



Town of Rimbey Policy Manual

Title:	Expense Claim Forms – Mayor / Councillors	Policy No:	152
Date Approved:	October 24, 2016	Resolution No:	419/16
Date Effective:	October 24, 2016		
Purpose:	To accurately itemize statements.		
Policy Statement:	<p>Expense forms will be given to the Mayor / Councillors at the first meeting of each month. Information on these forms must include the following:</p> <ol style="list-style-type: none">1. Committee meetings must state date and purpose of the meeting.2. Special Council Meetings must also state date and purpose.		
Initial Policy Date:	October 29, 1986	Resolution No:	508/86
Revision Date:	October 24, 2016	Resolution Nol	419/16
Revision Date:			