws in relation to maintain a positive operating cash flow: and

AND WHEREAS, it is necessary to secure a revolving operating loan facility for a maximum of \$1,000,000.00 on the terms and conditions referred to in this bylaw:

AND WHEREAS, the amount of the existing debenture and loan debt of the Town of Rimbey at January 13, 2021 is \$1,410,221.48 and no part of the principal or interest is in arrears;

WHEREAS, all required approvals for operating expenditures have been obtained, and are in compliance with all Acts and regulations of the Province of Alberta:

NOW THEREFORE, the Council of the Town of Rimbey, duly assembled enacts as follows:

1. For the purpose of maintaining a positive operating cash flow, the sum of ONE MILLION DOLLARS (\$1,000,000.00) be borrowed by way of a revolving operating loan on the credit and security of the Municipality at large, of which amount the full sum of \$1,000,000.00 is to be paid by the Municipality at large.
2. The Mayor and the Chief Administrative Officer of the Town of Rimbey are hereby authorized to borrow on behalf of the Town of Rimbey for the amount and purpose as authorized by this bylaw, namely the maintaining of a positive operating cash flow.
3. The Town of Rimbey shall repay the indebtedness according to the repayment structure in effect, namely monthly payments of combined principal and interest installments as determined by Servus Credit Union, calculated at a rate not exceeding the interest rate fixed by Servus Credit Union on the date of the borrowing, and not to exceed FIVE (5) percent.
4. The Town of Rimbey shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.



Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 975/21

5. The indebtedness shall be contracted on the credit and security of the Town of Rimbey.
6. The amount borrowed under the bylaw shall be applied only to the purpose specified by this bylaw.
7. Bylaw 916/16 is hereby rescinded.

AND FURTHER THAT this Bylaw shall take effect on the date of third and final reading.



Town of Rimbey Revolving Operating Loan Bylaw

Bylaw 975/21

READ a first time this _____ day of _____, 2021.

READ a second time this _____ day of _____, 2021.

READ a third and final time this _____ day of _____, 2021.

MAYOR RICK PANKIW

CHIEF ADMINISTRATIVE OFFICER
LORI HILLIS



REQUEST FOR DECISION

Council Agenda Item	7.1
Council Meeting Date	February 09, 2021
Subject	Rimbeey Municipal Library Board Resignation
For Public Agenda	Public Information
Background	Council appoints members to the Rimbeey Municipal Library. On January 28, 2021 Administration received a letter of resignation from Library Board Member Christine Leinweber.
Attachments	Letter of Resignation
Recommendation	To accept, with regret, the resignation of Library Board Member Christine Leinweber.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Rimbey Librarian

From: [REDACTED]
Sent: Thursday, January 28, 2021 10:38 AM
To: Paul Payson
Cc: 'John Hull'; 'Mike Boorman'; 'Angela Bennik'; [REDACTED]; 'Marg Ramsey'; Rimbey Librarian
Subject: Christine Leinweber Resignation from Rimbey Municipal Library Board of Directors

Paul Payson
Chairman
Rimbey Municipal Library Board
Rimbey, AB T0C 2J0

Dear Paul,

It is with deep regret that I am resigning from the Rimbey Municipal Library Board effective February 5th, 2021, due to unforeseen circumstances demanding my full time and attention.

It has truly been a pleasure for me to serve our community and the library for a brief time. Please know I am a huge supporter of our community, our library & it's patrons, and what you are about to achieve.

Sincerely,
Christine Leinweber



REQUEST FOR DECISION

Council Agenda Item	7.2
Council Meeting Date	February 9, 2021
Subject	Library Expansion Design
For Public Agenda	Public Information
Background	The Town of Rimbey has been working with the Rimbey Library Board's Building Committee through 2020 on a proposed expansion to the Town of Rimbey Municipal Building.
Discussion	<p>On January 22, 2021 the Rimbey Library Board formally applied for the Development Permit for construction of the extension.</p> <p>Development Permits are approved by the Development Authority in accordance with the Land Use Bylaw. However, as the building is a Town owned building, the Development Authority is requesting Council review the design and provide input prior to issuing the permit.</p> <p>Please note the following items:</p> <ul style="list-style-type: none">• The parking lot at the rear of the building is proposed to be gravel. It is currently paved. As such, Administration recommends that the future parking lot be paved.• The parking lot at the rear of the building does not indicate the number of parking spots or the dimensions of parking spots. As part of the review for the Development Permit, Administration typically requires this level of detail as part of the application. Administration recommends that the applicant provide said parking spot details.
Relevant Policy/Legislation	Land Use Bylaw
Options/Consequences	N/A
Financial Implications	N/A
Attachments	<ol style="list-style-type: none">1. Letter from the Library to the Town of Rimbey dated January 21, 20212. Rimbey Library Expansion Exterior Rendering Materials and Colours dated January 21, 20213. Rimbey Municipal Library 2021 Addition drawing set prepared by Turpin Kong Architects Inc, dated January 12, 2021.
Recommendation	Council provide direction of the Municipal Library Building Expansion



REQUEST FOR DECISION

Prepared By:

Elizabeth Armitage, MEDES, MCIP, RPP
Planning & Development Officer

February 3, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date



January 21, 2021

Town of Rimbey
Rimbey AB
Attn: Development Officer
Re: Project Description Attachment to DP Submission

Dear Liz,

As you are aware, the Rimbey Library Board is currently fundraising for a proposed addition to the rear of the Town of Rimbey administration building.

We intend to add a little over 24 feet across the 85 foot wide north side of the existing building. Our rear yard setback is 7 metres, one metre more than the land use bylaw's 6m setback requirement. We do not see the parking numbers changing, just being reconfigured from their existing.

The Library Board has been working with a team of Red Deer consultants headed by prime consultant and architect Turpin/Kong Architects (Sherri Turpin). The mechanical and electrical engineering is by KB Engineering (Keon Bueker), and structural engineering is by Richards Consulting (Mike Richards). The drawings should be complete by the end of February.

We will select a General Contractor when the drawings are complete and our financing is in place. We are optimistic we can start construction in the late summer of 2021. Our aim is to use as many local trades as possible.

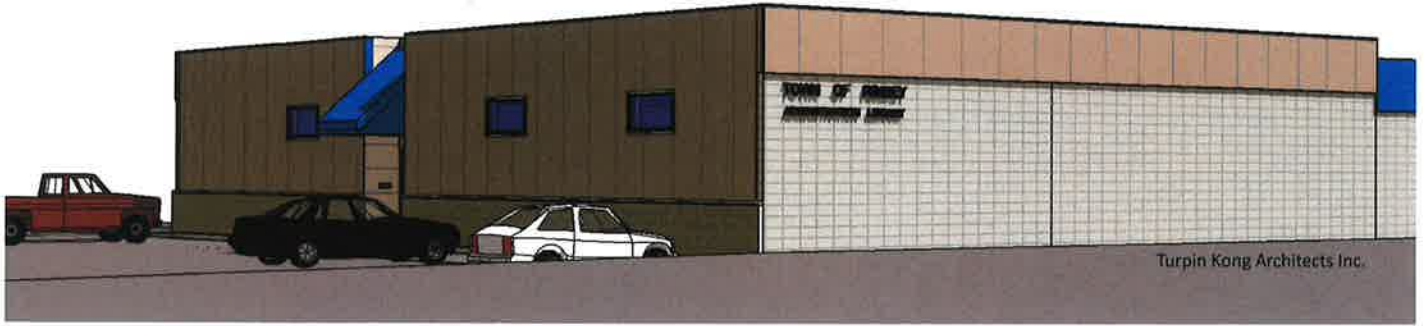
I have enclosed a rendering of the addition as well as an exterior colour board. Also attached is a partial set of the architectural drawings which describe the project in more detail.

One discussion which we need to have with the Town and Library, possibly related to Development Permit, is what to do with the storage garage currently in the rear yard. My understanding is it belongs to the Town, but is fully used now by the Library for storage. Of course, it will need to be relocated prior to construction.

Yours truly,

A handwritten signature in blue ink, appearing to read "John Hull".

John Hull, Chair of the Building Committee
cc: Rimbey Library Board



View from Northwest

Vertical ribbed, prefinished metal siding

North siding; and upper band east and west

North Canopy and trim



56081 Royale Blue



56074 Tan



56069 Bone White

Elastomeric paint finish to east and west masonry block firewalls

**Split-faced decorative masonry block
North elevation, at grade
*River rock white***



**Rimbey Library Expansion
Exterior Rendering
Materials and Colours**

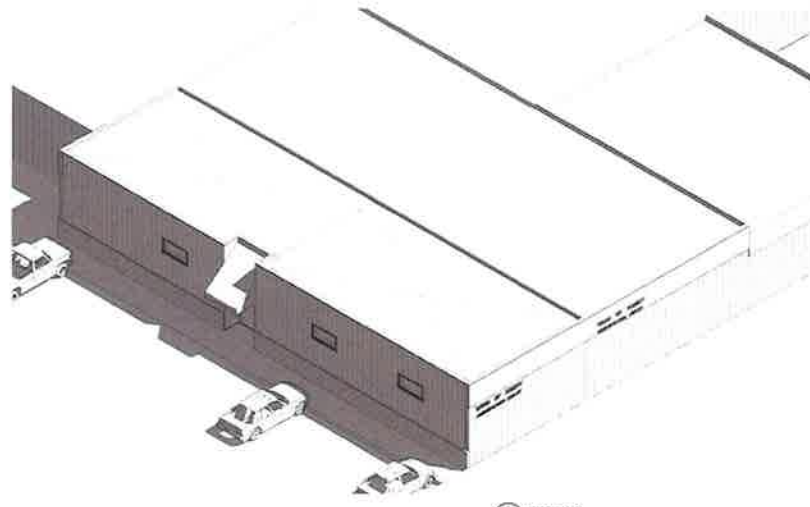
January 21, 2012



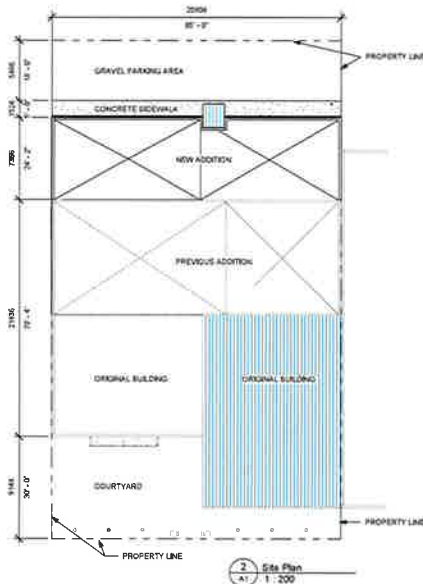
5 Perspective
A1 1:1



4 Rendering of Perspective
A1 1:1



3 Axonometric
A1



2 Site Plan
A1 1:200

Symbol Legend	Building Code Review	Drawing List
DOOR TAG	BUILDING DESIGN NON-SPRINKLERED COMBUSTIBLE CONSTRUCTION	ARCHITECTURAL TURPIN KONG ARCHITECTS INC.
WINDOW TAG	FIRE ALARM SYSTEM NOT REQUIRED	A1 Legends, Site Plan & Floor Plan
WALL TAG	RUE DATA USE & CLASSIFICATION A3 ASSEMBLY OCCUPANCY CLASSIFICATION > 2,225.	A2 Floor Plan, Reflected Ceiling Plan & Roof Plan
BUILDING SECTION REFERENCE SHEET NUMBER	BUILDING AREA NEW AREA 193 m ² (2,078 sf) TOTAL AREA 826 m ² (8,928 sf)	A3 Partial Floor Plan, Foundation Plan, Plan Details
WALL SECTION REFERENCE SHEET NUMBER	MAX. AREA: 2,200 m ²	A4 Elevations
ELEVATION REFERENCE SHEET NUMBER	BUILDING HEIGHT: 5 m (16' 6")	A5 Building Sections
DETAIL REFERENCE SHEET NUMBER	MAXIMUM DISTANCE TO AN EXIT: TABLE 3.3.3.4 - 15 m	A6 Wall Sections
VERTICAL ELEVATION REFERENCE	FIRE SEPARATIONS AND RATINGS: FLOORS: 45 MIN FRR ROOF: 45 MIN FRR LOAD BEARING COLUMN: 45 MIN FRR EXITS: 45 MIN. FRR JANITOR ROOM: 45 MIN. FRR SERVICE ROOM: 1 HR FRR	A7 Details & Schedules
MATERIAL TAG		A8 Specifications
GRID NUMBER REFERENCE		STRUCTURAL RICHARDS CONSULTING LTD.
REVISION REFERENCE NUMBER		MECHANICAL & ELECTRICAL KB ENGINEERING LTD.
ROOM NAME REFERENCE		
VIEW NAME REFERENCE		
PROJECT NORTH		
TRUE NORTH		

Turpin Kong
architects inc.
PO Box 24090, Red Deer AB T4N 6X8
587.876.7636 / 403.392.4999
info@turpinkong.ca

No.	Description	Date

Project Status: Preliminary

Rimber Municipal Library
2021 Addition
4938 - 50 Avenue, Rimber, Alberta

Legends, Site Plan & Floor Plan

Project number	2009
Date	January 12, 2021
Drawn by	SMT
Checked by	SMT
Scale	As indicated

A1

No.	Description	Date

WE WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO THE BUILDING OR TO THE SURROUNDING AREA CAUSED BY THE WORKMANSHIP OF THE CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT AND OTHER AGENCIES BEFORE COMMENCING WORK.

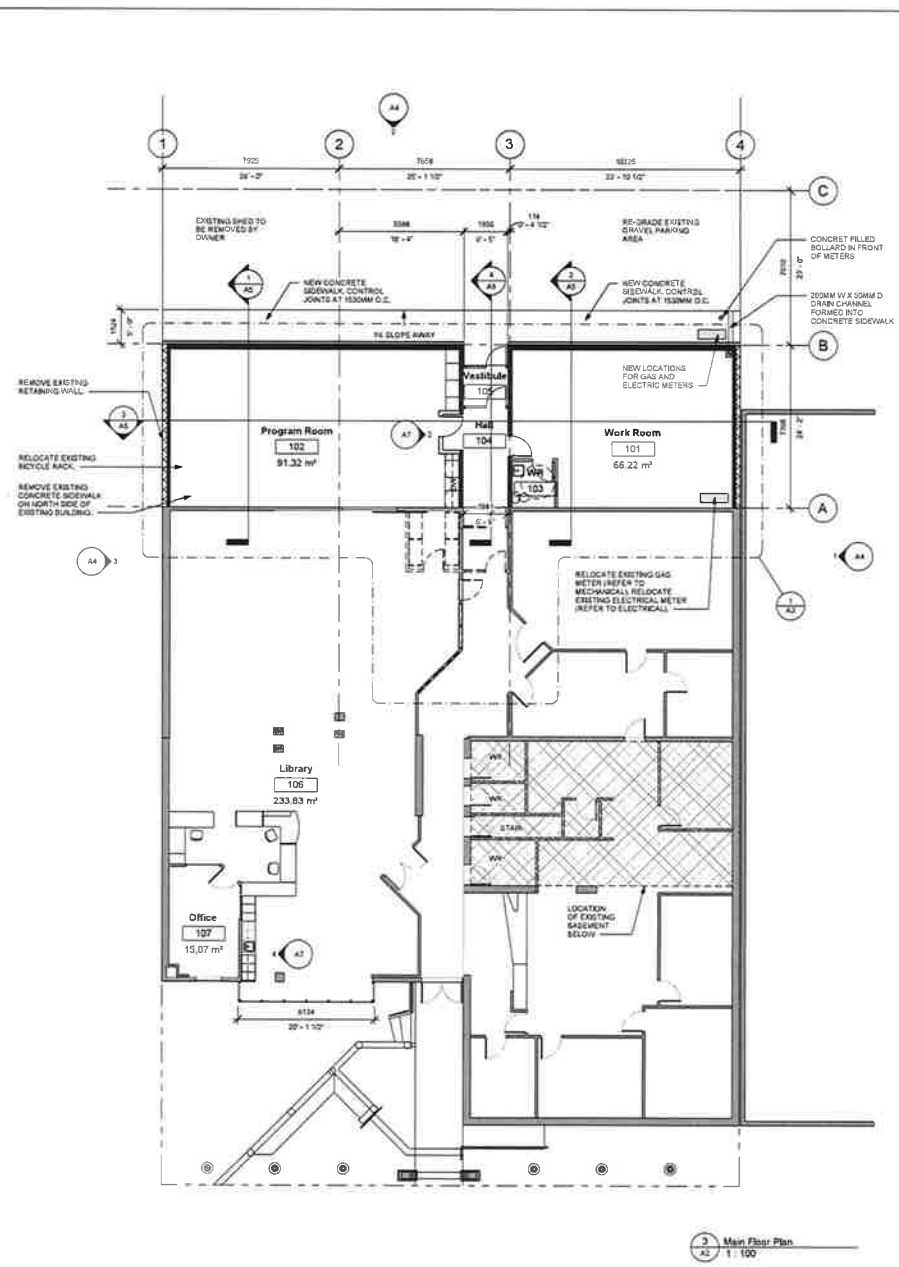
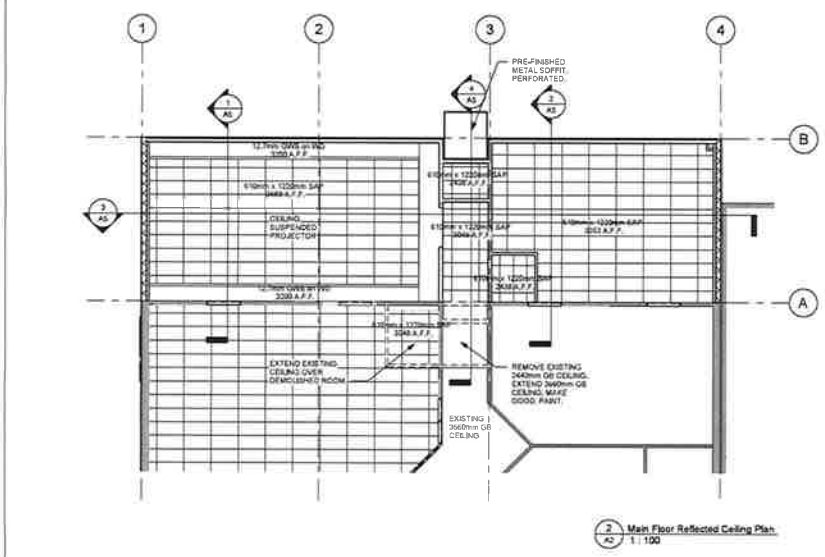
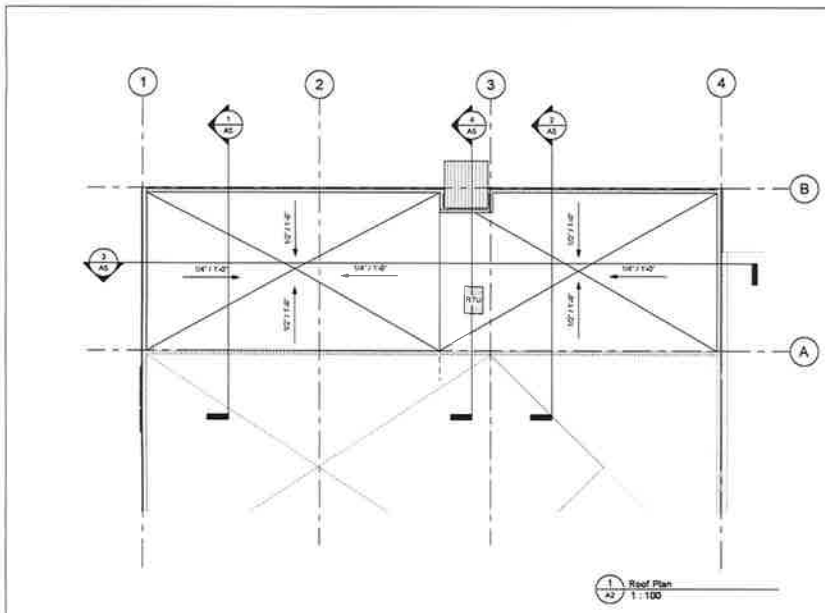
Project Status: Preliminary

Rimbey Municipal Library
2021 Addition
493B - 50 Avenue, Rimbey, Alberta

Floor Plan, Reflected Ceiling Plan & Roof Plan

Project number	2009
Date	January 12, 2021
Drawn by	SMT
Checked by	SMT
Scale	1 : 100

A2



No.	Description	Date

© 2021 Turpin Kong Inc.
THIS DOCUMENT IS UNCLASSIFIED AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF TURPIN KONG ARCHITECTS INC. ALL RIGHTS RESERVED. THIS DOCUMENT IS UNCLASSIFIED AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF TURPIN KONG ARCHITECTS INC. ALL RIGHTS RESERVED.

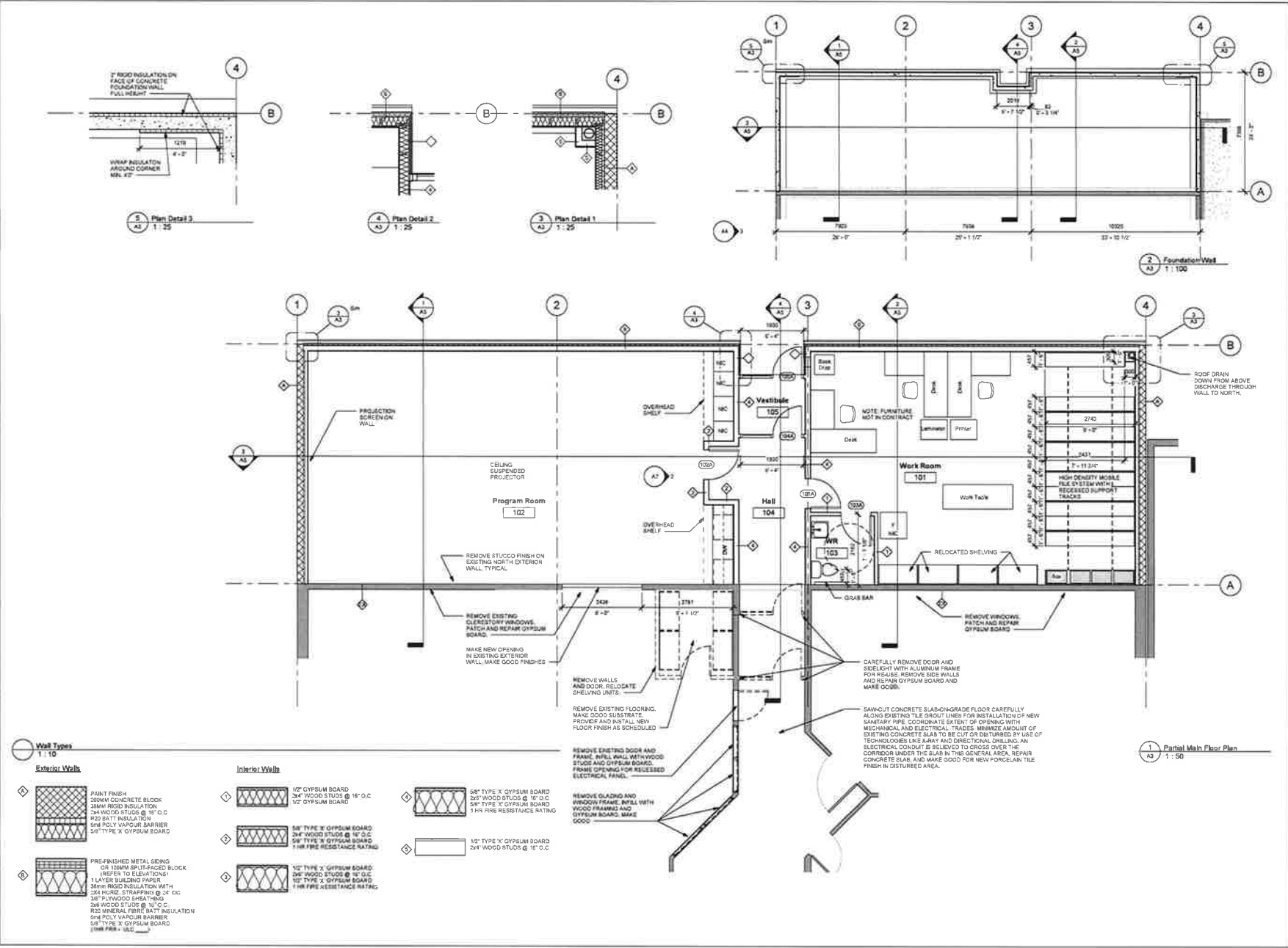
Project Status: Preliminary

Rimbey Municipal Library
2021 Addition
4938 - 50 Avenue, Rimbey, Alberta

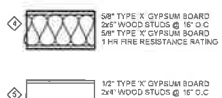
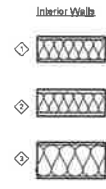
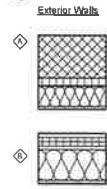
Partial Floor Plan, Foundation Plan, Plan Details

Project number	2009
Date	January 12, 2021
Drawn by	SMT
Checked by	SMT
Scale	As indicated

A3



Wall Types
1:10



No.	Description	Value

DATE: 12/12/2021
 TIME: 10:00 AM
 PROJECT: RIMBEY MUNICIPAL LIBRARY
 DRAWN BY: SMT
 CHECKED BY: SMT
 SCALE: 1:50

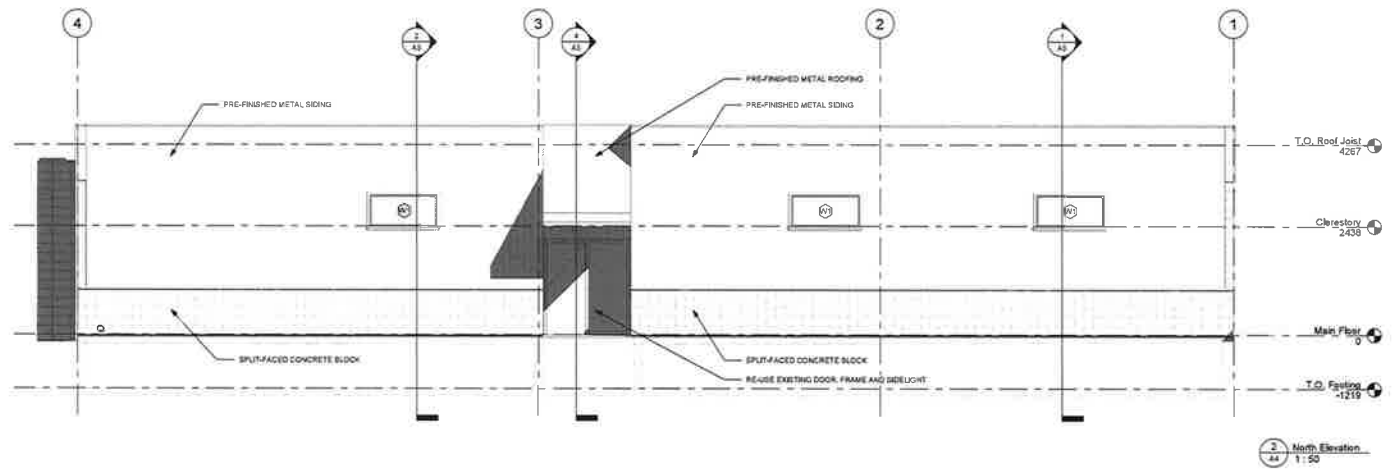
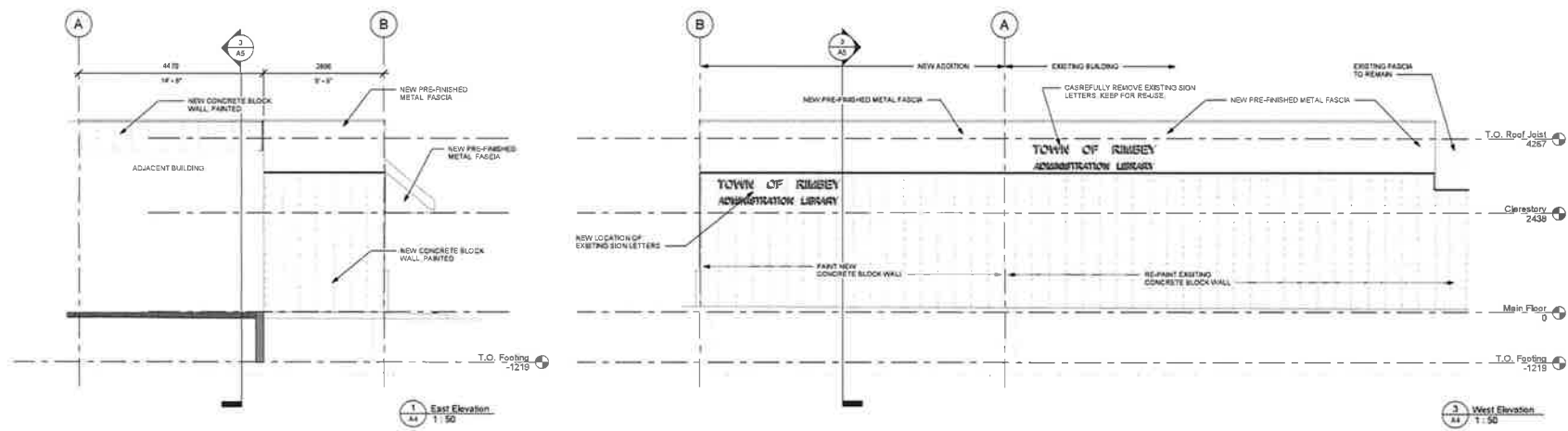
Project Status: Preliminary

RimbeY Municipal Library
2021 Addition
 4938 - 50 Avenue, RimbeY, Alberta

Elevations

Project number	2009
Date	January 12, 2021
Drawn by	SMT
Checked by	SMT
Scale	1 : 50

A4

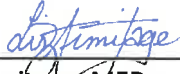



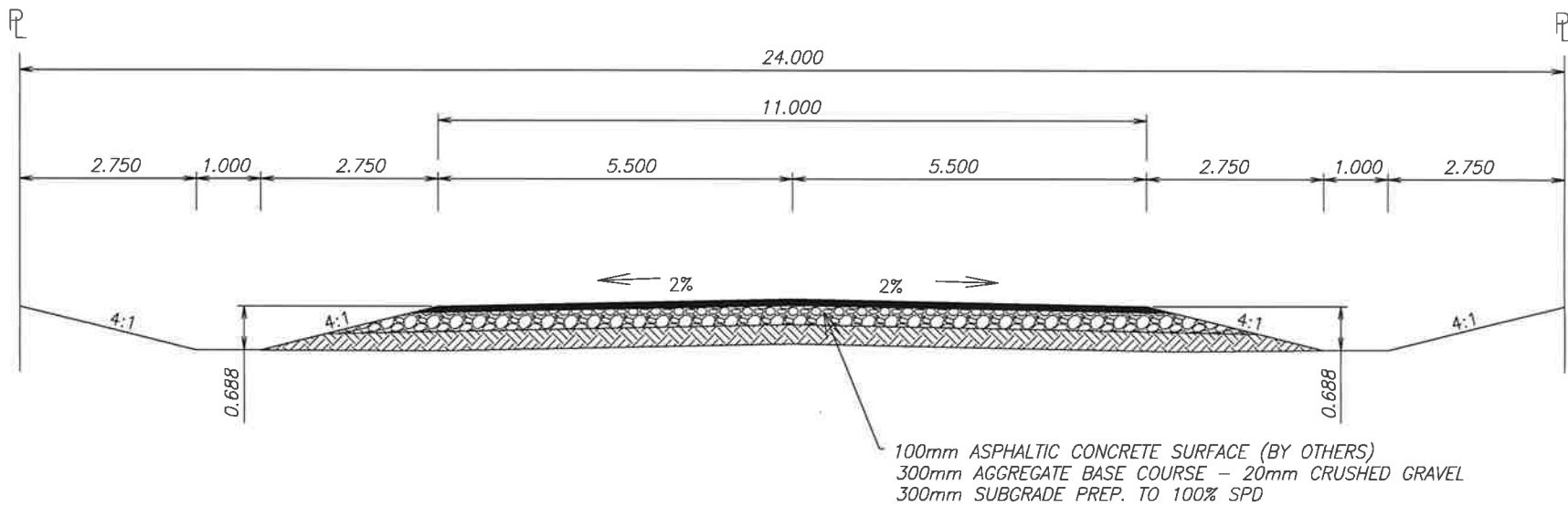
Window Schedule				
Mark	R.O.		Head Height	Comments
	Width	Height		
W1	1524	711	3150	
W2	1524	711	3150	
W3	1524	711	3150	

Council Agenda Item	7.3
Council Meeting Date	February 9, 2021
Subject	42 Street Extension Roadway Cross Section
For Public Agenda	Public Information
Background	<p>Stantec, the engineer for the Rimby Travel Centre, has proposed a roadway cross section for the future road-way construction as per the attachment. The location of the 42 Street Extension is identified in yellow in the following image:</p>
Discussion	<p>The Town of Rimby's engineers have reviewed the design and confirm that the road structure proposed by Stantec is sufficient.</p> <p>Note that the roadway design indicates "100mm asphaltic concrete surface (by others)". The developer does not plan to construct the asphaltic concrete as part of the roadway development at this time and it is anticipated that the asphaltic concrete surface will be complete at an unspecified time in the future by others.</p>
Relevant Policy/Legislation	Town of Rimby Development Standards
Options/Consequences	N/A



REQUEST FOR DECISION

Financial Implications	N/A
Attachments	42 Street Extension Roadway Cross Section
Recommendation	Council to accept the roadway design as presented.
Prepared By:	<p style="text-align: center;"> _____ Elizabeth Armitage, MEDES, MCIP, RPP Planning & Development Officer</p> <p style="text-align: right;"><u>February 3, 2021</u> Date</p>
Endorsed By:	<p style="text-align: center;"> _____ Lori Hillis, CPA, CA Chief Administrative Officer</p> <p style="text-align: right;"><u>February 4, 2021</u> Date</p>



ROADWAY CROSS SECTION

NTS



REQUEST FOR DECISION

Council Agenda Item	8.1
Council Meeting Date	February 09, 2021
Subject	Department Reports
For Public Agenda	Public Information
Background	Department managers supply a report to Council, bi monthly advising Council of the work progress for the time period.
Discussion	8.1.1 Chief Administrative Officer Report 8.1.2 Director of Finance Report
Recommendation	Motion by Council to accept the department reports, as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Highlights

COVID – 19 Updates:

- Attended weekly virtual meetings with Dr. Deena Hinshaw regarding COVID 19 updates with municipalities.

Capital Budget:

- Met with Tagish Engineering regarding 2021 Capital Budget. Currently working on the 2021 Capital and Operating Budgets.

Emergency Management:

- Completed our annual Community Emergency Management Program (CEMP) review for 2019 with our field representative from Alberta Emergency Management Agency (AEMA).

Community Peace Officer Program:

- Met with Charlie Cutforth and Peter Hall from Ponoka County to discuss the Peace Officer program with a view to a potential agreement between the Town of Rimbey and Ponoka County regarding shared Peace Officer duties.

Lori Hillis
Chief Administrative Officer

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 01-Jan-2021 to 03-Feb-2021

Sequence by: Cheque/EFT#

Fund No. Masked: No

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
556436 Alberta Ltd.	46952	25-Jan-2021	Central Sharpening - sharpen ice knife	315.00
Air Liquide Canada Inc.	46953	25-Jan-2021	Air Liquide Canada - 2021 yearly lease - arena	118.74
Alberta Urban Municipalities Association	46954	25-Jan-2021	AUMA Membership Fee - 2021	3,165.67
Alberta Water & Wastewater Operators Assoc	46955	25-Jan-2021	AWWOA - PW - Annual Membership (Schmidt &	179.99
AMSC Insurance Services Ltd.	46956	25-Jan-2021	AMSC Insurance - Jan./21 - mayor/council	78.08
BELFOR PROPERTY RESTORATION	46957	25-Jan-2021	Belfor Property Restoration - Well #10 fire	5,778.86
Cast-A-Waste Inc.	46958	25-Jan-2021	Cast-A-Waste - Jan. 2021 - garbage/recycle	9,397.50
City Of Red Deer	46959	25-Jan-2021	City of Red Deer, 2021 RARB Membership	1,000.00
Digitex Inc.	46960	25-Jan-2021	Digitex - CC - Jan.2021 copies	31.50
Element Materials Technology Canada Inc.	46961	25-Jan-2021	Element - annual water test	524.84
Expert Security Solutions	46962	25-Jan-2021	Expert Security Solutions - yearly security monitc	465.94
Federation of Canadian Municipalities	46963	25-Jan-2021	FCM - 2021-22 Membership Invoice	752.02
Hydrodig Canada Inc.	46964	25-Jan-2021	Hydrodig - Rimstone Dr - hydrovac	1,296.75
Lacombe Signmasters Ltd.	46965	25-Jan-2021	Lacombe Signmasters Ltd - signs	183.75
LARROQUETTE,BAILEY	46966	25-Jan-2021	Larroquette, Bailey - cardlock refund	25.00
Legacy Ford	46967	25-Jan-2021	Legacy Ford - repair - Unit 12	1,467.81
Longhurst Consulting	46968	25-Jan-2021	Longhurst Consulting - Jan.2021 - Datto Backup	2,092.65
MARK,JUDY	46969	25-Jan-2021	Judy Mark - refund - fitness membership	66.90
MLA Benefits Inc.	46970	25-Jan-2021	MLA Benefits - Jan.2021 HSA - Mayor/Council	1,500.00
Municipal Property Consultants (2009) Ltd.	46971	25-Jan-2021	Municipal Property Consultants - Jan. 2021 - moi	9,122.82
Nikirk Bros. Contracting Ltd.	46972	25-Jan-2021	Nikirk - sand	80.85
Pacific Tier Solutions Inc.	46973	25-Jan-2021	Pacific Tier Solutions - annual billing - Schedule I	1,654.63
Parkland Regional Library	46974	25-Jan-2021	Parkland Regional Library - 1st quarter requisitio	5,761.31
PIDHERNEY'S INC.	46975	25-Jan-2021	Pidherney's Inc - 2020 - RB139 - Raw Water PP#	172,805.42
Rimbey Family & Community Support Services	46976	25-Jan-2021	Rimbey FCSS - Jan.2021 payment	15,876.00
Rimbey Implements Ltd.	46977	25-Jan-2021	Rimbey Implements - parts	487.24
Rimbey Municipal Library	46978	25-Jan-2021	Rimbey Municipal Library	25,863.50
Rimbey TV & Electronics 1998	46979	25-Jan-2021	Rimbey TV & Electronics - PW - supplies	75.60
RJ Plumbing and Heating	46980	25-Jan-2021	RJ Plumbing & Heating - CC - repairs	208.61
Robertson,Albert	46981	25-Jan-2021	Albert Robertson - expense claim	250.00
Scratchin' The Surface	46982	25-Jan-2021	Scratchin the Surface - award - beveled glass	44.10
SFE Global	46983	25-Jan-2021	SFE Global - Annual Web Hosting - monitoring N	1,260.00
Silver Star Septic Service	46984	25-Jan-2021	Silver Star Septic Service - lift station	189.00
Stationery Stories & Sounds (2005)	46985	25-Jan-2021	Stationery Stories Sounds - supplies	2,839.47
Top Tech Communications Corp	46986	25-Jan-2021	Top Tech - PW - replace handset	136.50
Uni First Canada Ltd.	46987	25-Jan-2021	UniFirst - coveralls/cleaning	319.09
Wolseley Industrial Canada INC	46988	25-Jan-2021	Wolseley Industrial - bleach	582.75
Brownlee LLP	46989	03-Feb-2021	Brownlee LLP - professional services	12,140.73
Canadian Pacific Railway Company	46990	03-Feb-2021	CP Rail - Hoadley crossing	296.00
Digitex Inc.	46991	03-Feb-2021	Digitex - Town Office - copies	419.63
DOUGLAS,CRAIG	46992	03-Feb-2021	C.Douglas - expense claim	1,659.82
Expert Security Solutions	46993	03-Feb-2021	Expert Security Solutions - yearly security monitc	478.17
LOR-AL SPRINGS LTD.	46994	03-Feb-2021	Lor-Al Springs - water	22.00
Rimbey Family & Community Support Services	46995	03-Feb-2021	Rimbey Family & Community Support Services -	15,868.00
Rimbey Home Hardware	46996	03-Feb-2021	Rimbey Home Hardware - paint/supplies	410.81
Rimbey Implements Ltd.	46997	03-Feb-2021	Rimbey Implements - battery core - CR	513.51
RYBAK,BONNIE	46998	03-Feb-2021	B.Rybak - expense claim - mileage mtgs	113.28
Wolseley Canada Inc.	46999	03-Feb-2021	Wolseley Canada - parts - Lift Station	631.63
Canada Revenue Agency	00053-0001	25-Jan-2021	CRA - Jan.8/21 (Dec.20-Jan.02/21)	35,128.21
Eastlink	00053-0002	25-Jan-2021	Eastlink - CC - cable - fitness room	94.71
LAPP	00053-0003	25-Jan-2021	LAPP - Jan.8/21 (biweekly payroll Dec.20/20-Jan	22,605.60
Telus Mobility Inc.	00053-0004	25-Jan-2021	Telus Mobility - Jan.06/21	147.19
Telus Communications Inc.	00053-0005	25-Jan-2021	Telus - Beatty House - Jan.10/21	2,287.93
VICTOR CANADA	00053-0006	25-Jan-2021	Victor Canada - Jan. 2021 - benefits	11,270.99
Canada Revenue Agency	00054-0001	03-Feb-2021	CRA - Feb.05/21 (Jan.17-30/21) payroll	19,330.48
LAPP	00054-0002	03-Feb-2021	LAPP - biweekly payroll - Feb.5/21 (Jan.17-30/21	9,420.00
Meridian OneCap Credit Corp	00054-0003	03-Feb-2021	Meridian OneCap - copier quarterly lease - Feb./;	1,977.15
VICTOR CANADA	00054-0004	03-Feb-2021	Victor Canada - Feb./21 benefits	11,875.72

Council Board Report



Supplier : 1020405 to ZIM1598
Fund : 1 GENERAL FUND
Include all Payment Types : Yes

Date Range: 01-Jan-2021 to 03-Feb-2021
Sequence by: Cheque/EFT#
Fund No. Masked: No

Supplier Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
Total:				412,689.45



REQUEST FOR DECISION

Council Agenda Item	9.0
Council Meeting Date	February 09, 2021
Subject	Correspondence
For Public Agenda	Public Information
Background	Administration received a letter from the MD of Bonnyville requesting Council to take time to reflect on the level of service they are receiving from our current federal advocate.
Attachments	9.1 Letter from Municipal District of Bonnyville No. 87
Recommendation	Administration recommends Council accept the correspondence from the MD of Bonnyville as information.

Prepared By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date

Endorsed By:

Lori Hillis, CPA, CA
Chief Administrative Officer

February 4, 2021
Date



January 20, 2021

Town of Rimbey
PO Box 350
Rimbey, AB T0C 2J0

Attn: Mayor and Council

RE: Need for a Stronger Western Canadian Municipal Advocate

The past few years have presented convincing evidence of the continued lack of advocacy and blatant disregard at the federal level for Western Canada's needs and one of its highly significant industries that impacts us all: the natural resources industry. Our Council here at the Municipal District of Bonnyville (M.D.) is beyond frustrated with this lack of effective representation that Western Canadian municipalities receive.

Currently, our only voice at the national table is that of the Federation of Canadian Municipalities (FCM). From their website, FCM states they "...advocate for municipalities to be sure their citizens' needs are reflected in federal policies and programs. Year after year, our work benefits every municipal government and taxpayer in Canada, and our programming delivers tools that help municipalities tackle local challenges."

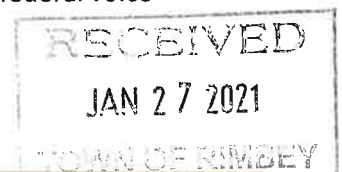
Question: Do you feel that FCM advocates for the needs of your municipality or western Canada?

Question: Does the annual FCM Conference agenda/tours provide relevant value for your municipality?

Question: Are the needs of western Canada different than those of eastern Canada, and if so, is it time we entertain the idea of a WCM (Western Canadian Municipalities)?

To their credit, FCM did add a Western Economic Solutions Taskforce as one of their 15 program areas. Unfortunately, this initiative – which was created to mitigate the genuine alienation and hostility western Canadian municipalities experienced at the 2019 FCM Annual Conference held in Quebec City – has not produced any real results.

Our hope is that this letter will spark the much-needed conversation and potential solution to this long-standing issue. We sincerely request that you and your Council take the time to truly reflect on the level of service you are receiving from your current federal advocate. Are they truly the federal voice advocating for your citizens and your municipality?



The M.D. and many other communities across Alberta and western Canada are proud supporters and partners of the oil and gas industry. We wish to be a part of a solution that supports industry competitiveness rather than be forced to absorb Ontario's and Quebec's concepts of crippling changes that impact our municipal sustainability.

Thank you in advance for your Council's reflection on this topic and we look forward to hearing any feedback you may have.

Yours sincerely,



Greg Sawchuk
Reeve

cc: Mr. Barry Morishita, President, Alberta Urban Municipalities Association
Mr. Paul McLauchlin, President, Rural Municipalities of Alberta

/eq