



TOWN OFFICE
4938-50 Ave,
Box 350
(P) 403-843-2113
(F) 403-843-6599
(E) generalinfo@rimbey.com

PUBLIC WORKS
4705-46 Ave,
Box 350
(P) 403-843-2725
(F) 403-843-4960
(E) publicworks@rimbey.com

RECREATION
5109-54 St,
Box 350
(P) 403-843-3151
(F) 403-843-4267
(E) recreation@rimbey.com

www.rimbey.com
Office Hours 8:30 am—4:30 pm

IMPORTANT NOTICE

The 2016 Combined
Assessment and Tax Notices
Are due July 31, 2016.

Town of RimbeY Tax Penalty Bylaw 870/11 states:

Part II—Procedures

2) A penalty of twelve percent (12%) shall be applied to all current taxes owing at the close of business on July 31 of each year. Should July 31 not be a business day, the penalty shall not be applied until the close of the business on the following business day.

IMPORTANT NOTICE

TOWN UTILITY BILLS

FOR THE MONTH ENDING JUNE 30, 2016

Please be advised, the Town of RimbeY utility invoices were mailed July 4, 2016. If you have not received your utility notice, please call the office at 403.843.2113 to get your balance. To avoid late payment penalties, Town of RimbeY invoices must be paid two days prior to the last business day of the month.

**Employment Opportunity
Finance Assistant**

Reports to: Chief Administrative Officer

General Outline

This position performs advanced duties related directly to municipal finance. Work is performed under limited supervision according to policy and/or standard procedures. Initiative and judgment are required.

Examples of Work - The following list does not represent an exhaustive list of the expected duties of the position, merely an example of some expected duties:

- Processing of grant applications and reporting,
- Processing of payroll and benefits ;
- Maintenance of the general ledger and make accurate entries, including closing of year-end accounts, accounts receivable and accounts payable;
- Administer all accounting modules, which include but are not limited to; C/R, A/R, A/P, utilities, taxes, collections, business licensing and cemetery function;
- Processing of tax certificates and searches;
- Processing of bank reconciliations;
- Meet the public in a courteous and diplomatic manner and answer inquiries concerning Town policy, procedures and programs and refer inquiries as appropriate;
- Other duties as may be assigned or required.

Minimum Requirements

Post-secondary training in accounting or finance. Ability to use discretion regarding confidential matters. Ability to deal effectively with the public, employees and others in a courteous and tactful manner and maintain positive and harmonious relationships amongst all with whom the employee may come in contact. Excellent organizational skills to handle multiple tasks and the personal initiative to take on tasks as required. Experience in a municipal setting would be an asset.

Deadline for applications is 4:30 p.m., July 22, 2016. Candidates should submit their resumes and references to:

Town of RimbeY
Attn: Lori Hillis, Chief Administrative Officer
Box 350
RimbeY, AB T0C 2J0
Fax: (403) 843-6599
E-mail: generalinfo@rimbey.com

The Town of RimbeY thanks all persons who submit resumes, however, only those chosen for interviews will be contacted.

UPCOMING COUNCIL MEETINGS

Monday, July 25/16 7:00 pm
Monday, August 22, 2016 7:00 pm
All Council Meetings are open to the public.

Recreation and Community Services 403-843-3151



RimbeY Aquatic Centre

July-August 2016

Access Key: Registered Public Limited **FREE!**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	Early Bird Lane Swim 7:00-9:00am				Closed	Closed
Rental 11:00am-12:00pm	Red Cross Swimming Lessons 9:00am-12:00pm				Rental 11:00am-12:00pm	
Parent & Tot/Lane 12:00-1:30pm						
Public Swim 1:30-6:00pm	Public Swim 1:30-6:00pm	Public Swim 1:30-8:00pm			Public Swim 1:30-6:00pm	
Lane Swim/ Adult Swim 6:00-7:00pm	Value Drug Mart Free Swim 6:00-8:00pm	Lane/Adult Swim 8:00-9:00pm				Lane Swim/ Adult Swim 8:00-9:00pm
Staff Training 7:00-8:00pm						Closed
Closed	Lane/Adult Swim 8:00-9:00pm					Closed
Closed						

RimbeY Aquatic Centre
403-843-2437



For Updates on the RimbeY Aquatic Centre
Go to www.facebook.com/rimbeyaquaticcentre

Outdoor Fitness Equipment

There is outdoor fitness equipment located by the Nesting Place RV Park free to use for anyone. Please ensure that you use the equipment safely.

There is still time to sign up for swimming lessons at the RimbeY Aquatic Centre!

Thank you!

Thank you to The Gull Lake North Citizens on Patrol for working the barricades and directing traffic for the Rodeo Parade.

We really appreciate all that volunteers do for our community!

Also a big thank you to Whitgan Creations & Gifts for donating the winner's ribbons for the parade.